RENTAL APPLICATION INSTRUCTIONS

1. Send completed application to Landlord at the address listed on the application.
2. Include with the completed application the following **for all applicants:**
	* Copy of social security card
	* Copy of current driver's license
	* Copies of paystubs for the past two months
	* Verification of other income sources
	* If self-employed, a copy of the last two years tax returns and three months of bank statements.
3. Go to <https://toprankinv.com> to complete the online portion of the application regarding your background check. All adults over 18 who will occupy the apartment must have a background check ran prior to signing a lease. The application fee is paid directly online at this time (Currently approx. $40 per report/person)

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1. This is a preliminary application and does not obligate Landlord/Owner to execute a lease or deliver possession of the proposed premises.
2. Note that prior to the execution of any lease and the delivery of possession of any property, the Landlord shall meet all persons (and pets if applicable) who will occupy the rental property.

**AUTHORIZATION**

. The undersigned Applicant{s) acknowledges that the information in this application is true and correct and hereby authorizes the Landlord/Owner (Larry and Heidi Rank) and/or Designee to obtain a credit report and background check to verify the information contained herein. Applicant(s) understands that giving false or incomplete information may result in forfeiture of deposits or other financial loss.

This is a preliminary application and does not obligate Landlord/Owner to execute a lease or deliver possession of the proposed premises. The application fee will not be refunded to Applicant for any reason after the order is placed by you at the website listed in #3 of the instructions on this form.

*I have read and agree* to *the provisions as stated.*

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| Applicant 2\_ | \_ \_ \_ | \_ | \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ \_ |
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Landlord/Owner Date- - - - - - - -