



Burnet County CERT
3rd Quarterly Meeting - General Membership
Burnet Community Center
401 E. Jackson St
Burnet Tx

October 8, 2015
7:00 P.M.
Agenda

1. **Call to Order** - Mary Jane Shanes, Chair
 - a. Activities since last general board meeting (July 9, 2015)
Officer's Meeting – September 10
Class # 7 Began – September 24
303.50 hours reported for 3rd quarter
2. **Minutes** -
 - a. General Membership Meeting July 9, 2015
 - b. Officer's Meeting – September 9, 2015
3. **Financial Report** - Mary Jane Shanes, Chair
Balance - \$750.00 with \$250 earmarked for Website
4. **Unfinished Business/ New Business** - Mary Jane Shanes, Chair
5. **Training Officer Report** - Jim Gallagher, Training Officer
Class # 7
Shelter Manual- set date to complete
6. **Officer's Report** – Dan Posey, Vice-Chair
Donita Whitecotton - Secretary
Joe Hernandez - Membership
Paul Flanagan – Logistics
Vee Brown – Web Master
7. **CERT Executive Staff Report** – Jim Barho, Director

"Purpose of Burnet County CERT"

"The purpose of the Burnet County CERT Board is to recruit, train and coordinate program activities for the community so they can prepare for and/or respond in the event of a disaster."

"Burnet County CERT Mission Statement"

"Mission Statement- The Burnet County CERT Board will act as the representative group for all Burnet County CERT volunteers and will contribute to the effective and efficient operation of the CERT program of the Burnet County Office of Emergency Management."

8. **Announcements/Adjourn- next general meeting will be January 14, 2016**

9. **Jeopardy by Dan Posey**

10. **Ice Cream Social**



Burnet County
Office Emergency Management



Community Emergency Response Team Minutes

Date: 10/08/2015 @7:05 PM

Meeting location: Burnet Community Center

Meeting Called to order: Mary Jane Shanes
Chair

Signed In Attendees = -8
Members = 141
Current Class #7 Enrolled = 33
Active Members = 60

Type of Meeting
Note Taker

Quarterly General Meeting
Vee Brown
Substitute - Secretary

Clubs' Webpage <http://www.burnetcountycert.org/>
Welcome Guest

Six (6) Burnet Fire-Fighters were our guests for the evening. To accommodate our guests, we had our ice-cream social at the beginning of our meeting. This allowed the firefighters to return to their duties. It was nice to get to socialize with them, because some day, we may be working side-by-side with them in an emergency situation. Members and guests had banana splits with all the toppings.

Club Reports

Activities Report Since last general meeting in July 9th

- Currently Enrolled are 33 people for Cert Class #7, which Started Sept. 24
- Officers meeting held September 10, 2015
- Volunteer hours of 303.50 for the 3rd quarter.

Secretary Report

BY: Mary Jane - Chair

Mary Jane informed us that our regular CERT Secretary "Donita Whitecotton" was unable to attend this meeting, and that our note taker this meeting would be Vee Brown. The minutes for the Officers meeting on September 10th are posted on the website. Also the last General Quarterly meeting minutes held on July 9th are posted on the website.

Motion: To accept the minutes, as they posted on the web,
by Dan Posey

ACTION: **Seconded by Ben Redler and motion was carried by all attendees present**

Treasurers Report

BY: Mary Jane - Chair

Balance: \$750.00 with \$250.00 earmarked for Website

We were also informed by Jim Barho that the club was approved for the Grant Money (\$8,800) that Jim had applied for with CapCog. This money will be for the purchase of items like back-packs and t-shirts for upcoming CERT Classes in March or April 2016, plus a projector and other items needed to support CERT.

Training Officers Report

BY: Mary Jane - Chair

Jim Gallagher, was busy with the 33 volunteers that are attending CERT Class #7. Jim, would like to have a few helpers for the Live Drill activity for his Class #7. You are encouraged to wear your green t-Shirts to assist with classes & graduations. Date of drill November 12 at 6:30pm. Let Jim know if you are available to help.

The date to work, and complete the Shelter Manual is set after January 2016. The section on the Medical still needs to be completed by Robin & Dr. Bob. Mary Jane will ask them to get the information together by December 10 (our next officer's meeting), and she will get with Vee and Barb to get the information incorporated into the manual. Jim Barho is going to complete the communications section and he already has the inventory of the CERT trailer. The only other loose end is the site drawing --- Dan with Jim Barho will get something together on those drawings. This section will be called "Triage" instead of Medical.

Officers Report

- **Logistics:** Paul Flannigan, the current person, is unable to hold down this position, so if we know of anyone who might be interested please have them talk with Jim Barho or Mary Jane.

Executive Staff Report

BY: Jim Barho - Director

When Jim Barho became interested in building a website. His goal was to have anyone interested in attending the CERT Classes to go online, get information about CERT, fill out the application online, click on a button and send it in. After the information was sent in by the applicant, it would be directed to the proper staff electronically. The other important element of the website was the Clubs' Member Directory. We currently have problems with both of these items. Jim Barho, has contacted David Smiles, and will get to the bottom of these two issues. Jim will get with David Smiles, and get the PDF software back so maybe Dan or Vee can fix the application issues.

Two exercises are planned in the near future that members can take part and/or observe. Oct 10th - Ham Radio with Burnet, Marble Fall and Llano Independent School District on a small scale. Also, on November 10th, a Tuesday, a Table Top Event with 10 county and 26 hospitals. This exercise will start at 8 AM thru 2 PM more information to follow.

Game Jeopardy Was Canceled

Announcements/Adjourn **BY: Mary Jane - Chair**

Next general meeting will be January 14, 2016, to be held at the Burnet Community Center 401 E. Jackson St

Meeting adjourn @ 7:52 PM