



Burnet County Office Emergency Management



**CERT Officers Meeting
Agri-Life, 607 N Vandever St.
South Wing, Room13 Burnet, Tx
September 10, 2020 – 1900 Hours**

AGENDA

1. Call to order - MJ
2. Old Business:
 - Minutes
 - Grant Request
3. Officer's reports MJ, James, Deb, Debra, Vee, Brenda
4. On-Going Business:
 - Resignation of Training Officer
 - General Meetings
 - Report from Jim Barho
5. Adjourn

Upcoming Meetings for 2020

General: October 8

Officer's: Dec 10



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South Wing, Room 13 Burnet, Tx
September 10, 2020 – 1900 Hours

Present: Jim Barho, Mary Jane Shanes, James Reimer, Brenda Conn, Vee Brown, Jim Gallagher, Debbie Gallagher, Frank Smith

Agenda Call to order – MJ -1904 hours

Minutes from 06/11/20 CERT Officer's Meeting approved as posted on website.

Unfinished Business

- **Grant Request:** For items for CERT Training Room: Rotary Club (Marble Falls Noon) did not hold their major fundraiser this year due to COVID-19 restrictions so they are not taking grant requests at this time.

Officer's Reports:

Mary Jane Shanes, Chair:

- Mary Jane accepted a final batch of hand-made masks from a local resident. Not asking for more at this time.
- Jim Barho Financial Report: CERT balance = \$749.62; FMAG balance = \$117.60. Total: \$867.22

James Reimer, Vice-Chair:

- **ELECTION OF OFFICERS:** Overview of recommended process for annual election of officers. Noted that in October of 2019, general membership voted to retain all officers for 2020. As we will not have a general meeting in October 2020 due to COVID-19 restrictions, MJ Shanes made motion to leave slate of officers as is for 2021. Vee Brown seconded. Motion passed unanimously.
- Emphasize ICS training as COVID-19 restrictions allow.

- Possibility of holding meetings via Zoom. Robyn Richter has capability to host meetings of 1 hour or less.

Deb Peters, Logistics:

- Report attached.

Brenda Conn, Membership:

- 4 hours to date for July, Aug, Sept 2020.

On-Going Business:

Resignation of Training Officer: Accepted Jim Gallagher's resignation due to personal circumstances; he will continue to remain active at member level. Board members and Mr. Barho thanked Jim for his service, time and dedication.

Appointment of Training Officer: Under CERT guidelines, Jim Barho appointed Robyn Richter as the new Training Officer. Vee Brown made motion to support the appointment of Robyn Richter as T.O.; Debbie Gallagher seconded. Motion passed unanimously.

Meetings: Jim Barho recommends cancelling all training and general meetings until January 2021; will re-evaluate at that time. Officer's meetings will continue as scheduled.

Jim Barho, Executive Staff:

- Grant funds for Disaster Trailer should be available after October 1.
- EOC has a good supply of PPE
- Planning to certify Burnet as a Storm Ready Community.
- May use FMAG funds to purchase weights for CERT's canopies.
- EOC and CERT will have access to additional restrooms after renovation of new JP offices next door.

Upcoming meetings for 2020:
General: October 8 – cancelled
Officer's: December 10