

FORM - Request for Approval by Architectural Control Committee (ACC)

Information in this box TO BE FILLED IN BY AN ASSOCIATION OFFICER

Date received by the Association: _____ by whom _____

Date Approved or Disapproved by the Architectural Control Committee: _____

If disapproved, briefly describe the reason(s) and/or suggested change(s) that could result in approval _____

BEFORE MAKING PLANS TO BUILD, PLEASE VIEW THE "ARCHITECTURAL CONTROL COMMITTEE AUTHORITY AND PURPOSE" posted on the Association Website. The last 2 pages have important parts of Deed Restrictions Articles III and its amendment, Article IX, and Article XVII located in the 2nd Amendment.

PLEASE PRINT OR TYPE (Instruction for filling in an ADOBE Form are at the end of this application.)

NOTE: The preferred method of submission is e-mail. If that is not possible, please leave a voice mail message.

Property Owner's Name(s): _____ Lot(s) # _____

Home phone number: _____ Cell phone number: _____

E-mail Address or a note that the applicant does not have one: _____

Mailing Address: _____

Structure Type:

- | | | |
|---|---|--|
| <input type="checkbox"/> New home | <input type="checkbox"/> Attached garage | <input type="checkbox"/> Detached Garage |
| <input type="checkbox"/> Addition to home | <input type="checkbox"/> Addition to Garage | <input type="checkbox"/> Carport |
| <input type="checkbox"/> Utility Shed | <input type="checkbox"/> Enclosed Barn | <input type="checkbox"/> Pole Barn |
| <input type="checkbox"/> Other: Please Describe _____ | | |

The purpose of the proposed structure is _____

Signature of the Property Owner Submitting the Request _____

Type of foundation _____ Description of colors _____

Types of exterior construction materials _____

Attach the following on paper no larger than legal sized 8 1/2" x 14" paper.

1. Floor plan drawing (For a NEW home, the square feet of the living area must be on the floor plan)
2. Exterior drawing or photograph
3. Site plan or survey of the property
 - a. exact dimensions of the lot,
 - b. exact location and dimensions of new and/or existing structures, and
 - c. exact distances from the road right-of-way and the side/rear property lines.

NOTE: Item #3 above is required for the county's Development Permit Application.

The Deed Restrictions Articles IX and X (A) give the Architectural Control Committee the responsibility of using their best judgment to evaluate the submitted plans for the following criteria:

- Compliance with the specific details of the Deed Restrictions,
- Quality of materials,
- Location with respect to topography and finished grade,
- Esthetic attractiveness including -
 - ✓ Harmony of external design with existing and proposed structures,
 - ✓ Harmony of the structure's design and materials with the neighborhood,
- Other factors that affect the usefulness of lots affected by the submitted plan.

A letter of approval or disapproval will be sent to the applicant with a copy of this application.

This application will be given to the Custodian of Records for the Property's File.

A copy will go to the Association's Special Officer assigned to check the progress of an approved project.

"Working Together to Preserve the Value and Integrity of our Community"

INSTRUCTIONS FOR USING ADOBE READER TO COMPLETE A FORM
SAVE the Adobe file to a computer.
OPEN the file,

To fill in a Form complete the following:

Use on the far right, the top icon ribbon and text box –

Under Fill & Sign – *(if this does not appear on your version of Adobe, Click: Sign 1st)*

Click: Add Text

Click: on the area in the Form that needs to be filled in

In the Add Text box that appears, change font style and size as desired

To sign a Form complete the following:

Use on the far right, the top icon bar and text box –

Under Fill & Sign –

Click: Place Signature -

In the box that appears –

Type your name under Enter Your Name –

Click: Change Signature Style near the bottom left of the box

Keep clicking until a desired style appears

Click: Accept

Click: on the location in the Form that needs a signature

If the signature needs to be moved –

Move the cursor near the box outline until you see 2 crossed lines,

Then Left Click and drag the signature where it is desired

When the signature is in the correct place, click anywhere else in the form

To save what is now on the Form:

Click: File on the top menu bar

Click: Save As in the menu that appears

Before Clicking Save in the box that appears –

Change the file name if desired, but be sure to keep .pdf at the end of the name