



Burnet County CERT
General Membership
Burnet Community Center 401 E. Jackson St, Burnet Tx
January 11, 2018---7:00 P.M.
Agenda

1. **Call to Order** - Mary Jane Shanes, Chair
 - A .Activities since last general board meeting (Oct 19, 2017)
 - Officer's Meeting – Dec 14, 2017
 - Hours reported for 4th quarter – 457
2. **Minutes** -
 - a. General Membership Meeting Oct 19, 2017
 - b. Officer's Meeting – Dec 14, 2017
3. **Financial Report** - Mary Jane Shanes, Chair---Balance - \$ 941.00
4. **Unfinished Business/ New Business** - Mary Jane Shanes, Chair
CERT Volunteer Acknowledgement Form
5. **Training Officer Report** - Jim Gallagher, Training Officer
6. **Officer's Report** – Dan Posey, Vice-Chair, Phil Pall-Membership Barb Bengston-Secretary
Vici McMahon- Logistics, Vee Brown – WebMaster
- 7-**CERT Executive Staff Report** – Jim Barho, Director
- 8-**Announcements/Adjourn-**
Officer's Meeting – March 8, 2018
General Meeting April 12, 2018
- 9 **Training Program: Emergency Response Guide Book**

"Purpose of Burnet County CERT"

"The purpose of the Burnet County CERT Board is to recruit, train and coordinate program activities for the community so they can prepare for and/or respond in the event of a disaster."

"Burnet County CERT Mission Statement"

"Mission Statement- The Burnet County CERT Board will act as the representative group for all Burnet County CERT volunteers and will contribute to the effective and efficient operation of the CERT program of the Burnet County Office of Emergency Management."



Burnet County Office Emergency Management

Burnet County CERT
General Meeting January 11, 2018



1900 hours Burnet Community Center

Present: 25 members

Agenda

Call to order – Mary Jane Shanes – Chair 1900 hours
Hours reported for 4th quarter – 457

Minutes

Motion to accept: Dan Posey, 2nd by Jim Gallagher
Minutes from 10/19/17 CERT General Meeting approved.
Minutes from 12/14/17 CERT Officer's Meeting approved.

Financial Report – Mary Jane Shanes: Balance \$941.00

Unfinished Business/New Business – Mary Jane Shanes, Chair

- CERT Volunteer Acknowledgement Form. Sign and return to Jim Gallagher to confirm Active status.
- New Business – Phil Pall, Membership Chair. Proposed obtaining booth at Marble Falls' Main Street Market Day, March 3, 2018. Dan Posey made motion to pay \$40 for booth fee; 2nd by Sharon Childers. Motion approved. Hours for March 3: 1000 – 1600. Suggestions included bandaging/splinting demo and fire extinguisher use. Contact Phil Pall to volunteer.

Training Officer Report – Jim Gallagher

His volunteer hours for Qtr 4 2017 = 21

10/6/17: LEPC Table Top Hazmat Exercise. Set up Thursday afternoon 10/5. Open Center at 0730 for registration. Participate, feed and break down event.

10/19/17: CERT A.A.R. (After Action Report) on the exercise.

12/6/17: LEPC committee AAR on the exercise. Cert members Jim Barho and Jim Gallagher

Future training: 1st Q topic TBD. Watch Website for details.

Officer's Reports

Nothing to report

CERT Executive Staff Report – Jim Barho

- Looking at April to begin Class #9
- MGT 335 “Event Security Planning for Public Safety Professionals” training March 13 & 14 at Burnet County Agrilife building. Jim Barho with CAPCOG sponsoring. Registration deadline: Feb 27. Pre Req: ICS 700. Look for details to be posted on CERT website.
- Burnet County LEPC HazMat Awareness & Operations Training/Exercise. Evaluations, LEPC Committee “AAR Review & Comments”, LEPC Committee “Improvement Plan”
- Class for First Responders “101 ICS/EOC” 3 hour class sometime in April/May. ICS Field Operations Guide
- Certificates for participants in the LEPC exercise are in process of being completed & mailed
- CERT Grant (\$20,000) will be submitted to CAPCOG/Homeland Security by 1/26/18 deadline.
 - 100 – RayoVac SPHLT3AAA-B Sportsman Extreme Headlamp
 - 100 – CERT Ultimate Kit with Customized Safety Vest Logo
 - 200 – CERT T-Shirts (S-20, M-20, L-30, XL-30, 2XL-50, 3XL-30, 4XL-20)
 - 200 – Ball Caps
 - Shipping – UPS Ground Freight
- Office of Emergency Management – Move Date (February or March)
- HazMat Event Friday 1/5/2018 Bertram 7,000 Gallons Gasoline. Tanker overturned. Road and Rail closure. Salvation Army, new partner, provided food & drink rehab for First Responders on scene.

Announcements/Adjourn- Mary Jane Shanes

Officer’s Meeting: March 8, 2018

General Meeting: April 12, 2018

Meeting adjourned 2002 hours (8:02 pm)

Training Program – Emergency Response Guidebook - Jim Gallagher

Submitted by Debbie Gallagher