



Cancellation and Refund Policy

Once an application is submitted through email (PDF) or through the website, we incur a sizeable amount of administrative expenses for your registration process. Being fair and transparent with what and how the system works at LDM Consultants, here is the breakdown of our application cancellation and refund policy.

No of days	Deductions	Transfer fee	Cancellation fee	Refunds
More than 30 days before training	No fee	No fee	No fee	100%
15-30 days before training	Yes - 25%	Yes - 25%	Yes - 25%	75%
07-14 days before training	Yes – 50%	Yes - 25%	Yes – 50%	50%
1-6 days before training	Yes	Yes – 50%	Yes – 100%	0%

Training Transfers: Transfer requests must indicate the *new date* and or *new program* the participant wishes to attend. The tuition fee will become 100% non-refundable if a participant transfers more than 02 times or does not attend another program within the next six (06) months of the original program starting date.

Training Cancellations: We understand the organizational and individual preferences, circumstances, and unavoidable conditions, so we have placed a policy for training cancellations. Participant(s) can cancel their registration following the above criteria. Deductions apply according to the time and preferences given in the table above.

Refunds: Any remaining balance of a canceled program payment can be applied to another LDM Training program within six months of the original program date. After six months, the balance is non-refundable or transferable.

Exceptions:

LDM Consultants are flexible for international participants due to visa restrictions or delays in certain countries. In such an event, the participant(s) must provide proof of visa denial or any other unavoidable or severe circumstances. Prior and timely communication is a must.