



**Burnet County
Office Emergency Management**

Burnet County CERT



CERT Officers Meeting
September 14, 2017
Jim Barho's office 6:00 pm

AGENDA

1. Call to order - MJ
2. Old Business:
Minutes -Debbie
3. Report of activities since July 20, 2017 - Debbie
4. Officer's reports - Dan, Phil, Vee, Vici, Barb and Jim G.
5. On-Going Business:
Agenda for October 19, 2017 meeting
Upcoming exercise
6. Report from Jim Barho
7. Adjourn



Burnet County Office Emergency Management

Burnet County CERT
Officers' Meeting
September 14, 2017



Burnet County EOC

17:45 hours

Present: Jim Barho, Mary Jane Shanes, Dan Posey, Vici McMahon, Bob Brown, Vee Brown, Jim Gallagher, Debbie Gallagher, Phil Pall, Barbara Bengston

Agenda:

Call to order - MJ

Minutes from the July 20, 2017 Board of Directors' meeting were approved.

Reported activities of 255.5 hours were reported by Debbie Gallagher for 3rd quarter 2017

Officers' Reports:

Dan Posey: Discussed various methods of notifying the CERT membership of alerts, meetings, drills and other pertinent information, and the board agreed that all four means of communication should be used, which include auto-call, text, email and posting on the CERT website.

Vici McMahon: Trailer inventory list is almost complete and supply bins are being labeled. Additional T-shirts are needed in larger sizes, so Jim Barho will try to acquire more before the LEPC drill on October 6, 2017.

Jim Gallagher: Following the LEPC drill on October 6, committee chairmen are asked to submit After Action Reports (AAR) that specify what did and didn't work in order to improve performance for future drills.

Jim Barho: \$941 is all that remains in the CERT fund, so Jim will request more money from the county in order to cover all the necessary expenses for the drill. There will be 25 Burnet County CERT volunteers helping with the LEPC drill, plus 7 from the new CERT group in Lampasas.

Jim informed us that there are 193 CERT members on the roster with 140 on the active list, and only 60 who actually participate. The goal is to have 200 trained members.

On-going Business:

Jim Gallagher: The drill registration deadline has been extended to September 25, 2017, and copies of all participants and observers will be distributed by October 5th to the Registration Chairman,

Phil Pall: Breakfast for the drill will consist of doughnuts , coffee and water, plus napkins, which will be purchased from Walmart in Marble Falls, TX. Breakfast and registration must be set up and ready to go by 7:00 a.m. October 6th.

Mary Jane Shanes: "Hey, Diddle Diddle Catering" in Burnet will provide a boxed lunch consisting of a ham and cheese or turkey and cheese sandwich, chips and a cookie for \$9 each. Condiments will also be provided. Volunteers will deliver the lunches to each participant and observer in order to prevent interruptions during the classes.

Next general CERT meeting will be October 19, 2017 at the Burnet Community Center at 19:00 hours. After Action Reports will be presented and discussed.

Meeting adjourned 20:00 hours

Submitted by Barbara Bengston