

**Roswell Community Disaster Relief  
dba Roswell Warming Center, RCDR  
Warming Center Agreement/Release of  
Liability**

The RCDR/RWC is an equal opportunity agency and does not discriminate services on the basis or race, sex, religion, age, national origin, color, marital status, sexual orientation, gender identity and gender expression, handicap, political beliefs, or ability to pay for services.

In exchange for temporary shelter at the Roswell Warming Center, you agree to the following conditions:

The Roswell Warming Center cannot guarantee your safety at the Shelter but will make every effort to provide you (and your family) with a safe environment.

In the event that you or a family member needs emergency medical attention and you are absent or unable to provide consent for treatment, RWC Staff and/or volunteers will make the necessary arrangements.

As a safety precaution, all medications should be locked in a locker to prevent others from getting into them.

You realize that rules are necessary in a community living situation to keep things running safely and smoothly and you will make every effort to follow those rules.

Your stay is temporary and you may leave the Roswell Warming Center at any time. You may also be asked to leave for failure to comply with Shelter guidelines.

You will respect and maintain the confidentiality of others living at or receiving services from the RWC.

You agree to smoke only in the designated smoking section: Smoking Section: posted signs. 20 min break.

You agree to keep all personal lights out and keep noise quiet including cell phones after 8 pm. Quiet hours 8pm to 8am.

Absolutely no drugs or alcohol while inside the shelter. No drugs or alcohol can be consumed or stored nor should you be under the influence. You agree that only a suspicion of being under the influence is required to be exited from the shelter grounds. You agree that under this agreement, no actual proof or testing of intoxication of any drug or alcohol is required in order for staff to make a determination for expulsion.

Weapons such as firearms, knives, utility knives, razors, bats, non medical walking sticks, or other dangerous items are allowed. You agree to forfeit such items until you leave the shelter.

You agree not to harass or threaten other guests, staff, or volunteers. We will all strive to treat everyone with respect and we ask the same of each guest. Any kind of harassment, threatening behavior, or verbal threats will be considered for means of expulsion. Volunteers are instructed to call 911 and report any time there is threat or risk of violence or any safety concern. Shelter staff have the right to remove any guest should they be aggressive, intimidating or threatening in any way that makes others feel unsafe.

You agree to only sleep in your designated cot and not move it from its pre chosen location or trade cots with others. No food or drinks allowed on or around your cot.

You agree to clean up after yourself and ask staff for cleaning supplies if needed. You are required staff each time you need the restroom and notify them when you are done for inspection. **NO BIRD BATHING ALLOWED OR USE OF THE SHOWERS.**

Since shelter space is limited habitual absences from the shelter WILL be grounds for forfeiting your stay at the shelter. If you leave between the hours of 8pm to 8am for any amount of time you will not be allowed to return,

You understand that if you are unable to resolve a problem with a resident, staff person, or volunteer administrator that you may file a grievance. If you are not satisfied with the outcome at the shelter level, you may appeal to RCDR/RWC Director.  
Director Enrique Moreno

I have reviewed the shelter guidelines with an advocate; and I agree to abide by them.

\_\_\_\_\_  
Print Residents Name

\_\_\_\_\_  
D.O.B.

\_\_\_\_\_  
Residents Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Staff Signature

\_\_\_\_\_  
Date