

**OFFICIAL  
COITSVILLE TOWNSHIP  
BOARD OF TRUSTEES  
REGULAR MEETING  
September 17, 2024**

The Coitsville Township Board of Trustees met for a Regular Meeting on September 17, 2024. Mr. James Alfano-Chairperson, Mrs. Phyllis Johnson –Vice Chairperson, Mr. Gerald Backo- Trustee.

**Call to Order**

Mr. Alfano called the meeting to order and asked for roll call and led the pledge of allegiance. He also asked for a moment of silence for the residents that have passed away.

**Approval of Minutes** Mrs. Johnson made motion to waive the reading and approve the minutes of the Regular Meeting on June 19, 2024 and the Special Meeting on August 14, 2024. Mr. Backo seconded the motion. Backo-aye, Johnson-aye, Alfano-aye. Motion passed.

**DEPARTMENT HEAD REPORTS**

**ROAD REPORT** Mr. Backo reported that we have had a few storms so the crews are currently helping out the County and the State. The yellow tractor is back in service. Crews are working on getting the brush cleaned up to keep visibility on Township Road.

**ZONING REPORT** Mr. Kurilla presented the Trustees with a copy of the hearing report from the Sutton Case. We have two cases that are still pending in court. Mr. Kurilla explained in detail the settlement of the Sutton Case.

**FIRE REPORT-** Chief Warren gave a detailed report which is on file at the Fire Department. He also had a couple resolutions that needed approved at tonight's meeting

**Resolution 9-17-2024-01-** Mrs. Johnson made a motion to approve a Disposal List presented by the Fire Chief. Mr. Backo seconded. Johnson-aye, Backo-aye, Johnson-aye. Motion passed.

**Resolution 9-17-2024-02-** Mr. Alfano made a motion to approve payment of \$11,038 to Fire Hose Direct for purchases from the Fire Grant from the State of Ohio. Mrs. Johnson seconded. Alfano-aye, Johnson-aye, Backo-aye. Motion passed.

Chief Warren explained that he will be reviewing a Call Back Staff Schedule with joint districts to see if it would be feasible to implement in our township.

The Chief gave an update on the construction project at the Fire Station. They are moving right along with the outside being completely finished and they are working on the inside.

He stated that the Board will have to approve a change order to add some windows and will have to hold a Special Meeting for approval of the change order.

**POLICE REPORT** -Chief Morris provided the board with a detailed report for the past month which is on file at the Police Station. He also reported that the Cruiser will be delivered in October.

#### **FISCAL OFFICER REPORT-**

Mrs. Partika reviewed the financial reports that were sent to the trustees and department heads for review. She asked for approval of the following motions:

**Resolution 9-17-2024-03** Mr. Alfano made a motion to approve the June, July, August Bank Reconciliation, the Cash Summary by Fund, Budget vs Appropriated Report, Appropriation Status, Revenue Status and Payment List containing EFT EFT 301-2024 to 477-2024 and warrants 23837-23952 and the Certificate of Resources totaling \$1,941,139.03. Mrs. Johnson seconded. Alfano-aye, Johnson -aye, Backo-aye. Motion passed.

**Resolution 9-17-2024-05** Mr. Backo made a motion to approve the charges on the June, July and August Credit Card Charges. Mrs. Johnson seconded the motion. Backo-aye, Johnson-aye, Alfano-aye. Motion passed.

**Resolution 9-17-2024-06** Mrs. Johnson made a motion to approve the following supplemental changes in appropriations. Mr. Backo seconded, Johnson-aye, Backo-aye, Alfano-aye. Motion passed.  
Supplemental Appropriations

**Resolution 9-17-2024-07** Mr. Backo made a motion to approve the 2025 Tax Levies. Mrs. Johnson seconded the motion. Johnson-aye, Backo-aye, Alfano-aye Motion passed. BAJ

**Resolution Department 9-17-2024-08** - Mr. Backo made a motion to approve Trustee James Alfano as Finance Chairperson. Mrs. Johnson seconded. Backo-aye, Johnson-aye, Alfano-aye. Motion passed.

**Fraud- Training** Mrs. Partika discussed the fraud training that is now required and stated the deadline for completing the Training is September 28, 2024.

**PUBLIC COMMENTS**-Public Comments were made by Lynn Maro, Mrs. Bigowsky.

## **COMMUNICATIONS-**

### **OLD BUSINESS:**

**Resolution 9-17-2024-09 Drug Free Policy-** Mrs. Johnson made a motion to amend the township Drug Free Policy to include a statement that we will follow federal law regarding Marijuana consumption as opposed to state laws Mr. Alfano seconded the motion. Johnson-aye, Alfano-aye, Backo-aye. Motion passed.

**NEW BUSINESS-** Mrs. Johnson explained that we only received one bid from Murphy construction. She noted that we are legally allowed to accept one bid and that we can prove that Chris Jones and Retrographics reached out to contractors. Mrs. Partika also noted that the required legal advertisements were placed in the Vindicator for the project.

**Resolution 9-17-2024-10** Mrs. Johnson made a motion to award the project to Murphy Construction with a bid of \$172,777.00 with tap in fees being waved by the county and the township. Mr. Alfano asked if they bid included the tap in fees and if they were he requested a change order to reduce the amount of the bid by the amount of the tap in fees. Mr. Alfano seconded the motion. Johnson-aye, Alfano-aye, Backo-aye. Motion passed.

**Resolution 9-17-2024-11** Mrs. Johnson made a motion to accept \$90,000 from the Mahoning County Commissioners for the Sewer Project. Mr. Backo seconded. Johnson-aye, Backo-aye, Alfano-aye. Motion passed.

### **Zoning Board appointments.**

**Resolution 9-17-2024-12-**Mrs. Johnson made a motion to appoint John Bell to the Zoning Board of Appeals as an Alternate. Mr. Backo seconded. Johnson-aye, Backo-aye, Alfano-aye. Motion passed.

**Resolution 9-17-2024-13** Mrs. Johnson made a motion to appoint Jenn Kendall as an alternate to the Zoning commission. Johnson-aye, Backo-aye, Alfano-aye. Motion passed.

**Resolution 9-17-2024-14** Mrs. Johnson made a motion to accept a Safety Sign Grant from 2024 on Township Roads for \$13,000 to replace township road signs. Mr. Backo seconded. Johnson-aye, Backo-aye, Alfano-aye. Motion passed.

**ADJOURN**

Mr. Backo made a motion to adjourn. Mrs. Johnson seconded. Backo-aye, Johnson-aye, Alfano-aye. Motion passed.

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**ATTEST**

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**CHAIRPERSON**

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**VICE-CHAIRPERSON**

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**TRUSTEE**