



**Burnet County
Office Emergency Management**



**Burnet County CERT
General Meeting
Agri-Life, 607 N Vandever St,
South Wing, Rm 13, Burnet, Tex.
January 8, 2026 - 1800 Hours**

Call to Order: Brenda Conn, President

**Minutes from October 9, 2025 General Meeting - Posted (16 attended)
Minutes from December 18, 2025 Officers Meeting - Posted (14 attended)
Bopate October 25, 2025 - (7 Participants)**

New Business:

**Term ended for Logistics and Training Officers
Activation List Updated Annually - Volunteer acknowledgment form**

OFFICER REPORTS:

**Brenda Conn- Chair & Membership, Lynn Smith- Vice-Chair,
Ann Hoskins- Secretary, Vee Brown- Web Master, Toni Hauer- Logistics,
Jim Gallagher,-Support Position, Robyn Richter- Training**

CERT Executive Staff Report – Derek Marchio

ANNOUNCEMENTS:

**Officers Meeting - March 12, 2026
General Meeting - April 16, 2026 (changed from 4/9)**

ADJOURN

Training - Overview of ICS training for command structure



Burnet County Office Emergency Management



**Burnet County CERT
General Meeting
Agri-Life, 607 N Vandever St,
South Wing, Rm 13, Burnet, Tex.
January 8, 2026 - 1800 Hours**

BOARD MEMBERS IN ATTENDANCE

Brenda Conn, Lynn Smith, Jim Gallagher, Robyn Richter, and Ann Hoskins.

MEETING CALLED TO ORDER by Brenda Conn at 1800 Hours.

MINUTES of October 9, 2025 General Meeting and December 18, 2025 Officers Meeting are posted on the CERT website and stand as written as no corrections from attendees.

OFFICERS REPORTS

Brenda Conn, President, opened discussion of Board elections. Currently Training Officer and Logistics Officer positions are open. Toni Hauer will continue as Logistics Officer. Robyn Richter will resign as Training Officer and Jim Gallagher will accept the Training Officer position. This will leave the Support Officer position open.

Brenda reported from October 1, 2025 to December 31, 2025 a total of 135 volunteer hours were reported. Members were encouraged to report all hours that involve CERT.

Lynn Smith, Vice President, reported Tom Hauer to assist in establishing a 501(c)(3) for Burnet County CERT.

Robyn Richter, Training Officer, reported if 501(c)(3) is established then there will be dollars for training supplies.

Jim Gallagher will schedule a cribbing class at Marble Falls Volunteer Fire Station 2 on County Road 120 from 9 am to noon on a Saturday in February 2026.

Derek Marchio, Burnet County Emergency Manager Coordinator, stated date for Sky Warn will be January 31 2026 or April 2026. Stated that after the July 4th flood event 839,000+ cubic yards of debris has been removed from creeks and waterways in Burnet

County. Ed Hashbarger will assist Derek as a volunteer. Ed has expertise in ICS and running critical emergencies.

UPCOMING EVENTS

1. Officers Board Meeting on March 12, 2026
2. General Meeting, on April 16, 2026

ADJOURN @ 1820

Training by Derek Marchio on ICS and CERT role. Derek reviewed the purpose and structure of ICS and NIMS. It is a standard approach to use and has scalability and flexibility with:

- command structure
- order of command
- modular and scalability
- united command capability

Next the attendees broke into groups and participated in a ICS for CERT Practical Exercise. Each group was given 10 minutes to answer questions on the Scenario:

Your neighborhood has been hit by a tornado, damaging and destroying multiple homes, and blocking the only way in and out for first responders.

What are you going to do?

How are you going to organize? And why?

How are you going to relay information inside and outside of the impact area?

How are you going to transition when first responders are able to get through?

Each group presented their responses to the scenario questions.

ADJOURN @ 1915

Submitted by Ann Hoskins