



**Burnet County  
Office Emergency Management**



**Burnet County CERT  
General Meeting  
Agri-Life, 607 N Vandever St,  
South Wing, Rm 13 (EOC),  
Burnet, TX 78611  
January 9, 2025- 1900 Hours**

**This meeting was rescheduled for the 16th of January**

**Called to Order: Mary Jane Shanes, Chair**

**Activities since last General Meeting, July 11, 2024**

**Minutes from July 11, 2024 – General Meeting - Posted**

**Minutes from September 12, 2024 – Officer’s Meeting - Posted**

**HHW Collection – October 19, 2024**

**Class # 13 – October 3 – November 14, 2024**

**Minutes from December 12, 2024- Officer’s Meeting - Posted**

**Officer Reports:**

**MJ Shanes, Chair, James Reimer, Vice-Chair, Amy Willeke, Secretary,  
Brenda Conn, Membership, Vee Brown, Web Master, Toni Hauer, Logistics,  
Jim Gallagher, Support Position, Robyn Richter, Training**

**CERT Executive Staff Report – Derek Marchio**

**Election of New Officers for Chair, Vice-Chair and Secretary**

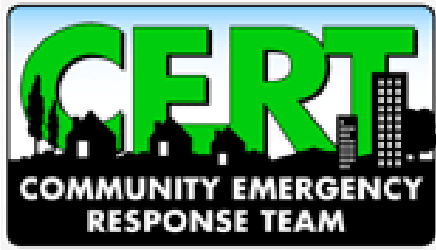
**Announcements/Adjourn**

**Shelter Fundamentals and Shelter Supervisor – January 18, 2025**

**Officer’s Meeting – March 13, 2025**

**General Meeting – April 10, 2025**

**Training: Burnet County Sheriff’s Office Unmanned Aerial Systems (UAS)  
Team (Drones)**



## **Burnet County Office Emergency Management**



**Burnet County CERT General  
Meeting  
Agri-Life, 607 N Vandever St,  
Rm 13 Burnet, Tex.  
January 16, 2025 - 1900 Hours**

### BOARD MEMBERS IN ATTENDANCE

- MJ Shanes, James Reimer, Brenda Conn, Robyn Richter, Vee Brown, Toni Hauer, Jim Gallagher

MEETING CALLED TO ORDER by Mary Jane Shanes, Chair: 1900 Hours  
APPROVAL OF MINUTES

The minutes from July 11, 2024 General Meeting, September 12, 2024 Officer's Meeting, and December 12, 2024 Officer's Meeting were approved as posted on the website.

### ACTIVITIES SINCE LAST GENERAL MEETING, JULY 11, 2024

- July 11, 2024 – General Meeting
- September 12, 2024 – Officer's Meeting
- October 19, 2024 - Household Hazardous Waste Collection Event
- October 3 – November 14, 2024 – Class #13
- December 12, 2024 – Officer's Meeting

**VOLUNTEER HOURS:** Brenda Conn: 668 hours for 4th Quarter 2024

### OFFICER REPORTS

- MJ Shanes, Chair: Thanked James Reimer for his service as Vice-Chair, and Amy Willeke for her service as Secretary.
- James Reimer, Vice-Chair: Thanked Mary Jane Shanes for her service as Chair. Household Hazardous Waste Collection event went well. It keeps CERT in the public eye.
- Vee Brown, Webmaster: Class #13 sign in problems should be fixed now. Contact her if you are still experiencing difficulties.

## CERT EXECUTIVE STAFF REPORT - Derek Marchio

- February 8, 2025: Texas Forest Service will present a Wildfire Mitigation Workshop. 10:00 AM or 1:00 PM, at Agri-Life.
- April 26, 2025: BOPATE Event. See Burnet County Facebook page.
- This year, CERT Board will work to update and streamline our Bylaws to more closely reflect how we have evolved as an organization.

## ELECTION OF NEW OFFICERS FOR CHAIR, VICE-CHAIR, AND SECRETARY

- Chair Shanes asked for volunteers from the floor. Brenda Conn volunteered for Chair; Lynn Smith volunteered for Vice-Chair. No volunteers from floor for Secretary, but Ann Hoskins had volunteered outside of this meeting.
- No other nominations were made
- Robyn Richter moved to accept the Board Members as presented. Bob Brown seconded.
- Passed unanimously

## ADJOURN: 1940 HOURS

## NEXT MEETINGS

- Shelter Fundamentals and Shelter Supervisor – January 18, 2025
- Officer's Meeting – March 13, 2025
- General Meeting – April 10, 2025

## TRAINING

Burnet County Sheriff's Office Unmanned Aerial System (UAS) Team (Drones)