

The Music Staff's 2022-2023 Policy

4008 Grant Court, Chesapeake, VA 23321 757-647-0316 email lessons@TheMusicStaff.com

School Term September 8, 2022 – June 16, 2023
Summer Session July 5 – August 18, 2023 (Wed – Fri)

LESSONS

- **Commitment** is for the entire year; stopping prior to the end of the term requires **4 weeks notice**
- **Make-ups** are only given for illness, school activities, and family trips with **24 hours notice**
- **Performance Classes** are scheduled fall and spring in lieu of that week's private lesson
- **Refunds or credits** are not given for missed lessons

CONSISTENT PRACTICE

- **Parents** are responsible for encouraging and overseeing home practice
- Students should strive to **practice 6 days a week**; the lesson day may count for one day of practice
- A **Weekly Practice Log** is recommended for accountability

RECITALS and AUDITIONS

- **TMS recitals** are listed on The Music Staff's website
- **TMTF recitals** are held in November and February; date, time and location TBA
- **TMTF Play-A-Thon**, a music scholarship fund-raiser in December, offers another performance opportunity
- **TMTF Levels of Progress** in March is a one-on-one evaluation for students of all ages and abilities
- **TMTF** and **VMTA** events are encouraged when recommended by the teacher
- **Piano GUILD Auditions** in May individually assess a student's progress

TUITION

- **Tuition** is divided into 10 monthly installments covering 36 lessons plus 4 summer lessons beginning July 5
- **Payment** is due by the 10th of each month; **\$10 late fee** is added when not received by the 15th of the month
- **Payment** may be made by cash or check payable to The Music Staff
- **Additional summer lessons** may be scheduled with the payment due in August
- **Books and audition fees** are in addition to the tuition amount and added to each student's account
- **\$30 service fee** is charged for insufficient funds

Sign and return the bottom section by August 19th to register for 2022-2023; please update contact information.



Student's Name _____

Address _____ City _____ Zip _____

Phone Number(s) Home _____ Work _____ Cell _____

Email _____ Emergency Contact _____

Length of Lesson(s) 30" ___ 45" ___ 60" ___ Day & Time of Lesson _____

Instructor () Mary Ann Medlin c 757-647-0316 () Christine Butler. c 757-582-6286

Person Responsible for Financial Commitment _____

Address _____ City _____ Zip _____

Phone Number(s) _____ Email _____

() 10 installments September – June	30 min lessons	Monthly Installment per student \$112.00
() 10 installments September – June	45 min lessons	Monthly Installment per student \$168.00
() 10 installments September – June	1 hour lessons	Monthly Installment per student \$216.00

Total Monthly Tuition Installment \$ _____

Parent's Signature

Date