

Administrative Fee Schedule

Updated 10/29/2019

Pursuant to Monroe County Ordinance 270-6 and the Indiana Access to Public Records Act

Item	
Gun Permit	\$10 / \$40 / \$50
Notary Fee, per document	\$2.00 per document
VIN Check	\$5.00
Criminal History / Background Check	\$7.00
Incident Report	\$ 1.00 min.
Fingerprints	\$5.00
Photos / CDs	\$2.00
Copies	\$.10 ea.

1. The above prices do not include the cost of postage, if applicable.
You must provide postage for records requests requiring shipping or mailing.
2. Payment is required BEFORE records can be picked up or mailed out. In some instances, payment is required before records requests can be processed.
3. Our office accepts cash, money orders, MC, VISA, DISCOVER. **NO PERSONAL CHECKS.**
4. *When paying with cash, please bring exact change.*

Firearms Fee Schedule

Updated 10/29/2019

Item	County Fee	State Fee
Five Year Hunting and Target	\$10.00	\$5.00
Five Year Personal Protection	\$10.00	\$30.00
Firearms Dealer	Fee Exempt	\$60.00
Lifetime Hunting and Target / No Current License	\$50.00	\$25.00
Lifetime Hunting and Target / Current License	\$40.00	\$20.00
Lifetime Personal Protection / No Current License	\$50.00	\$75.00
Lifetime Personal Protection / Current License	\$40.00	\$60.00
Retired Law Enforcement Officer	Fee Exempt	Fee Exempt
Retired Corrections Officer	Fee Exempt	Fee Exempt
Duplicate license	Fee Exempt	\$20.00