



**Burnet County
Office Emergency Management
CERT OFFICERS MEETING
December 8, 2016
2:00 PM**



AGENDA

1. Call to order - MJ
2. Old Business:
Minutes - Donita
3. Report of activities since last meeting - Debbie
4. Officer's reports – Dan, Donita, Debbie, Joe, Vee, and Jim G.
5. On-Going Business:
Shelter Manual
Agenda for next general meeting – January 12, 2017
6. Report from Jim Barho
7. Adjourn

CERT OFFICERS MEETING
December 8, 2016
Minutes

Present: Jim Barho, Mary Jane Shanes, Jim Gallagher, Debbie Gallagher
1400 hours Burnet County EOC

Agenda ---- Call to order – MJ

Minutes from 10/22/16 CERT General Meeting acknowledged.

Reported activities 4th quarter 2016 - Debbie
48 participants, 668.5 hours

Officer's Reports:

Mary Jane Shanes: Reported Vee Brown continues work on website improvements.

Jim Gallagher: Will be presenting a 1½ hour class overview of CERT for OLLI, Texas Tech satellite in Marble Falls, date TBD for 1st quarter 2017. Training at Jan 12 general meeting tentatively: Tips on the 5 W's for a 911 call, and announce Ham Slam to be held in February.

On-Going Business:

1. Fund Raising:

TO DO in January: Compile wish list for grant opportunities
Another possible grant source: LCRA

2. Procedure to spend funds: Submit request to Jim Barho; the County must be involved because if the County has responsibility for a program, all funds must be audited.

TO DO in January: Total Inventory

CERT account balance \$1000

Class #8 graduated 18 new members and 1 honorary youth

TO DO in January: Have Dan Posey send message to membership asking for recommendations for the grant "wish list"

TO DO at January general meeting: Simple motion to retain the same officers for 2017.

Jim Barho: no report
Meeting adjourned 1430 hours