



Burnet County CERT General Membership

Burnet Community Center 401 E. Jackson St, Burnet Tx

October 11, 2018---7:00 P.M.

Agenda

1. **Call to Order** - Mary Jane Shanes, Chair
 - A .Activities since last general board meeting (July 12, 2018)
 - CR 108 Fire July 23-24 Shelter Opening July 29-30, -Commissioner's Court-Aug 14
 - AAR – August 25, 2018 Officer's Meeting – Sept 13, 2018
 - Hours reported for 3rd quarter –
 2. **Minutes** - Barb Bengston- Secretary
 - a. General Membership Meeting July 12, 2018
 - b. Officer's Meeting – Sept 13, 2018
 3. **Financial Report** - Mary Jane Shanes, Chair---Balance - \$ 941.00
 4. **Unfinished Business/ New Business** - Mary Jane Shanes, Chair
Elections
 5. **Officer's Reports** – James Reimer- Vice Chair, Barb Bengston-Secretary Phil Pall-
Membership,Vici McMahon- Logistics, Vee Brown Web Master Jim Gallagher, Training Officer
- 7-CERT Executive Staff Report** – Jim Barho, Director
- 8-Announcements/Adjourn-**
Next Officer's Meeting – December 13, 2018
Next General Meeting January 10, 2019
- 9. Training Program- What Time Is It? – Phil Pall**

"Purpose of Burnet County CERT"

"The purpose of the Burnet County CERT Board is to recruit, train and coordinate program activities for the community so they can prepare for and/or respond in the event of a disaster."

"Burnet County CERT Mission Statement"

"Mission Statement- The Burnet County CERT Board will act as the representative group for all Burnet County CERT volunteers and will contribute to the effective and efficient operation of the CERT program of the Burnet County Office of Emergency Management."



Burnet County Office Emergency Management



Burnet County CERT General Meeting
October 11, 2018 1900 hours

Led by: Mary Jane Shanes, Chair and Jim Barho, EMC

Minutes: Call to Order by **Mary Jane, Chair** - 1900 hours

Minutes from the Board of Directors meeting 9/13/2018 Motion to accept by Jim Gallagher

- Second by Phil Pall Motion carried

Website software

New software was needed for website backup. The software cost \$69.

- Motion by Mike Childers Second by Phil Pall Motion carried

It was voted to keep the same officers.

Reports

James Reimer, Vice Chair

Upcoming Event – Household Hazardous Waste collection

There will be a Household Hazardous Waste collection in Marble Falls this Saturday, October 13 at the Marble Falls High School. James Reimer will be coordinating the CERT volunteers who want to help with the event.

Phil Pall suggested the possibility of handing out CERT brochures at the collection, and he was authorized to put something together.

Barb Bengston, Secretary and Vici McMahan, Logistics No reports

Brenda Conn, Volunteer Hours Chairman Third Quarter: 840 hours EOC Cleanup: 21 hours

When volunteers are reporting hours on the website, only report hours for activities where there was no sign in sheet, or when travel to the activity was more than 30 minutes. Brenda will use the sign in sheets to record hours from there. Travel time one way is presumed to be 30 minutes.

Vee Brown, Webmaster

Completed work on some new reports, software used to backup the website has been updated. CERT owns this software.

Any CERT member who completes an 800+ Training series, email a copy of the certificate received upon completion to Jim Barho and cc Vee. Vee will then make sure the completion is recorded on the appropriate spreadsheet.

Phil Pall, Membership

A new idea to raise awareness and potentially get more students to sign up for the CERT training: Marble Falls Market Days. This year, the Market Days will be Saturday, December 8, 1000 – 1600 hours. There was no interest.

Ordering a pre-inked stamp to stamp contact information about the Burnet County CERT onto the brochures that are being handed out.

Jim Gallagher, Training

We had two live training opportunities at our first and second CERT activations.

July 23, CR 108 Fire for Rehab.

July 29, Park Rd. 4/CR 116 Fire, opening shelter at Burnet Community Center.

Special Note: Introduction to Mr. Barho's Planning Chief Frank Smith during the Park Rd. 4 shelter activation.

Aug 25 After Action Report for both activations: Identifying things to work on, such as

- Printing as opposed to writing on any documentation or records
- Using the 24 hour clock
- When giving an assignment, pick an assistant
- Learn to delegate

Will have a workshop to followup.

Class 10 Update:

- Have received three new applications, and 13 from people who did not finish a previous class.
- Word of mouth – CERT members are encouraged to spread the word and see if you can get others interested in attending the class.

Next CE training day:

- Saturday, November 17. Topic: Stop the Bleed. Instructor: Robyn Richter
- 1.5 hours on Stop the Bleed, followed by a workshop on what we learned from our activations
- At the Marble Falls Fire and Rescue, 700 Avenue N Time: 0900 - 1200

Additional training: Food handlers class for rehab Date, Location, and Instructor TBD

FloodWarn – Flood and Flash Flood Training: Date: Thursday, October 25 Time: 1800 – 2000

- Location: Texas A&M Agrilife Extension Office, 607 N Vanderveer, Burnet, TX

Jim Barho:

FloodWarn, Thursday, Oct 25th @ 1800 hours There will be 3 speakers: National Weather Service, LCRA, & Burnet County. Feel free to wear your CERT shirts

- Ham Slam Class Held by the Highland Lakes Amateur Radio Club
- Fri/Sat/Sun October 26, 27, 28
 - Fri 1900 – 2100
 - Sat 0900 – 1800
 - Sun 0900 – 1200
- Location: Marble Falls EMS building, 609 Industrial Blvd, Marble Falls

- Includes training for the Technician license
- Sunday afternoon, licensing exams will be offered for a \$15 fee
- WarnCentralTexas.org
 - They have been converting over from the original system, and some contact information was not properly carried over to the new system
 - Even if you registered before, register again
 - Give them every reasonable contact method you want. The more contact points they have for you, the more likely you are to receive the warning when needed.
- Marble Falls EOC is asking for “CERT Runners”
 - The Marble Falls EOC would like to have 4-6 CERT volunteers to assist as runners at the EOC during an activation.
 - Jim suggests that Meadowlakes residents who are CERT members would be best suited for this.
 - If interested in volunteering for this, email Jim Barho
 - During activation, Jim Barho and the Burnet CERT will do the callout for this activity as appropriate
- CAPCOG Annual Regional Exercise
 - Exercise will be 2/5-6/2019 at the Burnet EOC
 - Completion of ICS classes 100, 200, 700, and 800 are required in order to participate in this exercise.
- Additional future training:
 - Food Handler class – Jim has been in contact with a couple doctors (Dr Wang, etc) from Austin who would be willing to come to the Agrilife building to do Food Handling training. Date/time TBD.
 - Shelter Training class – will get this scheduled sometime after the first of the year.
- After the meeting ends, Phil Pall will conduct a session on using the 24 Hour Clock
- Next Officers Meeting: December 13
- Next General Meeting: January 10

Meeting adjourned 2011 hours