



# Burnet County Office Emergency Management



**CERT General Meeting**  
**Agri-Life, 607 N Vandever St**  
**Room 14, Burnet Tx**  
**January 12, 2023– 1900 Hours**

## Agenda

**Call to Order:** Mary Jane Shanes, Chair  
Activities since last general meeting (July 14, 2022)  
Class # 11 – Oct-Nov 2022

### **Minutes:**

General Meeting – July 14, 2022  
Officer's Meeting – September 8 & December 8, 2022

**Financial Report:** Mary Jane Shanes, Chair  
Current Balance is \$ 171.95

### **Unfinished Business/New Business:**

**Election of Officers: Chair, Vice-Chair, Secretary, Membership, Web Master, Training and Logistics**

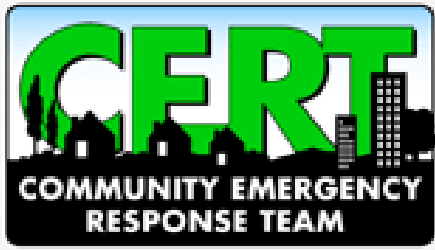
**Officer's Reports** –MJ Shanes, Chair, James Reimer, Vice-Chair, Amy Willeke Secretary, Brenda Conn, Membership, Vee Brown, Web Master, Robyn Richter, Training Officer

**CERT Executive Staff Report** –Jim Barho,EMC

### **Announcements/Adjourn**

March 9, 2023– Officer's Meeting  
April 13, 2023- General Meeting

**Training: To be determined**



## **Burnet County Office Emergency Management**

### **Burnet County CERT Executive Board Meeting**

**Agri-Life, 607 N Vandever St,  
South Wing, Rm 13, Burnet, Tex.  
January 12, 2023 - 1900 Hours**



**Called to Order:** 7:00 pm by Chair Mary Jane Shanes

#### **Old Business:**

Minutes from December 13, 2022 Board of Directors' (BOD) meeting accepted as posted to website.

Financials same as last meeting.

Class 11 successfully completed.

Normally elect officers in October but postponed due to running Class 11. Motion to keep same officers passed.

#### **Officer's Reports:**

James Reimer, Vice Chair:

Successful BOPATE event several months ago. Another one coming up which will include (household) chemicals coming up in April.

Continue taking ICS classes and complete them please.

Brenda Conn, Membership Chair:

Hours for last quarter of 2022 very good since includes BOPATE volunteer hours and Class 11 hours for students, instructors and aides – 204 hours.

Jim Barho, outgoing Emergency Management Coordinator: Hours go on the Citizencorp reports which make the county eligible for grants if there are floods, etc. CERT gets money back for the hours CERT volunteers put in if there is a disaster response.

Vee Brown, Webmaster: getting lots of email regarding the ICS classes.

Robyn Ritcher, Training Officer: Hopes to get in person training started again soon, conducted survey regarding what training most requested and which day of week most suitable. Hopes to do major training quarterly.

Mary Jane Shanes, Chair : Class 11 very successful. The majority signed up to be on call.

### **New Business:**

EMC Barho:

Citizencorp reports are due in January so ensure that your hours are in, include the CPR classes Vaughn did if attended, etc.

Wants to renew GoDaddy for two or three years to ensure continuity.

1. CERT Fund balance:

CERT fund balance has been verified with County Auditor.

2. COVID and extreme conditions update:

COVID is rampant again and other illnesses are going around.

County has had many fires but no CERT call outs.

3. CERT Training and meetings

Need to start preparations for Class 12, suggests April or May so completed before children get out of school for summer. Usually takes about two and a half months to register everyone.

4. Recognized BOD, instructors and Aides for Class 11.

Handed out field guides and other materials. Advise everyone to check that they have log ins for website.

5. Retirement and introduced new EMC

Outgoing EMC Barho retiring but will continue to handle western region radio system including a \$7 million upgrade

Introduced new EMC Derek Marchio, who has been in place since Monday and has worked in emergency management in north Texas and last year in Killeen.

EMC Marchio expanded on his background and has lived in county about a year.

Chair Shanes:

Presented a gift card to EMC Barho. EMC Barho thanked Frank Smith for all his volunteer hours helping EMC Barho and handling multiple projects and announced his retirement also.

Announced next Officers' meeting is March 9, 2023, and next general meeting is April 13, 2023.

**Adjourned @ 2045**

**Submitted by Amy Willeke**

**Training** - What to do if you come upon a car accident or are involved in one -

Robyn Richter and Jim Gallagher

If interested in monthly CPR classes contact Marble Falls Area EMS Office,

Vaughn Hamilton, 830-693-7277.