



Burnet County CERT

General Membership

Burnet Community Center 401 E. Jackson St, Burnet Tx

October 19, 2017---7:00 P.M.

Agenda

1. **Call to Order** - Mary Jane Shanes, Chair
 - A .Activities since last general board meeting (July 20, 2017)
 - LEPC Exercise Prep – Sept 9, 2017
 - Officer’s Meeting – Sept 14, 2017
 - Activation for LEPC Hazmat Training – Oct 6, 2017
 - Hours reported for 3rd quarter – 373.50
 2. **Minutes** -
 - a. General Membership Meeting July 20, 2017
 - b. Officer’s Meeting – Sept 14, 2017
 3. **Financial Report** - Mary Jane Shanes, Chair---Balance - \$ 941.00
 4. **Unfinished Business/ New Business** - Mary Jane Shanes, Chair
 - Vote on New Secretary Barb Bengston
 5. **Training Officer Report** - Jim Gallagher, Training Officer
 6. **Officer’s Report** – Dan Posey, Vice-Chair, Phil Pall-Membership
 - Vici McMahan- Logistics, Vee Brown – Web Master
- 7-CERT Executive Staff Report** – Jim Barho, Director
- 8-Announcements/Adjourn-**
Officer’s Meeting – Dec 14, 2017
General Meeting Jan 11, 2018

9 Training Program: After Action Review of LEPC Hazmat Training

"Purpose of Burnet County CERT"

"The purpose of the Burnet County CERT Board is to recruit, train and coordinate program activities for the community so they can prepare for and/or respond in the event of a disaster."

"Burnet County CERT Mission Statement"

"Mission Statement- The Burnet County CERT Board will act as the representative group for all Burnet County CERT volunteers and will contribute to the effective and efficient operation of the CERT program of the Burnet County Office of Emergency Management."



Burnet County Office Emergency Management



Burnet County CERT

Burnet County CERT General Meeting

October 19, 2017 19:00 hours Burnet Community Center

Agenda

Call to Order: Mary Jane Shanes, Chair

- A. Activities since the last general board meeting on July 20, 2017 included:
 - LEPC Exercise Prep (Sept. 9, 2017)
 - Officers' Meeting (Sept. 14, 2017)
 - Activation for LEPC Hazmat Training (Oct. 6, 2017)
 - Hours reported for 3rd quarter prior to the drill were 373.50

Minutes:

Minutes from the General Membership Meeting on July 20, 2017 and from the Officers' Meeting on September 14, 2017 were approved as posted on the website.

Financial Report: Mary Jane Shanes, Chair, announced a balance of \$941.00

Unfinished Business/New Business: Mary Jane Shanes, Chair

New secretary, Barbara Bengston, was voted on favorably.

Training Officer Report: No report due to the absence of Jim Gallagher

Officers' Report:

Vee Brown, Web Master, announced that the notification message about the General Meeting was well received via phone, text, and email, so this will be the primary system used for future communications with CERT members.

CERT Executive Staff Report: Jim Barho, Director

Jim introduced photographer, Dan Garcia and applauded him for the excellent job he did taking pictures during the LEPC drill on October 6, 2017.

**Announcements/Adjourn: Officers' Meeting (December 14, 2017)
General Meeting (January 11, 2018)**

Training Program: After Action Review of LEPC Hazmat Training

There were 110 people registered for the LEPC Hazmat Training Exercise, and Jim Barho was one of six evaluators who observed during the drill to determine what did and didn't work. He gave CERT an A- and thought that we did a great job, especially since it was our first time to host such an important event. He received many favorable comments from the participants about how easy it was to identify CERT volunteers because of their shirts and/or hats. He also received many favorable comments about how well organized and beneficial the event was. Jim highlighted our areas of strengths and weaknesses, and asked the chairmen of each committee to comment on what they felt did or didn't work. Overall, the After Action Review was very worthwhile, and the suggestions for improvement were beneficial for future events.

Respectfully submitted,

Barbara Bengston, Secretary