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**OFFICIAL
COITSVILLE TOWNSHIP
BOARD OF TRUSTEES
REGULAR MEETING
January 17, 2024**

The Coitsville Township Board of Trustees met for a regular meeting on January 17, 2024 at the Coitsville Townhall with the following members present Mr. James Alfano-Chairperson, Mrs. Phyllis Johnson –Vice Chairperson, Mr. Gerald Backo-Trustee.

Call to Order

Mr. Alfano called the meeting to order and asked for roll call and led the pledge of allegiance. He also asked for a moment of silence for the residents that have passed away.

Approval of Minutes Mr. Backo made motion to waive the reading and approve the minutes of the Regular Meeting on December 20, 2023 and the Re-organizational Meeting January 3, 2024. Mrs. Johnson seconded the motion. Backo-aye, Johnson-aye, Alfano-aye. Motion passed.

DEPARTMENT HEAD REPORTS

ROAD REPORT

Mr. Beck was unable to attend. Mr. Backo reported that currently they are doing day to day operations and snowplowing to keep up with the recent storms.

ZONING REPORT

Mr. Kurilla gave the Trustees an Annual Report of all activity in 2023. He reported that the new construction value for our township was just over \$1,002,500.00. The report included summary of permit fees, zoning change cases, zoning board of appeals cases heard and a summary of enforcement cases and cases filed in the Campbell Municipal court. Mr. Kurilla gave an update on the two current cases that are in court and their status. The Trustees and Zoning

Inspector met with representatives from the Army Core of Engineers, Mahoning County Water and Sewer, Mahoning County Engineer, Ohio EPA and with a representative of the resident regarding a property on Hubbard Road.

Mr. Kurilla presented the board of trustees with a new permit fee schedule increasing the fee to \$5.50 per \$1000 estimated construction cost valuation and requested the Board of Trustees adopt this schedule.

Resolution 1-17-2024-01- Mr. Alfano made a motion to increase the permit fee schedule for permits to be calculated on basis of \$5.50 per \$1000.00 estimated construction cost valuation with a \$25.00 minimum fee for project valued up to \$4,500.00. Contractor to declare/provide material and labor cost of project- minimum cost will be calculated at base rate of \$75.00 sf frame residential; \$80.00 for residential brick base rate of \$100.00 sf for business/industrial projects. Fences- \$25.00 fee, Signs \$50.00 fee for business sign; \$100.00 fee for billboard signs, Swimming Pools and decks same as base residential construction. Zone Change case \$275.00 filing fee and Board of Appeals Case \$275.00. Mrs. Johnson seconded. Alfano-aye, Johnson-aye, Backo-aye. Motion passed.

FIRE REPORT Chief Warren gave a detailed report. December was a quiet month for the department but they saw an increase in 33% calls throughout the year. The bids will be received for the fire station project on January 24, 2024 at 2:00 pm. He is requesting the board to call a special meeting to open the bids. Mr. Alfano proposed that they hold a Special Meeting on January 24, 2024 at 6:00 for the purpose of opening the bids and discussing the fire station addition project. Trustee Johnson and Trustee Backo agreed to the date.

Chief Warren discussed applying for a recruitment grant with Mahoning County. The state is making all classes at the fire academy free for volunteer fire fighters. He has been busy writing grants. He reported the department received a Marcs grant of \$20,195.00 to be able to update all the pagers and cover the Marcs program. He also applied for the ODNR grant for \$6107.00 with a co-pay of \$3053.50. He is requesting the trustees increase appropriations to cover the match for the grants. Chief Warren also reported that they have started the yearly

maintenance on air-packs. They also completed the first section of Ice Rescue training and will work on additional training Saturday.

POLICE REPORT Chief Morris was unable to attend the meeting. Sergeant Butch gave the detailed report of Police Activity this past month. He reported that the department was notified that they would be receiving a grant for \$5,800 for new body camera and that they have received a training grant from the Attorney General's Office.

FISCAL OFFICER REPORT-

Mrs. Partika presented the financial reports to the trustees and department heads for review. She asked for approval of the following motions:

Resolution 1-17-2024-02 Mr. Alfano made a motion to approve the December Bank Reconciliation, the December Cash Summary by Fund, Budget vs Appropriated Report, Appropriation Status, Revenue Status and Payment List containing warrants 23764-23776 and Electronic Payments 711-2023 to 730-2023 and 1-2024 to 30-2024 Mr. Alfano seconded the motion. Alfano-aye. Backo-aye Johnson-aye Motion approved.

Resolution 1-17-2024-03 Mr. Alfano made a motion to approve 2024 First Amended Certificate of Resources totaling \$1,673,372.06. Mrs. Johnson seconded the motion. Alfano-aye, Johnson-aye, Backo-aye. Motion passed.

Resolution 1-17-2024-04 Mrs. Johnson made a motion to approve the charges to the December 2023 credit card statement presented to the trustees to review and approve. Mr. Alfano seconded the motion. Johnson-aye, Alfano-aye, Backo-aye. Motion passed.

Resolution 1-17-2024-05 Mrs. Johnson made a motion to the following changes in appropriations. Mr. Backo seconded the motion. Johnson-aye, Backo-aye, Alfano-aye. Motion passed.

COITSVILLE TOWNSHIP, MAHONING COUNTY
Appropriation Supplemental
Year 2024

Post Date	Transaction Date	Account Code	Amount	Resolution Number	Type
01/17/2024	01/17/2024	1000-110-360-0000	\$32,032.10		Temporary
01/17/2024	01/17/2024	1000-110-360-0000	\$134,030.26		Temporary
01/17/2024	01/17/2024	1000-110-360-0000	\$86,000.00		Temporary
01/17/2024	01/17/2024	1000-110-360-0000	\$50,000.00		Temporary
01/17/2024	01/17/2024	1000-110-360-0000	\$29.94		Temporary
01/17/2024	01/17/2024	1000-110-360-0000	\$0.06		Temporary
01/17/2024	01/17/2024	1000-120-323-0000	\$269.41		Temporary
01/17/2024	01/17/2024	2021-330-323-0000	\$38,305.00		Temporary

Public comments- There were no public comments at this time.

Communications- Mrs. Johnson reported that a resident contacted her regarding contacting Ohio Edison regarding some trees on 616 that may be in danger of falling. Mrs. Johnson will contact our Representative Troy Rhodes to see if he can attend an upcoming meeting.

Old Business:

Mrs. Johnson met with Chris Jones to review plans for the sewer and bathroom project and reported that both projects should work fine.

NEW BUSINESS:

Mr. Backo reported that they will be meeting with the Mahoning County Engineer on January 28, 2024.

ADJOURN

Mrs. Johnson made a motion to adjourn. Mr. Backo seconded. Johnson-aye, Backo-aye, Alfano-aye. Motion passed.

ATTEST

CHAIRPERSON

VICE-CHAIRPERSON

TRUSTEE