



**Burnet County CERT**  
**4th Quarterly Meeting - General Membership**  
**Burnet Community Center**  
**401 E. Jackson St**  
**Burnet Tx**

**April 14, 2016**

**7:00 P.M.**

**Agenda**

1. **Call to Order** - Mary Jane Shanes, Chair
  - a. Activities since last general board meeting (January 14, 2106)
    - Officer's Meeting – March 10, 2016
    - Advanced Skywarn-January 16, 2016
    - Skywarn – January 28, 2016
    - Hours reported for 1st quarter – 298.5
2. **Minutes** -
  - a. General Membership Meeting January 14, 2016
  - b. Officer's Meeting – March 10, 2016
3. **Financial Report** - Mary Jane Shanes, Chair  
Balance - \$500.00
4. **Unfinished Business/ New Business** - Mary Jane Shanes, Chair  
Call out test April 7, 2016  
Volunteer Opportunities
5. **Training Officer Report** - Jim Gallagher, Training Officer  
1st quarter training Website and Cribbing-April 16, 2016  
Class #8  
  
**Officer's Report** – Dan Posey, Vice-Chair  
Donita Whitecotton - Secretary  
Joe Hernandez - Membership  
Vee Brown – Web Master
6. **CERT Executive Staff Report** – Jim Barho, Director

7. **Announcements/Adjourn-  
Quarterly Training- April 16, 2016  
Back Pack Audit- May 12, 2016  
General Meeting July 14, 2016**
  
8. **Training Program –Review Shelter Manual-Vee, Barb, and Robyn**

**"Purpose of Burnet County CERT"**

"The purpose of the Burnet County CERT Board is to recruit, train and coordinate program activities for the community so they can prepare for and/or respond in the event of a disaster."

**"Burnet County CERT Mission Statement"**

"Mission Statement- The Burnet County CERT Board will act as the representative group for all Burnet County CERT volunteers and will contribute to the effective and efficient operation of the CERT program of the Burnet County Office of Emergency Management."



**Burnet County  
Office Emergency  
Management  
CERT General Meeting  
April 14, 2016**



**Burnet Community Center**

**Time:** 1900 hours      **Present:** 24 members

**Agenda**

**Call to order – Mary Jane Shanes, Chair**

Activities since last general board meeting (January 14, 2016)

Officer's Meeting – March 10, 2016

Advanced Skywarn – January 16, 2016

Skywarn – January 28, 2016

Hours reported for 1<sup>st</sup> quarter – 298.5

**Minutes**

Minutes from 1/14/16 CERT General Meeting approved.

Minutes from 3/10/16 Officer's Meeting approved.

**Financial Report** – MJ Shanes: Balance \$500.00

**Unfinished Business/New Business – Mary Jane Shanes, Chair**

Call out test April 7, 2016. Asking members if they received a call to home phone, call/text to cell phone, and/or email.

**Training Officer Report – Jim Gallagher**

See attached written report.

**Officer's Reports:**

No reports from: Donita Whitecotton, Secretary, or Joe Hernandez, Membership.

**Dan Posey – Vice-Chair**

Encouraged members to volunteer for leadership positions; apprentice for a few months with current position holder.

Member suggestions to retain volunteers: CERT Rodeo (similar to Houston CERT), Volunteer of the Year, group ICS classes for 100, 200, 700, 800.

Sherry Mason, Class #7, volunteered – will meet with Dan Posey. Russell Tutor, Class #7, will help organize group meetings for ICS 100, 200.

**Web Master – Vee Brown:**

New user ID and passwords anticipated to be generated and emailed to all members within the next week. The new user ID's reflect your class number, the year that class graduated, and the individual's number within the class. Upon receiving, please log in and change your password to one of your own.

**CERT Executive Staff Report – Jim Barho**

- Web EOC training, Monday 4/18/16, 1:00pm – 3:00pm, at Marble Falls EMS building. Open to all. Contact Jim Barho if interested.
- CERT Field Operations Guide, a small, spiral bound, quick reference. \$7.80 each. Looking to budget funds to purchase in future.
- Retiree Round-up for 55+ will be May 26 at St. Peter's Lutheran in Marble Falls. He will be teaching a 45 minute program on weather. Barbara Bengston volunteered to attend and advertise CERT and upcoming Class #8.
- April 23-25: Emergency Preparation Supplies Sales Tax Holiday
- Focus training on ICS classes

**Announcements/Adjourn- Mary Jane Shanes**

Quarterly Training – April 16, 2016, 0900-1200, at Marble Falls Fire Dept. Website/Cribbing

Back Pack Audit – May 12, 2016, 1800 – 2000, Burnet County Courthouse

General Meeting – July 14, 2016, 1900, Burnet Community Center

**Training Program – Review Shelter Manual – Vee, Barb, Robyn**

Meeting adjourned 2002 hours (8:02 pm)

Submitted by Debbie Gallagher