

# Red Barn Gallery

5 Cold Storage Road  
Port Clyde, Maine  
[www.redbarnartgallery.com](http://www.redbarnartgallery.com)

## Membership Application

*Red Barn Gallery is run cooperatively by selected artists. We are governed by the established bylaws, standards and procedures adopted and enforced democratically. Before applying to become a member, we encourage you to familiarize yourself with our gallery by visiting and speaking to a member who will also provide you with copy of our Standard and Procedures to read. This will help you determine if our gallery meets your expectations. If it does, we welcome you to apply for membership by submitting this form and any ancillary materials required. We will inform you about the status of your application upon review by our members. Note: see other side for membership duties overview.*

Please provide us with the following information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Website: \_\_\_\_\_

If the following information is not available on your website, or you do not have a website, please submit in hard-copy the following.

Artist's Statement (no more than three paragraphs)

Bio or CV

Portfolio containing images of your work with, titles, medium and sizes

Please mail your application to:

Red Barn Gallery, P.O. Box 331, Port Clyde, ME 04855

or email to [redbarngallery.portclyde@gmail.com](mailto:redbarngallery.portclyde@gmail.com)

Questions:

Email: [redbarngallery.portclyde@gmail.com](mailto:redbarngallery.portclyde@gmail.com)

*To be considered for the next sales season, we request your application by January 30th.*

*Please be advised that the membership committee may request a visit to your studio to view your work firsthand, and/or request that you meet with our membership for an interview.*

Thank-you!

# *Red Barn Gallery*

## *MEMBERSHIP Overview:*

As a co-op gallery, it is the members that run everything, there are no employees. That being said, the tasks that will take most of your time are...

**SITTING** - all members are required to sit, which is split up by the number of members. Depending on the number of members, it could be 10 - 15 days. Our hours are currently 10:30am - 4:00pm, any change to those hours would be voted on by the membership. We are open from, end of June until the beginning of September. Each member is responsible for following all procedures set by the membership for sitting, which includes handling sales, the required daily accounting and artist notifications that goes with each sale.

**SHOWS** - We have 3 shows during the summer - so tasks associated would be Receiving, Hanging, Label Making etc. This also means there are 3 receptions during the summer, for which each member is encouraged to attend and provide some type of hors d'oeuvres. Receptions are Friday nights 5-7. Current schedule is on the website and is reviewed and revised each year.

**CO-OP JOBS** - All members are expected to fill a position or take on at least one task such as President, Treasurer, Gallery Manager, Social Media, Special Event Coordinator, etc. Those are discussed and decided at the new member meeting in February. President and Treasurer are two year positions, based on our by-laws.

**MEETINGS** - We do have a few meetings during the off season - end of year review, new member planning (if needed) and next season planning, at the minimum.

**DUES** - are decided over the winter, based on what is needed for the gallery bills, this is usually \$100-\$200. Any changes to dues are recommended by the President and Treasurer, and decided by the membership before the upcoming season.

**COMMISSIONS** to the gallery - are decided over the winter, and is currently set at 25%. This is reviewed each year and is voted on each year based on the recommendations of the Treasurer in order to cover gallery expenses.

The above is a highlight of the commitment needed to be a gallery member. Please feel free to speak to any existing member to get a greater understanding of the roles and responsibilities of being a Red Barn Gallery member.

Thank-you!