

WHITE OAK FOREST PROPERTY OWNERS ASSOCIATION

POSTED Minutes for Regular Board Meeting

February 13, 2023, 6:00 PM at 23578 White Oak Court (The Zientek's home)

Members were given at least 72-hour notice on www.wofpoa.com . This fulfills TPC 209.0051 OPEN BOARD MEETINGS requirements.

List for Notation of PERSONS IN ATTENDANCE

2022-23 ELECTED OFFICERS

President, John Orchosky

Vice President, David Zientek

Treasurer, Tracie Longoria

Secretary, Leanna Lawson

OTHERS

Former President, Tracy Wilson

Former Treasurer/Secretary, Emily Zugar

CALL TO ORDER

The President's call to order at 6:14pm.

READING OF THE MINUTES

The February 22, 2022, Board Meeting Minutes were signed and approved by all board members.

ACTIONS

1. President made a motion to appoint Tracy Wilson and Emily Zugar as "ex officio" Board Members [Appointed Nonvoting Officer]. The motion was approved by a vote of the board.
2. Approved transferring of \$1000 from checking to Money Market account.
3. Created a list of immediate action items that need to be completed ASAP.
 - A. Sending out 2023-24 invoices.
 - B. Contact potential audit committee members.
 - C. 990-N Form and Management Certificate are up to date. Form 802 to be completed ASAP.
 - D. Discussed dates for next regular board meeting.
4. Increased the Board's awareness and understanding of how to carry out their obligation to follow governing documents and best practices and procedures.

No executive session was entered into.

The meeting was adjourned at 7:21pm.