



**Burnet County  
Office Emergency Management**

**CERT Officers Meeting  
Agri-Life, 607 N Vandever St,  
South Wing, Room 13  
Burnet Tx**



**March 12, 2020      1900 Hours**

**AGENDA**

1. Call to order - MJ
2. Old Business:  
Minutes
3. Officer's reports MJ, James, Deb, Debra, Vee, Brenda and Jim G.
4. On-Going Business:  
Agenda for April 9, 2020 meeting
5. Report from Jim Barho
6. Adjourn

Upcoming Meetings for 2020

General: April 9, July 9, Oct 8

Officer's: June 11, Sept 10, Dec 10



## Burnet County Office Emergency Management



### Burnet County CERT Officer's Meeting

Agri-Life, 607 N Vandever St,  
South Wing, Rm 13,  
Burnet Tx

March 12, 2020 1900 hours

Present: Jim Barho, Mary Jane Shanes, James Reimer, Brenda Conn, Debra Peters, Jim Gallagher, Debbie Gallagher, Frank Smith

### Agenda

Call to order – MJ -1852 hours

Minutes from 01/09/20 CERT General Meeting accepted as posted on website. Request made to include number of attendees in all future minutes.

### Unfinished Business

- **ID cards:** James Reimer suggests generic nametags; see his officer's report below.
- **CERT banner** – still missing

### Officer's Reports:

#### Mary Jane Shanes, Chair:

\$749.62 CERT Balance

\$147.55 FMAG Funds

\$897.17 Total Funds

#### James Reimer, Vice-Chair:

- Online SkyWarn training
  - **ACTION:** Send dates to Vee Brown to post on website
- CPR class available end of April; contact Marble Falls EMS for details
- **Nametags:** James Reimer proposed a generic name badge for the members on the Activation List. Use blank name badge hardware, found at office supply stores, and a computer template. Badge will list "CERT", and Member's Name.
  - **ACTION:** James will ask Vee Brown to use a template and print on computer.

### **Deb Peters, Logistics:**

- Hand washing stations completed and in CERT storage room.
- **ACTION:** Set date on a weekend day to count and organize CERT storage room
- **ACTION:** Use fund from CERT balance to purchase weights for the pop-up tents.

### **Brenda Conn, Membership:**

- 315 hours to date for 1st Quarter, not including Jim Barho's time.
- Bluebonnet Festival – CERT is scheduled for April 11 at Burnet Chamber of Commerce non-profit table from 0900-1100.
  - Pending possible event cancellation due to COVID-19 protocol
- CERT promo items; would be printed with "CERT" and [www.BurnetCountyCERT.org](http://www.BurnetCountyCERT.org).
  - These promo items would be for selective distribution; recipients would exhibit extreme interest in joining. \$103 for 576 pencils or \$62 for 100 rubbery wristbands.
  - Subject tabled for consideration at a later date.

### **Jim Gallagher, Training:**

- Training Tracker: Presented a prototype.
  - **ACTION:** Finish writing copy, then email as pdf to Frank Smith. Jim Barho has the 90 lb paper that Frank and Jim will use to print out the trackers. Quantity: 50
- Suggest submitting a grant request to Marble Falls Noon Rotary Club
  - **ACTION:** Jim Gallagher will submit a grant request for CERT Training Room supplies:
    - 2 Zoll AED's \$3000
    - 60 chairs : \$1400
- CERT Fire Extinguishers stored in Jim Gallagher's barn
  - **ACTION:** Jim Gallagher will choose a few of the best for keeping as CERT training tools, then arrange for disposal of the remainder.

### **Jim Barho, Executive Staff:**

Paid CERT's website hosting for 2 years out of his County budget.

Grant request of \$30,017 has been approved. Funds are designated for a new CERT Disaster Response Trailer. Funds scheduled to be released August 2020; should have trailer by end of 2020 or 1<sup>st</sup> quarter 2021. Trailer will be double axled, with built-ins: generator, gas tank for generator, lighting.

March 19, 2020 meeting at AgriLife regarding COVID-19. Open to public.

COVID-19 update

### **Open Discussion:**

Some Company's provide grants for requests submitted by retirees. Ask CERT members to check with their old employers. Could use funds to purchase additional supplies for CERT Training Room.

- Projector ceiling mount: \$150

- Projector screen (electric): \$250
- Podium: \$150
- Door tint + install kit: \$108 + \$25

Create a boiler plate grant request wording to assist our members.  
Add COVID-19 update to CERT website

CANCELLED April 9, 2020 GENERAL MEETING due to COVID-19 concerns.

Meeting adjourned 2126 hours

Submitted by Debbie Gallagher