



**Burnet County  
Office Emergency Management  
CERT Officers Meeting  
Agri-Life,  
607 N Vandever St,  
Burnet Tx  
December 12, 2019, 1900**



## **AGENDA**

1. Call to order - MJ
2. Old Business:  
Minutes
3. Officer's reports MJ, James, Debra, Vee, Brenda and Jim G.
4. On-Going Business:  
Resignation of Secretary  
Agenda for Jan 9, 2020 meeting
5. Report from Jim Barho
6. Adjourn

Upcoming Meetings for 2020

General: Jan 9, April 9, July 9, Oct 8

Officer's : Mar 12, June 11, Sept 10, Dec 10



## Burnet County Office Emergency Management



Burnet County CERT  
Officer's Meeting

December 12, 2019---1900

**Present:** Jim Barho, Mary Jane Shanes, James Reimer, Brenda Conn, Debra Peters, Jim Gallagher, Debbie Gallagher

### Agenda

Call to order – MJ -1850 hours

Minutes from 10/10/19 CERT General Meeting accepted as corrected.

### Unfinished Business

Hand washing station project: ongoing.  
ID cards: nothing new

### Officer's Reports:

#### James Reimer, Vice-Chair:

POD (Point of Dispensing) exercise 10/28/19 at Burnet Community Center. Robyn Richter, used her CERT experience with setup for the Community Center to give helpful injects.  
BOPATE 10/26/19: 8 CERT members participated.  
ICS as a future CERT Continuing Education: planning is ongoing

**Deb Peters, Logistics:** Deb Peters and Jim Barho to meet and purchase enough supplies to assemble 2 or 3 Hand Washing Stations.

**Brenda Conn, Membership:** 155 hours to date for 4<sup>th</sup> Quarter, not including Jim Barho's time.

**Vee Brown, Website:** Jim Barho reported for Vee. Fees for CERT website are due in January. Includes cost for domain name and Go Daddy web hosting. Last year's cost was \$191.38, should be similar.

#### Jim Gallagher, Training: 4<sup>th</sup> quarter events:

10/19/19 Radio training by Don Dudley,  
10/28/19 Point of Dispensing (POD)

ICS classes postponed for quarter  
12/10/19 FEMA/CERT webinar highlighted changes to CERT Basic curriculum effective 1/8/20.

Phil Pall suggested a new form to track training

01/09/20 training at General meeting: overview of POD (Point of Dispensing)

**Open Discussion:**

Group okayed implementing new training tracking form. Planning for training 1 Saturday per quarter in 2020.

James Reimer reported Robyn Richter attended an updated Train the Trainer for Stop the Bleed and has been recertified.

**Jim Barho, Executive Staff:**

Burnet County has assigned rooms in the old elementary school adjacent to the AgriLife space as a permanent EOC. Jim Barho has designated areas for CERT meetings/training, CERT equipment storage, and radio room. County is renovating space at this time. Possibly available for CERT use as early as first quarter 2020.

County budget for an additional trailer for CERT was cut. Jim Barho will apply for a new grant for trailer through CAPCOG.

Shipment of CERT t-shirts, caps, tourniquets and headlamps has been received.

Funds from account with current balance of \$749.62 will be used for January 2020 website expenses.

Grant fund account with current balance of \$2226.10 will be used to purchase heavy duty shelving for newly acquired storage space within EOC offices.

February 5, 2020 large scale CAPCOG/Statewide exercise. CERT members will do registration and serve food. Details to come.

Meeting adjourned 2020 hours  
Gallagher

Submitted by Debbie