



**Burnet County
Office Emergency Management**

CERT Officers Meeting



December 13, 2018, 6:30 p.m.

Jim Barho's Office 1601 E Polk St Burnet

AGENDA

1. Call to order - MJ
2. Old Business:
Minutes –Barb
3. Report of activities since October 12, 2018 - Brenda
4. Officer's reports – James, Barb, Phil, Vee, and Jim G.
5. On-Going Business:
Resignation of Vici – Logistics
Notification Procedures
Agenda for January 10, 2019 meeting
6. Report from Jim Barho
7. Adjourn

Meetings for 2019

Officer's : March 14, June 13, Sept 12 and Dec 12.

General: Jan 10, April 11, July 11, and Oct 10



Burnet County Office Emergency Management

Burnet County CERT Officer's Meeting

December 13, 2018 18:30
Burnet County EOC



Present: Jim Barho, Mary Jane Shanes, Vee Brown, Jim Gallagher, James Reimer, Brenda Conn, Deb Gallagher

Mary Jane called the meeting to order.

Minutes from the October 11, 2018 general meeting were approved as posted.

Brenda reported 736 hours have been reported for this quarter.

James reported the household hazardous waste collection event on October 13 2018 went well. We received thanks from County Commissioners Jim Luther and Joe Don Dockery.

Mary Jane announced that Vici McMahon has resigned as logistics chair. In addition, she requested to be removed from the active list.

A request to reimburse James Reimer for \$21.68 was approved. This was for dinner he had purchased when the shelter was open on October 16, 2018.

The board reviewed two drafts of standard operating guidelines for activating CERT. One for immediate need and the other for planned need. They will be presented at the next general meeting in January for everyone to review.

Vee mentioned that the active list needs to always be current. It is easy to put volunteers back on the active list once they agree to become active again.

Mr. Barho received a training video for CERT Firefighter Rehabilitation. Mr. Gallagher will review to determine when this training will be conducted.

Mr. Barho discussed the CAPCOG Full Scale Regional Exercise which will be held on February 5-6, 2019. It will include Burnet, Blanco and Llano counties. It will include communications and evacuation & shelter in place for nursing homes. CERT notification & activation procedures will also be tested.

Discussion was held on when to schedule DSHS courses on food handling. We thought Thursday evening, Jan 24 or Jan 31, 2019 would be good for this training. This training will include other groups.

Mr. Barho met with representatives from Red Cross about scheduling another shelter training class. The board decided we would like it to be scheduled on March 2 or March 23 if possible.

During his discussion with them it was mentioned they may have some food chests available for us. They also said that the City of Austin CERT had been disbanded.

Mr. Barho suggested that the active members of CERT get another shirt, like a polo shirt. In addition, he has come up with a patch that can be placed on the arm of the shirt. After discussion, the board likes the patch idea, however not the new shirt idea. We would be able to put the patch on our vest, maybe using a magnet.

The board would like all active members to have ID badges. This is very important.

Jim Gallagher will check to see if Vaughn Hamilton can provide training on AEDs at the next general meeting in January 2019.

Meeting adjourned at 20:05

Respectfully submitted,

Mary Jane Shanes, Chair