



Burnet County CERT General Membership

Burnet Community Center 401 E. Jackson St, Burnet Tx

July 20, 2017---7:00 P.M.

Agenda

1. **Call to Order** - Mary Jane Shanes, Chair
 - A .Activities since last general board meeting (April 13, 2017)
 - Officer's Meeting – June 8, 2017---- Hours reported for 2nd quarter – 83
2. **Minutes** -
 - a. General Membership Meeting April 13, 2017
 - b. Officer's Meeting – June 8, 2017
3. **Financial Report** - Mary Jane Shanes, Chair---Balance - \$ 941.00
4. **Unfinished Business/ New Business** - Mary Jane Shanes, Chair
 - Resignation of Secretary
5. **Training Officer Report** - Jim Gallagher, Training Officer
6. **Officer's Report** – Dan Posey, Vice-Chair, Joe Hernandez – Membership
Vici McMahon- Logistics, Vee Brown – Web Master
- 7-**CERT Executive Staff Report** – Jim Barho, Director
- 8-**Announcements/Adjourn-**
 - Officer's Meeting – Sept 14, 2017
 - General Meeting Oct 19, 2017

9 Training Program: LEPC Hazmat Training

"Purpose of Burnet County CERT"

"The purpose of the Burnet County CERT Board is to recruit, train and coordinate program activities for the community so they can prepare for and/or respond in the event of a disaster."

"Burnet County CERT Mission Statement"

"Mission Statement- The Burnet County CERT Board will act as the representative group for all Burnet County CERT volunteers and will contribute to the effective and efficient operation of the CERT program of the Burnet County Office of Emergency Management."



Burnet County Office Emergency Management



Burnet County CERT General Meeting
July 20, 2017 1900 hours
Burnet Community Center

Present: 15 members, 1 guest

Agenda ----- Call to order – Mary Jane Shanes, Chair

Hours reported for 2nd quarter – 83

Minutes

Minutes from 4/13/17 CERT General Meeting approved.

Minutes from 6/8/17 CERT Officer's Meeting approved.

Financial Report – Mary Jane Shanes, Chair: Balance \$941.00

Unfinished Business/New Business – Mary Jane Shanes, Chair

- Donita Whitecotton resigned as Secretary
- Joe Hernandez resigned as Membership Chair
- Phil Pall volunteered as Membership Chair. Accepted by unanimous vote.

Training Officer Report – Jim Gallagher

9/2/17 or 9/9/17 – tentative date for 3 hour CE. Run through CERT's duties for the LEPC tabletop exercise, pending Burnet Community Center availability

10/6/17 – LEPC tabletop exercise

CERT Executive Staff Report – Jim Barho

- CERT members' roles in LEPC tabletop exercise will be critical to success of the event. Registration, Scribes, coordinating and serving meals Morning and Noon. This is a real event for CERT members, not a drill or training.
- Will reinstate email notification to membership 1 month in advance of a calendar event with an automated reminder call from Dispatch in the week prior.

General Discussion:

Barbara Bengston announced the floor plan for the Burnet Community Center Shelter Manual has been finalized.

Announcements/Adjourn- Mary Jane Shanes

Officer's Meeting: September 14, 2017

General Meeting: October 19, 2017 (note change from 2nd to 3rd Thursday)

Meeting adjourned 1928 hours (7:28 pm) **Training Program –LEPC Hazmat Exercise, Jim Barho**