







TRAINING INDUCTION PROGRAM

TESDA Batangas / RTC CaLaBaRZon





Phone Number: 0917-502-1328 / 781-9379

TECHNICAL EDUCATION AND

SKILLS

DEVELOPMENT

AUTHORITY





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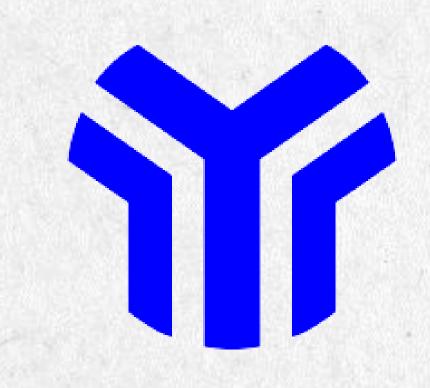


The triangular lines represent the major pillars of the technical – vocational education and training system:

Government

Industry

Private training institutions



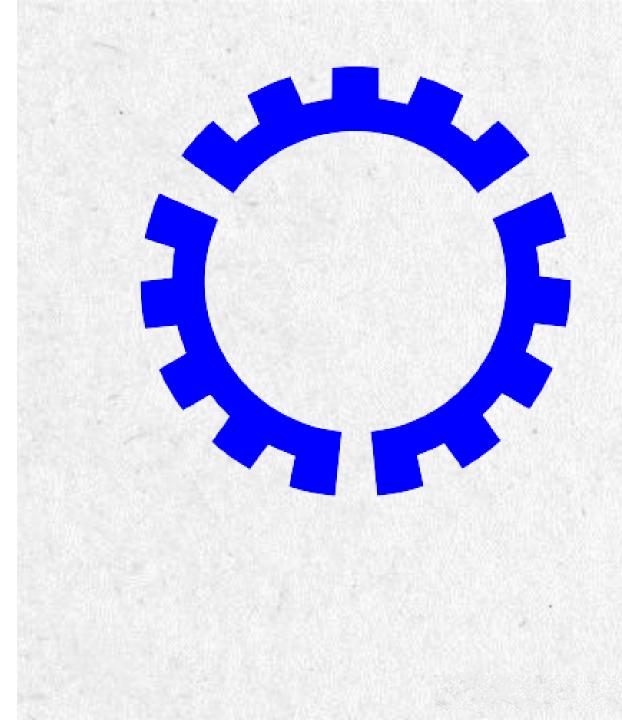


The small circle above the triangular lines represents Filipino skilled manpower.





The classic rotary
wheel means industrial
progress powered
through focused
manpower
development





The respected and worldwide known manpower skills developing agency

TESDA



Foundation year of **TESDA** and the left dot represents termination of NMYC as a government entity and the right dot represents the beginning of

· 1994 ·

RTC-CALABARZON VISION

"A recognized Polytechnic Institute producing competent employment-ready graduates."

MISSION

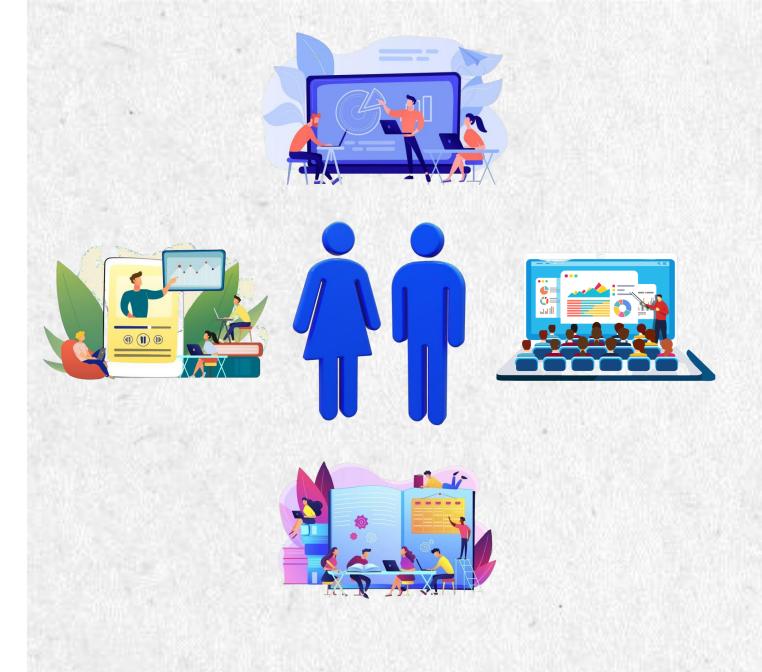
"To provide high-quality technical-vocational training programs relevant to the needs of the labor markets and assess in accordance to industry standards"

QUALITY STATEMENT

We at the CALABARZON Polytechnic Institute are committed to provide quality training programs to meet clients' satisfaction through excellent delivery system and service

FLEXIBLE LEARNING IN TVET

- 1. Blended eLearning
- 2. Distance Learning
- 3. Face-to-Face Learning
- 4. Online Learning





TYPE OF SCHOLARSHIP

TVET for Global Competitiveness and Workforce Readiness

COMMITMENT OF UNDERTAKING



- 1. Undergo pre-qualifying process in accordance with the industry pre-hiring requirements;
- 2. Fill up all the items in the Learners Profile correctly and appropriately;
- 3. Participate actively in the Training Induction of Scholars before the conduct of the training program.;
- 4. Attend and comply with the required duration of the training;
- 5. Undergo the mandatory assessment;
- 6. Attend graduation ceremonies and other Scholar/TVI activities;
- 7. Participate actively in the Job Linkaging of the TVET provider;
- 8. Practice good manners and right conduct at all times.
- 9. Be a member of TESDA's Alumni Association.



TRAINING AND NATIONAL COMPETENCY ASSESSMENT **PROTOCOLS**

TRAINING AND NATIONAL COMPETENCY ASSESSMENT PROTOCOLS

1

It is mandatory that all learners/scholars, trainers, and all TVI personnel undergo the module on "Practicing Covid-19 Preventive Measures in the Workplace" through the TESDA Online Program or offline via downloaded presentation applications/printed modules. TV's can also provide learners with access to relevant information on COVID-19 through health manuals, student handbooks, and other information materials;

2

For face-to-face training, all TVIs should strictly follow the implementation of physical distancing requirements of 3 feet or 1 meter between the learners/scholars per DOH Administrative Order 2020-015. TVIs may consider placing temporary barriers (plastic dividers, cubicles, etc.);

TRAINING AND NATIONAL COMPETENCY ASSESSMENT PROTOCOLS

Under the competency-based training delivery, modular learning is being followed where workshops/laboratories are designed and arranged per module. The institution should strictly follow the limited number of

with the physical distancing requirements;

learners/scholars per workshop area and be compliant

For Community-based training delivery, the physical distancing of 3 feet or 1 meter should be strictly followed. The conduct of training should be closely coordinated with the LGU/barangay for clearance;

TRAINING AND NATIONAL COMPETENCY ASSESSMENT PROTOCOLS

3

Seat plans for the conduct of face-to-face Training Induction Program for scholarship, orientations during training and conduct of assessment must be prepared and recorded by the TVET providers, and should be ready to submit them in case needed for contact tracing;

4

Learningmaterials should not be shared among the learners; and

Tools, equipment, workshops, and laboratories should be regularly sanitized.

REGIONAL TRAINING CENTER CALABARZON



MECHATRONICS SERVICING NC II

PROGRAM GOALS

To produce 25 competent Mechatronics/Automation Installer and Technician in CALABARZON annually

PROGRAM OBJECTIVES

Conduct regular competency based curriculum consultation with industry partners yearly

Provide fully equipped training facilities and quality technical education aimed at enhancing knowledge, skills and attitude in mechatronics servicing in accordance to standards

Achieve a certification rate higher than 95% national target

Establish two (2) industrial collaboration and partnerships every year

Attain 80% employment rate of graduates per batch

REGIONAL TRAINING CENTER CALABARZON



GAS TUNGSTEN ARC WELDING NC II

PROGRAM GOALS

To produce 25 competent GTAW/TIG Welder in CALABARZON annually

PROGRAM OBJECTIVES

Conduct regular competency based curriculum consultation with industry partners yearly

Provide fully equipped training facilities and quality technical education aimed at enhancing knowledge, skills and attitude in GTAW NC II in accordance to standards

Achieve a certification rate higher than 95% national target

Establish two (2) industrial collaboration and partnerships every year

Attain 80% employment rate of graduates per batch

ALDINE SKLLI

REGIONAL TRAINING CENTER CALABARZON



ORGANIC AGRICULTURE PRODUCTION NC II

PROGRAM GOALS

To produce 75 competent Organic Agriculture Farmer in CALABARZON annually

PROGRAM OBJECTIVES

Conduct regular competency based curriculum consultation with industry partners yearly

Provide fully equipped training facilities and quality technical education aimed at enhancing knowledge, skills and attitude in OAP NC II in accordance to standards

Achieve a certification rate higher than 95% national target

Establish two (2) industrial collaboration and partnerships every year

Attain 80% employment rate of graduates per batch

REGIONAL TRAINING CENTER CALABARZON



ELECTRICAL INSTALLATION AND MAINTENANCE NC II

PROGRAM GOALS

To produce 80 competent Electrician in CALABARZON annually

PROGRAM OBJECTIVES

Conduct regular competency based curriculum consultation with industry partners yearly

Provide fully equipped training facilities and quality technical education aimed at enhancing knowledge, skills and attitude in electrical and installation maintenance in accordance to standards

Achieve a certification rate higher than 95% national target

Establish two (2) industrial collaboration and partnerships every year

REGIONAL TRAINING CENTER CALABARZON



ELECTRICAL INSTALLATION AND MAINTENANCE NC III

PROGRAM GOALS

To produce 25 competent Electrical Leadman/Foreman in CALABARZON annually

PROGRAM OBJECTIVES

Conduct regular competency based curriculum consultation with industry partners yearly

Provide fully equipped training facilities and quality technical education aimed at enhancing knowledge, skills and attitude in electrical and installation maintenance in accordance to standards

Achieve a certification rate higher than 95% national target

Establish two (2) industrial collaboration and partnerships every year

Attain 80% employment rate of graduates per batch

REGIONAL TRAINING CENTER CALABARZON



SHIELDED METAL ARC WELDING NC I

PROGRAM GOALS

To produce 75 competent Plate Welder in CALABARZON annually

PROGRAM OBJECTIVES

Conduct regular competency based curriculum consultation with industry partners yearly

Provide fully equipped training facilities and quality technical education aimed at enhancing knowledge, skills and attitude in SMAW NC I in accordance to standards

Achieve a certification rate higher than 95% national target

Establish two (2) industrial collaboration and partnerships every year

Attain 80% employment rate of graduates per batch

ALPINE SKI HOUSE

REGIONAL TRAINING CENTER CALABARZON



SHIELDED METAL ARC WELDING NC II

PROGRAM GOALS

To produce 75 competent Pipe Welder in CALABARZON annually

PROGRAM OBJECTIVES

Conduct regular competency based curriculum consultation with industry partners yearly

Provide fully equipped training facilities and quality technical education aimed at enhancing knowledge, skills and attitude in SMAW NC II in accordance to standards

Achieve a certification rate higher than 95% national target

Establish two (2) industrial collaboration and partnerships every year

Attain 80% employment rate of graduates per batch

REGIONAL TRAINING CENTER CALABARZON



SHIELDED METAL ARC WELDING NC III

PROGRAM GOALS

To produce 25 competent Plate and Pipe Welder (Alloy Steel) in CALABARZON annually

PROGRAM OBJECTIVES

Conduct regular competency based curriculum consultation with industry partners yearly

Provide fully equipped training facilities and quality technical education aimed at enhancing knowledge, skills and attitude in SMAW NC III in accordance to standards

Achieve a certification rate higher than 95% national target

Establish two (2) industrial collaboration and partnerships every year

REGIONAL TRAINING CENTER CALABARZON



AUTOMOTIVE SERVICING NC II

PROGRAM GOALS

To produce 25 competent Automotive Mechanic/Service Technician in CALABARZON annually

PROGRAM OBJECTIVES

Conduct regular competency based curriculum consultation with industry partners yearly

Provide fully equipped training facilities and quality technical education aimed at enhancing knowledge, skills and attitude in Automotive Servicing in accordance to standards

Achieve a certification rate higher than 95% national target

Establish two (2) industrial collaboration and partnerships every year

Attain 80% employment rate of graduates per batch

REGIONAL TRAINING CENTER CALABARZON



DRIVING NC II

PROGRAM GOALS

To produce 50 competent Professional Driver in CALABARZON annually

PROGRAM OBJECTIVES

Conduct regular competency based curriculum consultation with industry partners yearly

Provide fully equipped training facilities and quality technical education aimed at enhancing knowledge, skills and attitude in Driving NC II in accordance to standards

Achieve a certification rate higher than 95% national target

Establish two (2) industrial collaboration and partnerships every year

Attain 80% employment rate of graduates per batch

ALPINE SKI HOUSE

REGIONAL TRAINING CENTER CALABARZON



BREAD AND PASTRY PRODUCTION NC II

PROGRAM GOALS

To produce 25 competent Commis- Pastry/Baker in CALABARZON annually

PROGRAM OBJECTIVES

Conduct regular competency based curriculum consultation with industry partners yearly

Provide fully equipped training facilities and quality technical education aimed at enhancing knowledge, skills and attitude in Bread and Pastry Production NC II in accordance to standards

Achieve a certification rate higher than 95% national target

Establish two (2) industrial collaboration and partnerships every year

Attain 80% employment rate of graduates per batch

REGIONAL TRAINING CENTER CALABARZON



TRAINERS METHODOLOGY I

PROGRAM GOALS

To produce 25 competent TVET Trainer/Competency Assessor in CALABARZON annually

PROGRAM OBJECTIVES

Conduct regular competency based curriculum consultation with industry partners yearly

Provide fully equipped training facilities and quality technical education aimed at enhancing knowledge, skills and attitude in Trainers Methodology I in accordance to standards

Achieve a certification rate higher than 95% national target

Establish two (2) industrial collaboration and partnerships every year

REGIONAL TRAINING CENTER CALABARZON



ELECTRONIC PRODUCTS ASSEMBLY AND SERVICING NC II

PROGRAM GOALS

To produce 25 competent Industrial Electronic Technician/Factory Production Worker in CALABARZON annually

PROGRAM OBJECTIVES

Conduct regular competency based curriculum consultation with industry partners yearly

Provide fully equipped training facilities and quality technical education aimed at enhancing knowledge, skills and attitude in EPAS NC II in accordance to standards

Achieve a certification rate higher than 95% national target

Establish two (2) industrial collaboration and partnerships every year

Attain 80% employment rate of graduates per batch

REGIONAL TRAINING CENTER CALABARZON



BARANGAY HEALTH SERVICES NC II

PROGRAM GOALS

To produce 25 competent Barangay Health Worker in CALABARZON annually

PROGRAM OBJECTIVES

Conduct regular competency based curriculum consultation with industry partners yearly

Provide fully equipped training facilities and quality technical education aimed at enhancing knowledge, skills and attitude in Barangay Health Services NC II in accordance to standards

Achieve a certification rate higher than 95% national target

Establish two (2) industrial collaboration and partnerships every year

REGIONAL TRAINING CENTER CALABARZON



CONTACT TRACING NC II

PROGRAM GOALS

To produce 25 competent Contact Tracer in CALABARZON annually

PROGRAM OBJECTIVES

Conduct regular competency based curriculum consultation with industry partners yearly

Provide fully equipped training facilities and quality technical education aimed at enhancing knowledge, skills and attitude in Contact Tracing NC II in accordance to standards

Achieve a certification rate higher than 95% national target

Establish two (2) industrial collaboration and partnerships every year

Attain 80% employment rate of graduates per batch

REGIONAL TRAINING CENTER CALABARZON



PIPEFITTING (METALLIC) NC II

PROGRAM GOALS

To produce 25 competent Pipefitter in CALABARZON annually

PROGRAM OBJECTIVES

Conduct regular competency based curriculum consultation with industry partners yearly

Provide fully equipped training facilities and quality technical education aimed at enhancing knowledge, skills and attitude in pipefitting in accordance to standards

Achieve a certification rate higher than 95% national target

Establish two (2) industrial collaboration and partnerships every year

REGIONAL TRAINING CENTER CALABARZON



AUTOMOTIVE SERVICING NC I

PROGRAM GOALS

To produce 25 competent Automotive Maintenance Technician/Auto-Service Personnel in CALABARZON annually

PROGRAM OBJECTIVES

Conduct regular competency based curriculum consultation with industry partners yearly

Provide fully equipped training facilities and quality technical education aimed at enhancing knowledge, skills and attitude in Automotive Servicing in accordance to standards

Achieve a certification rate higher than 95% national target

Establish two (2) industrial collaboration and partnerships every year

Attain 80% employment rate of graduates per batch

REGIONAL TRAINING CENTER CALABARZON



MOTORCYCLE/SMALL ENGINE SERVICING NC II

PROGRAM GOALS

To produce 25 competent Motorcycle/Small Engine Mechanic in CALABARZON annually

PROGRAM OBJECTIVES

Conduct regular competency based curriculum consultation with industry partners yearly

Provide fully equipped training facilities and quality technical education aimed at enhancing knowledge, skills and attitude in Motorcycle/Small Engine Mechanic NC II in accordance to standards

Achieve a certification rate higher than 95% national target

Establish two (2) industrial collaboration and partnerships every year

REGIONAL TRAINING CENTER CALABARZON



RAC SERVICING (DomRAC) NC II

PROGRAM GOALS

To produce 25 competent Domestic Refrigeration and Air-conditioning Technician in CALABARZON annually

PROGRAM OBJECTIVES

Conduct regular competency based curriculum consultation with industry partners yearly

Provide fully equipped training facilities and quality technical education aimed at enhancing knowledge, skills and attitude in RAC Servicing (DomRAC) NC II in accordance to standards

Achieve a certification rate higher than 95% national target

Establish two (2) industrial collaboration and partnerships every year

Attain 80% employment rate of graduates per batch

REGIONAL TRAINING CENTER CALABARZON



PV SYSTEMS INSTALLATION NC II

PROGRAM GOALS

To produce 25 competent PV Systems Installation/Commissioning Technician in CALABARZON annually

PROGRAM OBJECTIVES

Conduct regular competency based curriculum consultation with industry partners yearly

Provide fully equipped training facilities and quality technical education aimed at enhancing knowledge, skills and attitude in PV Systems Installation NC II in accordance to standards

Achieve a certification rate higher than 95% national target

Establish two (2) industrial collaboration and partnerships every year

REGIONAL TRAINING CENTER CALABARZON



GAS METAL ARC WELDING NC I

PROGRAM GOALS

To produce 25 competent Plate Welder (GMAW) in CALABARZON annually

PROGRAM OBJECTIVES

Conduct regular competency based curriculum consultation with industry partners yearly

Provide fully equipped training facilities and quality technical education aimed at enhancing knowledge, skills and attitude in GMAW NC I in accordance to standards

Achieve a certification rate higher than 95% national target

Establish two (2) industrial collaboration and partnerships every year

Attain 80% employment rate of graduates per batch

REGIONAL TRAINING CENTER CALABARZON



GAS METAL ARC WELDING NC II

PROGRAM GOALS

To produce 25 competent Plate/Pipe Welder (GMAW) in CALABARZON annually

PROGRAM OBJECTIVES

Conduct regular competency based curriculum consultation with industry partners yearly

Provide fully equipped training facilities and quality technical education aimed at enhancing knowledge, skills and attitude in GMAW NC II in accordance to standards

Achieve a certification rate higher than 95% national target

Establish two (2) industrial collaboration and partnerships every year

REGIONAL TRAINING CENTER CALABARZON



FLUX CORED ARC WELDING NC I

PROGRAM GOALS

To produce 25 competent Plate Welder (FCAW) in CALABARZON annually

PROGRAM OBJECTIVES

Conduct regular competency based curriculum consultation with industry partners yearly

Provide fully equipped training facilities and quality technical education aimed at enhancing knowledge, skills and attitude in FCAW NC I in accordance to standards

Achieve a certification rate higher than 95% national target

Establish two (2) industrial collaboration and partnerships every year

Attain 80% employment rate of graduates per batch

REGIONAL TRAINING CENTER CALABARZON



FLUX CORED ARC WELDING NC II

PROGRAM GOALS

To produce 25 competent Plate/Pipe Welder (FCAW) in CALABARZON annually

PROGRAM OBJECTIVES

Conduct regular competency based curriculum consultation with industry partners yearly

Provide fully equipped training facilities and quality technical education aimed at enhancing knowledge, skills and attitude in FCAW NC II in accordance to standards

Achieve a certification rate higher than 95% national target

Establish two (2) industrial collaboration and partnerships every year

REGIONAL TRAINING CENTER CALABARZON



AGROENTREPRENEURSHIP NC II

PROGRAM GOALS

To produce 25 competent Marketing/Production Coordinator in CALABARZON annually

PROGRAM OBJECTIVES

Conduct regular competency based curriculum consultation with industry partners yearly

Provide fully equipped training facilities and quality technical education aimed at enhancing knowledge, skills and attitude in Agroentrepreneurship NC II in accordance to standards

Achieve a certification rate higher than 95% national target

Establish two (2) industrial collaboration and partnerships every year

Attain 80% employment rate of graduates per batch

REGIONAL TRAINING CENTER CALABARZON



MACHINING NC I

PROGRAM GOALS

To produce 25 competent Machinistin CALABARZON annually

PROGRAM OBJECTIVES

Conduct regular competency based curriculum consultation with industry partners yearly

Provide fully equipped training facilities and quality technical education aimed at enhancing knowledge, skills and attitude in machining in accordance to standards

Achieve a certification rate higher than 95% national target

Establish two (2) industrial collaboration and partnerships every year

REGIONAL TRAINING CENTER CALABARZON



CNC LATHE MACHINE OPERATION NC II

PROGRAM GOALS

To produce 25 competent CNC Lathe Machine Operator in CALABARZON annually

PROGRAM OBJECTIVES

Conduct regular competency based curriculum consultation with industry partners yearly

Provide fully equipped training facilities and quality technical education aimed at enhancing knowledge, skills and attitude in CNC Lathe Machine Operation NC II in accordance to standards

Achieve a certification rate higher than 95% national target

Establish two (2) industrial collaboration and partnerships every year

Attain 80% employment rate of graduates per batch

REGIONAL TRAINING CENTER CALABARZON



CNC MILLING MACHINE OPERATION NC II

PROGRAM GOALS

To produce 25 competent CNC Milling Machine Operator in CALABARZON annually

PROGRAM OBJECTIVES

Conduct regular competency based curriculum consultation with industry partners yearly

Provide fully equipped training facilities and quality technical education aimed at enhancing knowledge, skills and attitude in CNC Milling Machine Operation NC II in accordance to standards

Achieve a certification rate higher than 95% national target

Establish two (2) industrial collaboration and partnerships every year

RECOGNITION OF PRIOR LEARNING

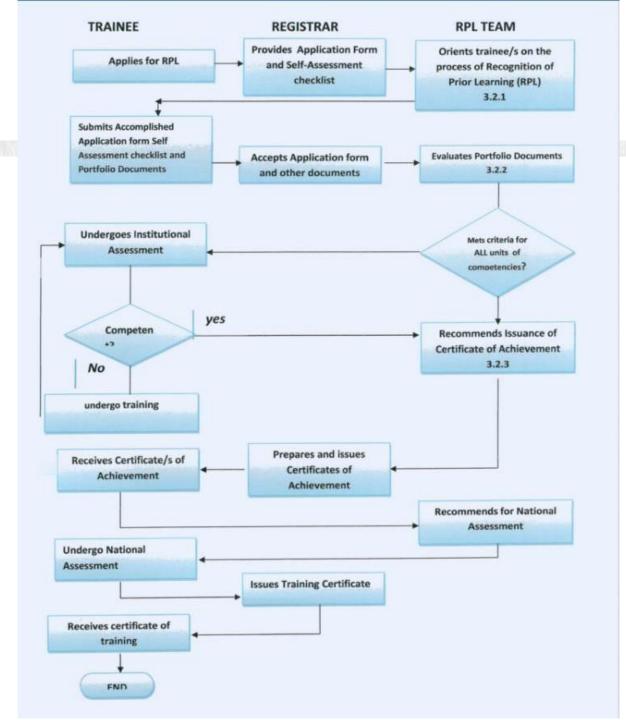
DEFINITION

Form of assessment that acknowledges skills, knowledge and attitude (known within the TVET system as competencies) gained through formal and non-formal training conducted by industry or education institutions, work and life experiences. It is also sometimes referred to as Recognition of Current Competencies.

RECOGNITION OF PRIOR LEARNING

PURPOSE

The conduct of competency evaluation for the recognition of prior learning provides a system of instruction to ensure an understanding of the detailed activities to be undertaken.

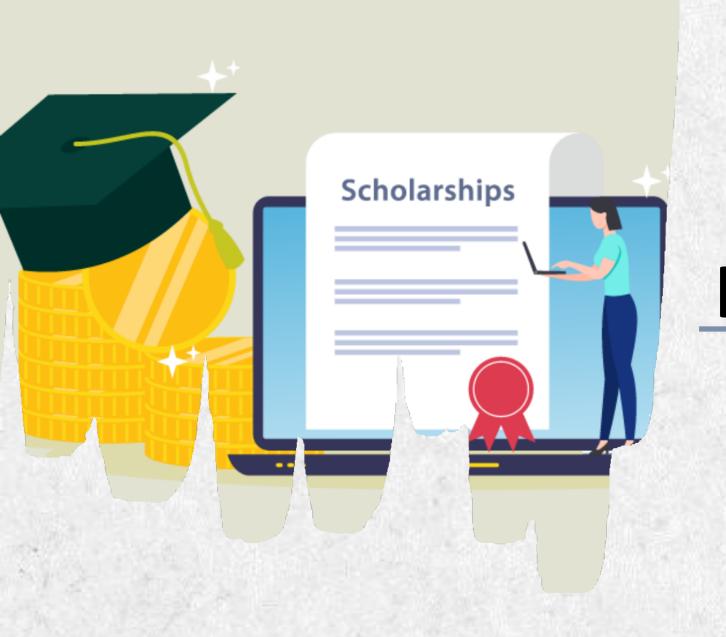


RECOGNITION OF PRIOR LEARNING PROCESS

3.2 Documentation

| 3.2.1 Orients the trainees on the process of RPL | Form | Time Frame | Inputs to Procedure |
|---|--------------------------------|---------------|---|
| The RPL Team is composed of the Training Management Unit Head/VIS, Course Leader/Training Supervisor, and concerned Trainer/s. The RPL Team: Explains the underlying principle of RPL, its benefits and procedures. Orients trainee/s on the different forms, evaluation checklists and documentary requirements | Forms CCE- 01, 02, 03 | 30 mins | Office Order Power point presentation |
| 3.2.2 Evaluates portfolio and documents results | Form | Time Frame | Inputs to Procedure |
| Evaluates sufficiency of submitted documents visarvis rules of evidences (valid, authentic, current, sufficient, recent, consistent) Makes decision based on evaluation of the evidence and the requirements of the learning outcomes per unit of competency. Indicates decisions in the portfolio checklist. | CCE- 03 CCE- 04 | 1-4 hours | Details on rules of evidence |
| 3.2.3 Makes recommendation for the issuance of certificates | Form | Time Frame | Inputs to Procedure |
| Submits Individual RPL Evaluation Report to the Registrar for the issuance of Certificate of Achievement or recommendation to undergo institutional assessment. | CCE- 05 | 1-2 hours | Results of Portfolio Evaluation and Institutional Assessment |

RECOGNITION OF PRIOR LEARNING PROCESS



During your training you are expected to:

- Abide by the house rules and regulations. These rules and regulations and norms of behavior will be more meaningful once you enter the fascinating world of work.
- Complete the prescribed number of training hours including laboratory/practical exercises and projects; and

During your training you are expected to:

- Accomplished Attendance
- Observe Punctuality
- Observe proper discipline and behavior
- Maintain safety and hygiene
- Ensured accountability and responsibility on issued
- Tools, supplies and materials and

During your training you are expected to:

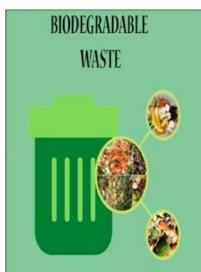
- Be on time.
- Dress Code and Grooming
- While training, you are expected to maintain friendly relationship among your co-trainees, which means you are expected to treat them with due consideration and respect.
- Wear ID and Prescribed Uniform



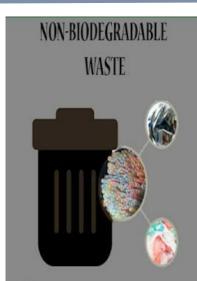
TESDA REGIONAL TRAINING CENTER - CALABARZON







- Kitchen/Food Waste
- Garden Waste
- Agricultural Waste (Wastes from planting and harvesting crops)
- Livestock Waste (Feathers, manures, etc.)



- Paper cups
- Sanitary Napkins
- **Tarpaulins**
- Sachet wrappers
- **Drinking Straws**
- **Grocery and Food Bags**



- Paper (Office paper, cardboard, etc.)
- Plastic (Plastic bottles and other rigid plastics)
- Glass (Bottles and jars)
- Metal (Tin cans, aluminum and other scrap metal)



- Paint cans, solvent
- Used motor and cooking oils
- Lighting and home appliances
- Electronic waste (e-waste)
- Chemicals and their containers



- Used face masks and surgical gloves
- Paper towels, wipes
- Used bandages or dressing
- Any other material from medical care



GOAL DON'T THE GOAL!



THANK YOU