



Burnet County CERT
4th Quarterly Meeting - General Membership
Burnet Community Center
401 E. Jackson St
Burnet Tx

July 14, 2016 ---- 7:00 P.M.

Agenda

1. **Call to Order** - Mary Jane Shanes, Chair
 - a. Activities since last general board meeting (April 14, 2106)
 - Cribbing/Website – April 16, 2016
 - WEB EOC - April 18, 2016
 - Backpack Inventory – May 12, 2016
 - Red Cross Trailer May 18, 2016
 - ICS 100/200 – May 5 & 19, 2016
 - Officer's Meeting – June 9,, 2016
 - Hours reported for 2nd quarter – 383.50
2. **Minutes** -
 - a. General Membership Meeting April 14, 2016
 - b. Officer's Meeting – June 9, 2016
3. **Financial Report** - Mary Jane Shanes, Chair
 - Balance - \$1,000 – We received \$500 from Exxon
4. **Unfinished Business/ New Business** - Mary Jane Shanes, Chair
 - Shelter Manual
 - Website Expenses
5. **Training Officer Report** - Jim Gallagher, Training Officer

Class #8 scheduled to begin September 15, 2106

Officer's Report – Dan Posey, Vice-Chair
Donita Whitecotton - Secretary
Joe Hernandez – Membership
Vici MaMahon- Logistics
Vee Brown – Web-Master

6. **CERT Executive Staff Report** – Jim Barho, Director
7. **Announcements/Adjourn-
Officer’s Meeting – September 8, 2016
General Meeting October 13,2016**
8. **Training Program Wildland Fire Preparedness-Michael Phillips-MVAVFD Chief**

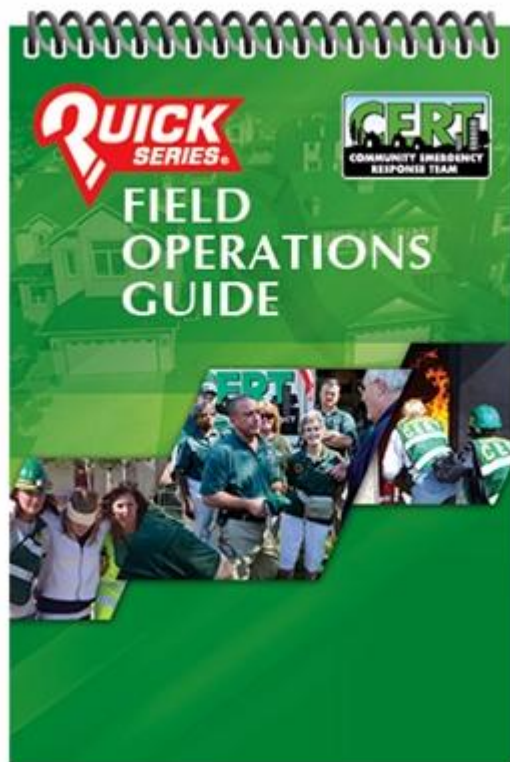
"Purpose of Burnet County CERT"

"The purpose of the Burnet County CERT Board is to recruit, train and coordinate program activities for the community so they can prepare for and/or respond in the event of a disaster."

"Burnet County CERT Mission Statement"

"Mission Statement- The Burnet County CERT Board will act as the representative group for all Burnet County CERT volunteers and will contribute to the effective and efficient operation of the CERT program of the Burnet County Office of Emergency Management."

To each member that attends our meeting ---- You will take home this book to add to your CERT backpack items for quick reference as needed.





**Burnet County
Office Emergency Management
Burnet County CERT General Meeting**

July 14, 2016

1900 hours



Burnet Community Center

Present: 22 members, 1 guest

Call to order – Mary Jane Shanes, Chair

Hours reported for 2nd quarter – 383.5

Minutes

Minutes from 4/14/16 CERT General Meeting approved.

Financial Report – MJ Shanes: Balance \$1,000.00; includes donation from Exxon (2 CERT members are Exxon retirees)

Unfinished Business/New Business – Mary Jane Shanes, Chair

Earmarked funds to improve website

Shelter Manual – Barbara Bengston

Thank you to Barbara, Robyn Richter and Vee Brown for completing manual, organizing forms and including a color coded map of Burnet Community Center

Suggestion: Do complete walk through using manual at a Saturday morning Continuing Education session

Web Master – Vee Brown:

Vee will be working with a programmer to make modifications & improvements behind the scene. Also hopes to add a counter so she can monitor activity on the site.

Training Officer Report – Jim Gallagher

Class #8 to begin 9/15/16; graduation 11/10/16. Location TBD.

Continuing Education session 7/30/16 at Marble Falls Fire Dept., Avenue N, Marble Falls.

Email or call Jim to volunteer as an instructor or green shirt assistant; he'll need your current email.

Email Jim your ideas for future training: jdgallagher45@yahoo.com

Logistics – Vici McMahon

Met with Jim Barho, Robyn Richter and Vee Brown to inventory Red Cross Trailer; pulled 1 of each form to include in the Shelter Manual.

Will do complete inventory; email Vici with list if you are storing any CERT equipment

Please volunteer to help Vici with logistics. Will need volunteers to set up tables & chairs, bring cooler & water for Class #8.

CERT Executive Staff Report – Jim Barho

2 trailers:

- Training Trailer – needs inspection
- Emergency Response Trailer – historically referred to as “Red Cross Trailer”. 20’ cargo trailer filled with Red Cross supplies, has been stationary with 4 flat tires. Tires fixed, trailer now mobile; will take to Hill Country Tire to lube bearings and inspect. Goal: ability to bring trailer to site of emergency.
- Future workday to remove old flooring, install indoor/outdoor carpeting, clean interior, add graphics to exterior.
- May be permanent storage at Precinct 1. Will need wood blocks under tires
- Get word out about Class #8
- High fire danger now; extreme heat for first responders
- Hanson Quarry Fire – no injuries, City of Burnet took lead; decisions made with safety first priority

Announcements/Adjourn- Mary Jane Shanes

General Meeting – tentative - Sept 8 – don’t want to conflict with Class #8 volunteers

Meeting adjourned 2008 hours (8:08 pm)

Training Program – Wildland Fire Prep for your home – Michael Phillips, Chief, MFAVFD

Submitted by Debbie Gallagher