



**Burnet County CERT**  
**4th Quarterly Meeting - General Membership**  
**Burnet Community Center**  
**401 E. Jackson St**  
**Burnet, Tx**  
**January 14, 2016 - 7:00 P.M.**  
**Agenda**

1. **Call to Order** - Mary Jane Shanes, Chair
  - a. Activities since last general board meeting (October 8, 2015)
    - Graduation of Class # 7 – November 19, 2015
    - Officer’s Meeting – December 10, 2015
    - Training – December 19, 2015
    - Hours reported for 4th quarter – 1294.5
2. **Minutes** -
  - a. General Membership Meeting October 8, 2015
  - b. Officer’s Meeting – December 10, 2015
3. **Financial Report** - Mary Jane Shanes, Chair
  - Balance - \$500.00
  - Spent \$250 on Website Development
4. **Unfinished Business/ New Business** - Mary Jane Shanes, Chair
5. **Training Officer Report** - Jim Gallagher, Training Officer
  - Class # 7 graduated 31 on November 19, 2015
  - 4th quarter training on December 19, 2015
  - Shelter Manual- set date to complete
6. **Officer’s Report** – Dan Posey, Vice-Chair
  - Donita Whitecotton - Secretary
  - Joe Hernandez - Membership
  - Vee Brown – Web Master
7. **CERT Executive Staff Report** – Jim Barho, Director
  - Skywarn Weather Class – January 28, 2016

8. **Announcements/Adjourn- next general meeting will be April 14, 2016**

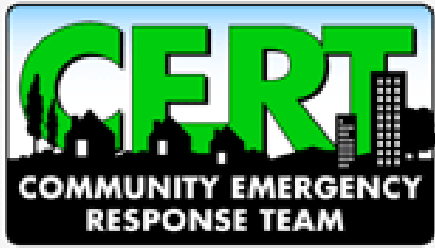
9. **Training Program – Active Shooter Advice by Captain Ricky Bindseil,  
Burnet County Sheriff's Office and Jim Barho**

**"Purpose of Burnet County CERT"**

"The purpose of the Burnet County CERT Board is to recruit, train and coordinate program activities for the community so they can prepare for and/or respond in the event of a disaster."

**"Burnet County CERT Mission Statement"**

"Mission Statement- The Burnet County CERT Board will act as the representative group for all Burnet County CERT volunteers and will contribute to the effective and efficient operation of the CERT program of the Burnet County Office of Emergency Management."



**Burnet County  
Office Emergency Management  
JANUARY 14, 2016  
LOCATION: BURNET  
COMMUNITY CENTER**



Called to order @ 7:00 PM

Activities since last general board meeting on October 8, 2015

Graduation of Class #7 – November 19, 2015

Officers meeting – December 10, 2015

Training - December 19, 2015

Hours reported for 4<sup>th</sup> quarter = 1294.5

**Minutes**

Dan Posey made a motion to accept the minutes as posted on the website.  
Barb made a 2<sup>nd</sup>, all approved.

**Financial Report**

Balance - \$500.00

Spent \$250 on website development

**Unfinished Business / New Business**

Badges will not be handed out until we activate for an event, and then they will be handed back in after the event is finished.

Reminder – take the ICS 100, 200, 700, 800 classes if you have not already done so. Make sure you save and print out your class completion certificates. Send your volunteer hours and class certificates to Deb Gallagher.

There will be an ICS 300 & 400 class in Spicewood. The 300 class is on January 30-31, and the 400 class is on February 27-28.

**Training Officer Report** by Mary Jane (Jim Gallagher not in attendance)

Skywarn weather class on January 28<sup>th</sup> at the Burnet Community Center from 630-830 pm. This is a good class to take.

There will be another class in the future on Red Cross Shelter Training. It will probably be on a Saturday.

**Officer's Reports**

Dan – nothing to report

Donita – nothing to report

Joe – nothing to report

Vee – explained how to log on to the website and how to get your login and password if you do not already have it. Members can then log in and add their own volunteer hours.

The website is burnetcountycert.org

**CERT Executive Staff Report** by Jim Barho

The shelter manual needs to be finished. Security of the shelter is a big issue. Volunteering at the shelter when it is activated is something that every member can help with. A date will be set to finish the manual, probably in February.

Jim said we may have another website demo at the next meeting.

Remember, DO NOT leave batteries in the flashlight in your CERT backpack.

New backpacks are in, but we are still waiting on the caps.

We have about six applicants for class 8. Jim would like to have the class in the spring if we have enough applicants.

Next general meeting is April 14<sup>th</sup> @ the Burnet Community Center

Meeting adjourned @ 7:51 PM

Training immediately following the meeting: Active Shooter Advice by Captain Ricky Bindseil of the Burnet County Sheriff's Office and Jim Barho.

*Minutes taken and typed by Donita Whitecotton*