

Constitution of:

Ford Fairlane & LTD Owners Club INC



®



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This publication must not be relied on as legal advice. For more information please refer to the appropriate legislation or seek independent legal advice.

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1. Organisation Name

- (1) The name of the club shall be “Ford Fairlane & LTD Owners Club Inc.”

2. Club Objectives

- (1) The objectives of the club are:
 - (a) to promote interest in Australian manufactured Ford Fairlane and LTD models and their derivatives;
 - (b) to encourage the preservation, restoration and presentation of such vehicles;
 - (c) to assist members by the exchange of information and assistance in the acquisition, restoration and maintenance of such vehicles;
 - (d) to promote events in which such vehicles can participate;
 - (e) to encourage activities for members, their families and friends;
 - (f) the club shall be a non-profit organisation, and no member shall use the club for profiteering

3. Eligibility of Vehicles

- (1) The club shall be open predominantly to Ford Vehicles classified as follows:
 - (a) Australian or overseas manufactured Ford Fairlane and Ford LTD models and their derivatives in stock, restored and/or modified condition
 - (b) Club Members may also nominate other vehicles which are not Ford related to be eligible for conditional registration at the discretion of the executive committee, provided the member meets the objectives of the club as stated in section 2. This is to ensure that the club is also socially active and supports other club members who meet the club objectives statement
 - (c) All vehicles eligible to join must be approved by a majority vote by the Committee with a photo kept on file with the member’s original application
 - (d) Any full financial member is also entitled to participate in official club events with any vehicle deemed acceptable to the Executive Committee
- (2) The club shall offer Conditional registration via the NSW RMS Historic Vehicle Registration Scheme or Classic Vehicle Scheme as per guidelines set by our affiliation through the Australian National Street Machine Association (“ANSMA”)
 - (a) Any vehicle that is eligible for ‘Conditional Registration’, must comply fully with all current NSW RMS registration requirements and be inspected by the Club Registrar for eligibility and roadworthiness per current RMS and ANSMA guidelines
 - (b) Vehicles under the Historic Vehicle Registration Scheme must comply with all RMS requirements and be in a standard factory condition with the exception that period accessories be allowed, by discretion of the Club Registrar. A current pink slip must be provided upon application and at each renewal
 - (c) Vehicles under the Classic Vehicle Scheme must comply with current RMS requirements. Modifications allowed under the scheme are subject to guidelines stated by the RMS under VSI-06 otherwise an engineers certificate must be supplied as well as all other RMS and ANSMA requirements at that time.

4. Membership

- (1) Membership of the club shall be restricted to persons interested in the preservation, restoration and presentation of Australian manufactured Ford Fairlane and LTD models;
- (2) Members
 - (a) Membership shall be such persons only interested in the objectives of the club, and undertake to comply with the rules of the club and the decisions according to the Constitution made by the club;
 - (b) Is approved by a majority vote of the executive committee as soon as practicable upon receipt of an application in writing using the application form set out in Appendix 1
 - (c) the person has paid the relevant joining and/or annual membership fee;
 - (d) the person is willing to represent the club and its objectives without disrepute at all times;
 - (e) the person upon becoming a member shall advise the Club Secretary of his/her address including any subsequent change of address;
 - (f) terminates on cessation of the person's membership.

5. Register of Members

- (1) The public officer of the club must establish and maintain a register of members of the club specifying the name and postal or residential address of each person who is a member of the club together with the date on which the person became a member.
- (2) The register of members must be kept in New South Wales:
 - (a) at the clubs official address, and
 - (b) a single cloud type secure internet storage area only accessible by the executive committee.
- (3) The register of members must be open for inspection, free of charge, by any member of the club at any reasonable hour.
- (4) If a member requests that any information contained on the register about their own membership (other than the member's name) not be available for inspection, that information must not be made available for inspection.
- (5) A member must not use information about a person obtained from the register to contact or send material to the person, other than for:
 - (a) the purposes of sending the person a newsletter, a notice in respect of a meeting or other event relating to the club or other material relating to the club, or
 - (b) any other purpose necessary to comply with a requirement of the Act or the Regulation.

6. Termination of Membership

Membership of the club will be terminated if a member;

- (1) Has allowed their membership to fall into a 'Lapsed' status;
 - i. by not paying the annual membership fee in full within a 60 (sixty) day period of the renewal date
 - ii. in such cases where a person's membership has 'Lapsed', that person must then apply for a new membership as stated in Clause 4
- (2) Resigns by giving notice in writing to the Club Secretary
- (3) Infringes any rule of the club or fails to uphold the objectives of the club
 - i. Members so advised, will receive confirmation of the decision of the club by the Club President
 - ii. The member may request the right of reply or mediation, to be heard by the Club Executive Committee at the next scheduled Executive Committee Meeting
 - iii. The Executive Committee after reviewing the member's case, will further advise the member in writing of their decision; for expulsion from the club; or a proposal from the Executive Committee for a rescinding motion at the next general club meeting to reinstate the member.
 - iv. The member is prohibited from attending the club meeting for members to consider and vote on the member's expulsion rescinding motion.
 - v. The Club President will advise the person in writing of the club members' decision.
- (4) Upon expulsion such person shall not display any club insignia in any shape or form.

7. Fees and Subscriptions

- (1) A person who applies and is approved for membership as provided in these rules is eligible to be a member of the club on payment of the joining fee and annual membership fee payable under these rules
- (2) A person eligible and approved for membership as set in Clause 4 must pay the relevant subscription fees and membership fees as set out in Appendix 2, and is payable in advance on or before the Annual General Meeting set each year.
 - (a) Full Membership is available for a person who own, or a family member owns, a vehicle as set in clause 3 (1) (a)
 - (b) Associate Membership is for a person who does not own a vehicle as set in clause 3 (1) (a) but is still interested in the objectives in the club as per clause 2

8. Meetings

(1) Annual General Meetings

- (a) The Annual General Meeting (A.G.M) of the club shall be held each year in the month of July;
- (b) At the A.G.M all office bearers shall stand down from their respective positions and all Committee positions shall be elected to hold office until the next A.G.M;
- (c) A Quorum at the A.G.M shall be constituted by at least 5 (five) members
- (d) Notice of any proposed A.G.M shall be in writing given at least 28 days notice prior to the meeting

(2) Ordinary Club Meetings.

- (a) Ordinary Club Meetings shall be held at a place determined by the Executive Committee, but such dates and times may be varied at the discretion of the Executive Committee
- (b) Notice of an Ordinary Club Meeting shall be communicated on the Clubs official Social Media Page given at least 14 days notice prior to the meeting
- (c) A Quorum for Ordinary Club Meetings shall be constituted by the attendance of at least 2 (two) members of the Executive Committee and at least three other financial members

(3) Executive Committee Meetings.

- (a) Executive Committee meetings shall be held a minimum of 4 (four) times per year or when deemed necessary by the Executive Committee
- (b) Notice shall be given 14 days prior to the desired meeting
- (c) A Quorum for an Executive Committee Meeting shall be constituted by at least 3 (three) Executive Committee members

(4) Special General Meetings.

- (a) In addition to the Annual General Meeting (A.G.M), any other meeting may be held in the same year.
- (b) The request for a Special General Meeting must –
 - i. state the objects of the meeting; and
 - ii. Notice of any proposed Special General Meeting shall be in writing given at least 28 days notice prior to the meeting

9. Procedure

- (1) No item of business shall be conducted at a general meeting unless a quorum of financial members, entitled under these rules to vote, is present during the time the meeting is considering that item;
- (2) 5 (five) members present in person (being members entitled under these rules to vote at a general meeting constitute a quorum for the transaction of business of a general meeting;
- (3) If within 30 (thirty) minutes of the appointed time for the commencement of a general meeting a quorum is not present, the meeting shall be dissolved and shall be adjourned to the same place in 28 (twenty-eight) days with written notice of the adjournment per Clause 8 sub clause 2.

10. Voting

- (1) One vote per financial member is permitted.
- (2) Only the financial member of any couple is entitled to vote
 - i. If both parties are in attendance only 1 (one) of them can vote on any motion, unless they are individual financial members of the club

11. Management

- (1) At the A.G.M of the club the financial members of the club shall elect the following office bearers;
 - (a) Executive Committee
 - i. President
 - ii. Vice President
 - iii. Secretary
 - iv. Treasurer
 - (b) Sub-Committee
 - i. Club Plates Registrar
 - ii. Public Officer
- (2) Election to any Executive Committee or Sub-Committee is restricted to current financial members only
- (3) The President will chair all meetings of the club and conduct such meetings in a proper and orderly manner. In the absence of the President, the Vice-President shall conduct the meeting(s).
- (4) The Vice-President will be responsible for fulfilling the duties of the President or any other Executive Committee official in the event of that person being unavailable.

- (5) The Secretary shall perform the following duties;
- (a) Keep and maintain the records of all membership;
 - (b) Preserve and publish the minutes of all meetings
 - (c) Answer correspondence on behalf of the club
 - (d) Respond to enquiries from prospective members
 - (e) Carry out the orders and instructions of the club and perform other duties assigned to him/her by the Executive Committee
- (6) The Treasurer shall perform the following duties;
- (a) Receive and pay all monies on the club's behalf and keep a true and correct record of account, issue receipts for any amounts received, and to attend to all transactions involving the club's account;
 - (b) To present a balance at each club meeting and at any time upon demand by any member;
 - (c) Keep financial records of membership;
 - (d) Present a financial statement at the A.G.M covering the preceding year.

12. Financial

- (1) The clubs finances shall be in the hands of the Treasurer.
- (2) All cash, cheques, money orders or other remittances received by the club shall be banked to the credit of the club's account at such bank as the Executive Committee may determine.
- (3) All accounts and any expenditure incurred on behalf of the club shall be submitted to a club meeting for authority to pay, with the exception of minor items, recurring amounts or any unexpected expenditure of an urgent nature that the Executive Committee shall be empowered to authorise between meetings, providing expenditure so incurred shall be reported at the next club meeting.
- (4) All payments from the club account shall be made by cash, cheque or direct deposit, and cheques on the club account will be signed by two duly authorised members of the committee.
- (5) Membership fees shall be such amount as may be decided by the members from time to time, and shall be payable by 30th June of the calendar year.
- (6) New members joining the club at any time before the 30th March of the calendar year, shall pay full subscription and will then be a full 'financial member' until 30th June of the following calendar year.

13. Inspection of Books

- (1) The records, books and other documents of the club shall be open to inspection, free of charge, by a financial member of the club at any reasonable hour.

14. Financial year

- (1) The financial year of the club is:
 - (a) the period of time commencing on the date of incorporation of the association and ending on the following 30th, and
 - (b) each period of 12 months after the expiration of the previous financial year of the association, commencing on 1st July and ending on the following 30th June.

15. Constitutional Amendment

- (1) This constitution may only be amended at an Annual General Meeting (A.G.M) given one month's notice of a proposal with amend such changes, or at a Special General Meeting with 28 days' notice given as per Clause 8.4

16. Dissolution

- (1) The club shall be dissolved in the event of the membership being less than 5 persons. It may be dissolved upon the vote of a three-quarter (75%) majority of all members present at a Special General Meeting convened to consider the question: "Any assets on hand, shall, after payment of all expenses and liabilities be paid to a charitable or non-profit organisation as determined by a majority vote of the members present dissolving the club."

17. Indemnity

- (1) The Ford Fairlane & LTD Owners Club Incorporated and its organisers take no responsibility for injury, accident or damage incurred in any event held by the club.

Appendix 1 : Application for Financial Membership

(Clause 4)

APPLICATION FOR MEMBERSHIP OF CLUB

.....
Ford Fairlane and LTD Owners Club Incorporated

(incorporated under the *Associations Incorporation Act 2009*)

I,

of

.....
hereby apply to become a member of the Ford Fairlane & LTD Owners Club Inc.

In the event of my admission as a member, I agree to be bound by the constitution of the association for the time being in force.

.....
Signature of applicant

Date

I,

a member of the association, nominate the applicant for membership of the association.

.....
Signature of proposer

Date

Official Club Use Only

I,

Member of the Executive Committee, approve the nomination of the applicant for membership of the association.

.....
Signature of Executive Committee Member

Date

Appendix 2 : Fees and Membership

| | |
|--|----------|
| Annual Membership Fee – New Member | \$ 40-00 |
| Annual Membership Fee – Existing Member | \$ 30-00 |
| Annual Membership Fee – Associate Member | \$ 20-00 |
