



**Burnet County CERT
General Membership Meeting
Burnet Community Center
401 E. Jackson St
Burnet Tx
April 13, 2017
7:00 P.M.
Agenda**

1. **Call to Order** – M J Shanes, Chair
 - A .Activities since last general board meeting (Jan 12, 2017)
 - Stop the Bleed – Feb 25, 2017
 - Ham Slam – Mar 4-5, 2017
 - Officer’s Meeting – March 9, 2017
 - Skywarn – Mar 23, 2017
 - Trailer Inventory – Mar 27, 2017
 - Hours reported for 1st quarter -
2. **Minutes** -
 - a. General Membership Meeting Jan 12, 2017
 - b. Officer’s Meeting – March 9, 2017
3. **Financial Report** – MJ Shanes, Chair
 - Balance - \$1,000 (minus cost of website update)
4. **Unfinished Business/ New Business** – MJ Shanes,Chair
5. **Training Officer Report** - Jim Gallagher, Training Officer
 - OLLI Training – April 3, 2017

 - Officer’s Report** – Dan Posey, Vice-Chair
 - Donita Whitecotton - Secretary
 - Joe Hernandez – Membership
 - Vici McMahan- Logistics
 - Vee Brown – Web Master
6. **CERT Executive Staff Report** – Jim Barho, Director
7. **Announcements/Adjourn-**
 - Officer’s Meeting – June 8, 2017**
 - General Meeting July 13, 2017**

8. **Training Program: Updates on AEDs & Choking Procedures and
The Lucas Device and Intraosseous Infusion by Vaughn Hamilton**

"Purpose of Burnet County CERT"

"The purpose of the Burnet County CERT Board is to recruit, train and coordinate program activities for the community so they can prepare for and/or respond in the event of a disaster."

"Burnet County CERT Mission Statement"

"Mission Statement- The Burnet County CERT Board will act as the representative group for all Burnet County CERT volunteers and will contribute to the effective and efficient operation of the CERT program of the Burnet County Office of Emergency Management."



Burnet County CERT

General Membership Meeting
Burnet Community Center
401 E. Jackson Street
Burnet, Texas

General Meeting – April 13, 2017

Meeting was called to order by Dan Posey, Vice-Chair, at 7:00 p.m. at the Burnet Community Center.

Attendance:

Fifteen members, including three officers, were in attendance for the general meeting.

Approval of Minutes:

- Motion: To approve minutes from the January 12, 2017 general meeting as they appear on the website.
- Vote: Unanimous approval
- Resolved: The minutes of the January 12, 2017 general meeting are approved as they appear on the website and are entered into the records.

Reports:

- Financial: Account Balance - \$941.00
- Training: Status of CERT Class #9 – No date set yet, possibility of a September date, need at least 20 members to conduct the class. Jim Gallagher, Training Chairman, instructed class on CERT at the OLLI (Osher Lifelong Learning Institute) classes held at the Texas Tech Campus in Marble Falls. He picked up 3 applications for CERT training after class. He also spoke at the Rotary Club meeting and picked up another 3 applications.
- Logistics: A complete inventory has been completed at the Red Cross trailer, the CERT Training trailer, the Burnet County EOC, and at Jim Gallagher's house.

Old Business:

Shelter Manual Update – Manual should be ready in about 2 weeks. Barbara Bengston, Robyn Richter, and Vee Brown have sent a list of requested items needed for the Red Cross trailer to implement setting up the emergency shelter. Harry Brunner had been in contact with Peter Whittingburg of the Red Cross for suggestions for our emergency shelter set-up.

New Business:

- DSHS POD Training – We have been contacted by the DSHS (Department of State Health Services) regarding POD (Point of Distribution) training. Our duties would be supportive roles during possible inoculations., e.g. handing out drinks, cookies, paperwork. We can readily activate about 20 people in approximately 30 minutes. It was suggested we perform a “call out” for people available for an event. We will be conducting a class, although a date has not been set.

- Code Red Program – New folks at the Burnet County Dispatch. Donita Whitecotton has left for a position in Llano County. April Vaughn, class #8, is a new dispatcher. Need to update our member list. Verify addresses, phone numbers, and emails. County was able to contact 143 members; 50 members missing information or incorrect information. It was suggested we list CERT membership by last name, easier to find family listings.
- LEPC HazMat Training Grant – Due to a \$75,000 grant, a large significant exercise involving many emergency response agencies will be conducted possibly in September. At the April 26 meeting, the HazMat Committee will begin planning the event. Jim Gallagher will be representing CERT. This is not a private event; public will be notified. May involve a chemical tanker accident at the intersection of FM 2147 and Hwy 281. TEEEX from Texas A&M will be managing the event. Money from grant must be expended by December 31, 2017.

Meeting Adjourned at 7:39 p.m. Next General Meeting is July 13, 2017, at 7:00 p.m.

Minutes Submitted by: Vici A. McMahon