



VOLUNTEER ACKNOWLEDGEMENT

I _____, hereby consent to provide voluntary services to Burnet County Office of Emergency Management (OEM).

I understand that I must report at the time assigned or will notify the department designated representative in advance if I am unable to report to my assigned volunteer station. While at my assigned volunteer station, I will conduct myself in a professional manner and dress in my issued and required attire. I agree to be cooperative, courteous, reliable, and to obey all rules, follow given instructions and maintain strict confidentiality on all matters.

I understand that as a participant in the Burnet County CERT volunteer program, I am not a OEM employee and I am not entitled to any compensation or employment benefits. I am not covered by Worker's Compensation, retirement or leave accrual. I will not be reimbursed for parking or meals.

I understand that my volunteer participation does not guarantee future employment with OEM or any other Burnet County department.

I understand that I am not an agent of OEM, and will not make any commitment on behalf of OEM to third parties.

I understand that my service as a volunteer can be terminated at any time by me or by OEM.

I understand that I must comply with all security and initiative regulations and requirements as set forth in writing or explained orally.

I understand that I must immediately inform the appropriate OEM authority about a hazard that might result in harm to any individual or threaten the security of Burnet County.

I understand that I must inform Burnet County CERT Volunteer program staff:

- of any change of address or phone number; and/or
- if I am arrested.

I understand that criminal prosecution may result if any drugs, weapons, or contraband is on my person while working as a volunteer.

I have attended a training/orientation session regarding rules, volunteer duties, responsibilities and an overview of the Burnet County Office of Emergency Management.

I understand and agree that I will not:

- Give legal advice;
- Abuse or mistreat community members, staff or other volunteers ;
- Display gross misconduct or insubordination;
- Report to a CERT sponsored function under the influence of alcohol or drugs;
- Take property or misuse Burnet County or CERT equipment or materials;

I understand that I must comply with the rules and regulations of Burnet County and the Office of Emergency Management to the best of my ability. Failure to comply with rules and procedures of the initiative will be cause for forfeiture of any future access to or participation in this initiative and/or possible future employment with Burnet County.

I understand that this document is not a contract, either expressed or implied, and only constitutes an acknowledgement of my understanding of the nature of my services to OEM.

Volunteer Signature / Date