

# ***WHITE OAK FOREST PROPERTY OWNERS ASSOCIATION***

## **POSTED AGENDA for a SPECIAL BOARD MEETING for Annual Officer Training**

March 05, 2024, 2:00 PM at 23618 White Oak Forest

*Members were given at least 72 hour notice on [www.wofpoa.com](http://www.wofpoa.com) and an emailed Agenda which encourages members to observe the meeting. This fulfills TPC 209.0051 OPEN BOARD MEETINGS requirements.*

### **List for Notation of PERSONS IN ATTENDANCE**

#### **2024-25 ELECTED OFFICERS**

President, Royce Huseman  
Vice President, Tracy Wilson  
Treasurer, Emily Zugar  
Secretary, Hermalina Carrasco

#### **APPOINTED OFFICERS**

Custodian of Records, Linda Whitehorn

#### **CALL TO ORDER**

The President's call to order at \_\_\_\_\_.

**Reading** of the 2024 Annual Meeting Minutes for approval.

### **TRAINING SESSION LEAD BY PAST AND PRESENT OFFICERS**

#### **PURPOSE**

Increase the Board's awareness and understanding of how to carry out their obligation to follow governing documents and best practices and procedures.

#### **RESOURCE**

Each Officer's updated Notebook.

#### **PROCESS**

1. Discuss "Ethics for HOA Board Members".
2. Scan the Table of Contents for each Section of the Notebook to become familiar with the resources that need reviewed as various situations arise.
3. View specific Sections of the Officer Notebooks to examine the details of how the Board fulfills its responsibilities and to consider the reason for procedures established by past Boards.

#### **NOTE**

As this Special Meeting is exclusively for Officer training, an Open Forum for members to speak will not be provided. Members are welcome to attend and observe  
The Board will not, at this meeting, make or deliberate any policy changes, or discuss any individual property owner's confidential matters.