

Appendix - Statement of Commitment – PEFC

Highwood Enterprises Pty Ltd is committed to managing its entire operations in an environmentally responsible manner, to ensure the protection of the environment for this and future generations. Achievement of the objectives of these principles is a primary management responsibility as well as the responsibility of every Highwood Enterprises employee.

As part of its Environment Policy, Highwood Enterprises has implemented a Chain of Custody (CoC) management system, certified to the Standards of the Programme for the Endorsement of Forest Certification (PEFC). In implementing its PEFC CoC management system, Highwood Enterprises commits to:

- implement and manage its CoC system to meet all the requirements of the relevant PEFC Chain of Custody Standards, Directives and Guidance Documents;
- inform its personnel, customers, contractors and suppliers of its CoC certification, and ensure its wood purchasing and selling activities comply with the requirements of the PEFC Chain of Custody Standards
- ensuring all personnel performing work affecting the implementation and maintenance of the CoC system are competent based on appropriate training, education, skills and experience, and are provided with opportunities for on-going training and professional development;
- provide the infrastructure and technical facilities needed for the effective implementation and maintenance of the company's CoC system;
- keep and maintain records necessary to provide evidence of conformity with the requirements of the CoC system;
- conduct yearly internal audits to ensure on-going effective implementation of the CoC system;
- verify and establish the origin of all certified materials to ensure they do not come from controversial sources, including requesting self-declaration documents from suppliers;
- provide to its customers the necessary documentation verifying its compliance with the CoC system; and update and improve its CoC system to continually meet the requirements of the PEFC Standards.

