

# **Guidelines for Entering a New Team in NEOASA**

## **Registration Process**

Currently, due to system limitations, team representatives wanting to register a new team need to email [info@neoasa.org](mailto:info@neoasa.org) to be asked to be added to the Gotsport system. Please include the team's name, the team representative's name, and the preferred division (see below under Game Play) in your email. NEOASA will respond with any other information needed and get your team added to the system.

Once the team is registered and in the Gotsport system, players will be able to select the team's name from the team dropdown list and register themselves as a player for that team.

Once the team is registered, you will be sent instructions for the team account to view registered players and to print off the official game forms for each game. The team rep is responsible to submit the game form with the referee fees to the referee prior to each game. The referee will submit completed game forms to NEOASA for game/score tracking.

All registrations are through Gotsport, and each season's registration link can be found on the Season page of NEOASA's website. Players with registration complications need to email [info@neoasa.org](mailto:info@neoasa.org) for help.

Each player must register online. Players under 19 will be provided a form to complete that gives parental permission to play soccer in our league. Payments are credit card, or you can mail a check which must be received before player is added to the official roster.

Each Team is allowed one Manager to register at the discounted fee of \$35.00 and must select Player and Manager when registering.

There is a maximum of 25 players per team roster. New players looking for a team that email NEOASA will be automatically added to the team with the fewest number of players on the roster.

## **Fees associated with New Teams & Each Season**

The current ref fees for the Men's games (3 refs) are \$85.00 per team per game. The Women's and COED ref fees (1 ref) are \$35.00 per team per game. Master's is \$20.00 per team. Referee fees are paid in cash to the referee at check in of each game along with a proper game form.

NEOASA collects a \$100.00 New Team Performance Bond from each team. The Bond will be used to pay referee fees if your team fails to form a team by game time or fails to cancel the game correctly. NEOASA is required to give referees 48-hours' notice to cancel a game, so the referees have time to find another game to work. A team that fails to give the required notice will be required to pay the full ref fees including opponents ref fees. Those fees must be paid before your team is allowed to play again. The exception to this is weather related cancellations.

## **Game Play and Other Info**

All teams must have matching shirts with numbers. You will need an alternate shirt of a different color in case the other team has the same color. When two teams have identical colors, the visiting team shall be responsible for changing to a matching team jersey of an alternate color,

Only registered players are allowed to play in a sanctioned game. Referees are requested to check ID and jersey number during check in prior to each game. To make the process easier, NEOASA will provide player passes with picture ID (if players have submitted a picture ID in their Gotsport account). The player passes can be printed or digitally download from the team account.

There are Men's divisions A, B and C (per number of teams); Men's Masters 045; Women's 1<sup>st</sup> and 2<sup>nd</sup> division; Women's 040 Masters; and COED.

Games are played on Sundays starting at 11:00 a.m. through 7:00 p.m., Wednesday nights (generally 11 v 11), Thursday nights (Men's and Women's Masters), and Friday (COED and O55). Weeknight game times are 6:30 and 8:30 p.m. Other weeknight games are added as needed.

No practice or scrimmage games are allowed at the Jenks complex.

No Glass containers.

No pets.

## **Annual Meetings/Season Start**

NOEASA holds two team rep meetings before each season. Generally, these are held at the beginning of February and August. Team reps are required to attend or send someone in their place to each meeting.

NOEASA attempts to give two weeks between the 2<sup>nd</sup> meeting and the start of the season to work out scheduling.

Signups generally begin the first of February and August with an early bird discount given during the first two weeks.