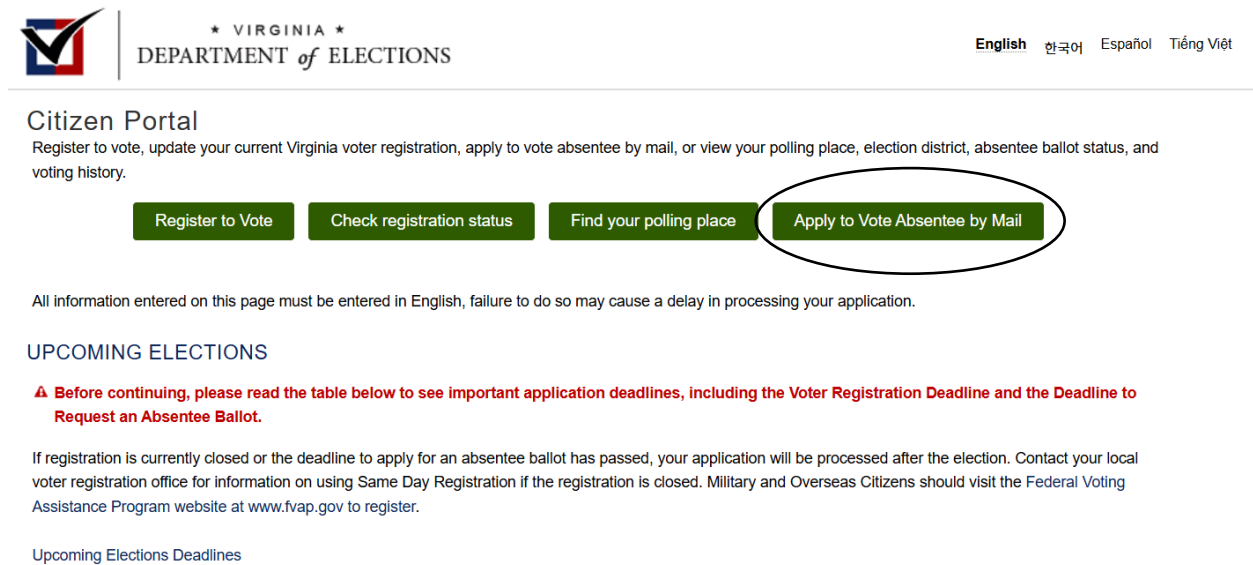


Step-by-Step Guide: Join the Permanent Absentee Voter List



Step 1: Go to the Virginia Elections Portal

1. Go to: <https://vote.elections.virginia.gov>
2. On the main page, click the green button that says “Apply to Vote Absentee by Mail”.



The screenshot shows the Virginia Department of Elections Citizen Portal. At the top left is the Virginia Department of Elections logo. To the right of the logo is the text "★ VIRGINIA ★ DEPARTMENT of ELECTIONS". Further right are language options: "English", "한국어", "Español", and "Tiếng Việt". Below the header is the "Citizen Portal" section with the text: "Register to vote, update your current Virginia voter registration, apply to vote absentee by mail, or view your polling place, election district, absentee ballot status, and voting history." Below this text are four green buttons: "Register to Vote", "Check registration status", "Find your polling place", and "Apply to Vote Absentee by Mail". The "Apply to Vote Absentee by Mail" button is circled in black. Below the buttons is a disclaimer: "All information entered on this page must be entered in English, failure to do so may cause a delay in processing your application." Below the disclaimer is the "UPCOMING ELECTIONS" section. It starts with a red triangle icon and the text: "Before continuing, please read the table below to see important application deadlines, including the Voter Registration Deadline and the Deadline to Request an Absentee Ballot." Below this is a paragraph: "If registration is currently closed or the deadline to apply for an absentee ballot has passed, your application will be processed after the election. Contact your local voter registration office for information on using Same Day Registration if the registration is closed. Military and Overseas Citizens should visit the Federal Voting Assistance Program website at www.fvap.gov to register." At the bottom of the section is a link: "Upcoming Elections Deadlines".

Step 2: Log In / Verify Your Identity

What to enter:

- **First Name and Last Name**
- **Date of Birth**
- **Last 4 digits of your Social Security Number**
- **Locality:** Select **Montgomery** from the dropdown

Check the box at the bottom to certify that the information is correct, then click **Submit**.



WHAT YOU CAN DO AS A REGISTERED VOTER USING THIS PORTAL

- Update your address.
- Apply to Vote Absentee by Mail.
- Join the permanent absentee list
- Find your polling place.
- Check your voting history.

To log in, please fill out the following:

First name*

Last name*

Date of birth*

Last 4 of SSN:*

Locality*

☒ I certify and affirm that the information provided to access my voter registration is my own or I am expressly authorized by the voter to access this information. I understand that it is unlawful to access the record of any other voter, punishable as computer fraud under Va. Code § 18.2-152.3.*

☐ Previous

☐ Submit

Step 3: Select What You Want to Do

After logging in, you'll see several options.

Check the box that says: "I want to apply to vote absentee by mail."

Then click the green **Continue** button.



Voter Information

☐ Back to Search

☐ I want to update my voter record

☒ I want to apply to vote absentee by mail

☐ I am a citizen living abroad or I am a member, spouse, or dependent of the uniformed services or Merchant Marines

☐ Continue

Step 4: Identity Verification

This screen asks for more identifying information.

- **Virginia Driver's License or State ID** number
- **Date of Birth**
- **Social Security Number** (full 9 digits)

Check the two boxes at the bottom and click **Next**.



Identity

Virginia Driver's license or state ID*

Date of birth*

Social Security Number*

☒ I consent for my DMV signature to be used to register to vote and apply for an absentee ballot.*

☒ I have read the terms of the Privacy Act Notice* [?](#)

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Step 5: Residency Status

Select the first option: **“I am residing in the U.S. and am a legal Virginia resident.”**

Click **Next**.



Residency

What is your residency status? *

- ☒ I am residing in the U.S. and am a legal Virginia resident.
- ☐ I live outside the U.S. and Virginia was my last U.S. residence.

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Step 6: Classification

Select: **“Neither”**

Click **Next**.



Classification

Classification *

- ☐ I am a member of the Uniformed Services or Merchant Marines on active duty and absent from my voting district.
- ☐ I am a spouse or dependent of a member of the Uniformed Services or Merchant Marines on active duty and absent from my voting district.
- ☒ Neither

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Step 7: Choose Absentee Option (Most Important Step)

You will see three options. Select the **middle one**:

“I would like to join the Virginia permanent absentee voter list. I will receive ballots for all future elections by mail to the address on my Virginia voter registration record.”

Click **Next**.



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Current Site Language: **English**
[Change Language](#)

Would you like to vote absentee by mail?

Choose a Vote Absentee by Mail Option *

- ☐ I would like to vote absentee by mail for the next election.
- ☒ I would like to join the Virginia permanent absentee voter list. I will receive ballots for all future elections by mail to the address on my Virginia voter registration record. I will only receive ballots for elections in which I am eligible to vote.
- ☐ I do not wish to vote absentee by mail.

Step 8: Choose Primary Ballot Preference

Select which primary ballots you want to receive:

- Choose **Republican** (recommended for most conservatives)
- Or choose **Democratic** or **Neither** if preferred

Click **Next**.



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Current Site Language: **English**
[Change Language](#)

Vote Absentee by Mail Options

Would you like to vote in Primary Elections?*

- ☐ Democratic
- ☒ Republican
- ☐ Neither

Step 9: Assistance Requested

This screen is optional.

- Only check a box if you need assistance completing your ballot due to a disability.
- Most people should leave both boxes **unchecked** and click **Next**.



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Current Site Language: **English**
[Change Language](#)

Assistance Requested

I need assistance in completing my ballot due to

☐ Print disability¹

☐ Other disability (If checked, assistance form will be provided with ballot)

Note: To Continue without selecting disability, Click the "next" button.

¹ **"Print disabilities"** are disabilities that interfere with the effective reading, writing, or use of printed material. This definition includes persons who are visually impaired, those with learning disabilities, as well those with a physical disability that interferes with holding and manipulating paper or a pen or pencil.

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Step 10: Contact Information

Fill in:

- **Phone Number**
- **Email Address** (recommended)

You can also check the box if you're interested in being a poll worker.

Click **Next**.



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Current Site Language: **English**
[Change Language](#)

Contact Information

Phone Number

Fax Number

Email Address

Additional Information

Election Official:

☐ I'm interested in being an Officer of Election (poll worker) on Election Day. Please send me information.

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Step 11: Review and Submit

Review all the information on the screen.

At the bottom, you'll see an affirmation statement. **Check the box** to agree to the statement.

Then click the green **Submit** button.



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Current Site Language: **English**
[Change Language](#)

Review Application

Identity

Absentee

Contact Information

Electronic Signature

PERMANENT VOTE ABSENTEE BY MAIL BALLOT APPLICATION AFFIRMATION

☒ I swear/affirm, subject to felony penalties for making false statements pursuant to VA Code § 24.2-1016, that (1) the information provided in this form is true, (2) I am not requesting a ballot or voting in any other jurisdictions in the US, (3) I am registered to vote in the city / county where I am applying to vote, and (4) if I opted to vote absentee by mail for the calendar year, I will likely remain eligible to vote throughout the calendar year.*

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☐ Reset Form

☐ Submit