



PTOBC Meeting Agenda May 19, 2026 at 6:00pm

- Introductions/Announcements
 - Board members present in person: Stacey, Kayla, Jenn,
 - Board members present via phone:
- Administrator's Report
 - Request for new gym mats from Mr. Daug's- \$3,872 in total from KM Sports
 - Thank you from staff for staff appreciation
 - June 5th Arrowhead seniors Richmond grads come through
 - June 8th- 8th graders to Kalahari
 - Question about 8th graders volunteering- 4 or 5 hours-
 - PTO needs to figure out how many volunteer opportunities there are
- Elections
 - President
 - Secretary
 - Booster Club
- Treasurer Report: Fundraising results from 2025-26 School Year
 - \$27,000 raised in 2025-26 school year
 - Planning for \$16,000 in expenses for year
 - Booster Club raised \$2,800
- Teacher appreciation follow up
 - What went well?
 - Raised Right went well- raised extra
 - Food signup ran smoothly- cut soup/ salad this year- teachers missed
 - Next year Meno Falls Chick- fil- A
 - Spent \$580 instead of projected \$530
 - Zeffy can make forms to allow people to donate money towards specific meals (ie: soup)
 - Changes or updates needed for next year?
 - Personalized cards for teachers
 - Posters
 - Offer staff discount at KM?
- 5th/ 6th Lock in follow up
 - Potential date for 2026-27: Friday, May 7th 6:30-8:30
- Upcoming: 8th Grade Graduation
 - All set
- Planning for next year- committees for large fundraisers and school events
 - Fundraising ideas for 2026-2027
 - **Create sponsorship letter**
 - Fun Run
 - Committee members:
 - Ideas:

- Make donations electronic- will allow for all totals to be tallied by grade/ class/ student and easier to share out with family and friends
 - Consider adding different prizes for fundraising levels
 - Eliminate color run for middle school- replace with earning tickets to be spent at food trucks?
 - Possible add a "Richmond Family Night" with food trucks/ outdoor movie
 - Make bounce houses optional- make a route that doesn't include or goes around outside of them for students who don't want to go through
- Golf Outing- Confirmed September 26th at Ironwood- Michael Ruggles to take lead
 - 2:00 shotgun start
 - Michael has donations for prizes for games on the course
 - 3:00-5:00- games- target practice, speed mini golf,
 - Dinner around 5:00- BBQ catered; 2 drink tickets
 - Open bar until 8:00pm
 - Looking for DJ
 - 2 packages- one for those who want to golf and those who want to just donate
 - 50/50 raffle
 - Looking for school members to help at holes for games- Katie has volunteers (dice games, shot, skillful golf); Dr. Siegenthaler will volunteer; 2 volunteers to help score mini golf
 - Looking for someone to make shot as the marker
 - 11 volunteers total needed
 - Silent auction- baskets on display at school?
 - 3 large sponsors
- Monthly restaurant fundraisers- Culvers, Chipotle, Millstone?, Sweet Dreams?, Dukes? Qdoba?
 - Looking for parent lead/ committee to set these up
- Raise Right Fundraiser
 - Consider adding as collaboration with teacher appreciation
 - Teachers indicate which stores they prefer- parents order how much they're comfortable with
- EPI School Supplies - Amy S reports sales are solid but we should continue to promote until deadline of 6/21
- Book Fair-
 - PTO Officer: Jenn; Committee: Brittany Klumb, Rebecca Lijewski
 - Reserved for week of Parent Teacher Conferences in October
 - 2-3 people need to be present when it's open
 - Scholastic brings all carts to be setup; sends video tutorials for how to run
 - Teachers receive funds to purchase books for their classroom
 - Spring fundraiser in addition that is all virtual to build momentum for fall and to allow students to purchase books for summer break
- School Events for 2026-27
 - School Dances- Middle School
 - Dates: 10/16, 1/15, 3/12, 5/14- Richmond would plan to host one
 - School Dances- Elementary
 - Harvest Dance in Fall (possibly K-4)
 - Spring Fling in Spring (possibly 5-8)
 - Open Gym
 - Family Bingo Night- January?
- Upcoming Meeting
 - Board will reconvene over summer to ensure calendar dates are set
 - Regular meetings to resume 3rd Tuesday every other month: September, November, January, March, May