

GOLDEN EMPIRE AFFORDABLE HOUSING, INC.

FOOD SERVICE WORKER

LOCATION: PINWOOD GLEN COMMUNITY
2221 S. Real Rd. Bakersfield, CA 93309
Department: Housing Management
Reports to: Chef
FLSA Status: Non-Exempt

DATE: 04/11/2018

SUMMARY

Under the direction of an assigned supervisor, assist in the preparation and serving of beverages and food, maintain cleanliness of work areas and equipment.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Essential duties may include, but are not limited to those specifically related to the following functional areas. Other duties may be assigned.

Assist in preparation of all food and beverages maintaining food quality and ensuring consistency and safety by adhering to safe food handling practices.

Serve food adhering to portion control techniques.

Maintain all food preparation and service areas in a clean and sanitary condition. Wash and store dishes. Collect garbage and trash and dispose of same.

Store food properly.

Operate a variety of equipment used in food preparation.

Work cooperatively with other food service workers and other employees.

Through excellent customer service, courteously provide a pleasant dining experience for all residents and guests.

SUPERVISORY RESPONSIBILITIES

This position has no supervisory duties.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE

High School Diploma or GED and completion of a food preparation class and one year experience working in a food service environment or a combination of education, training and experience that would demonstrate possession of the knowledge, skills and abilities to perform the job duties of the position.

LANGUAGE SKILLS

Ability to read and interpret documents such as safety rules, operating instructions, recipes and procedure manuals.
Ability to speak politely and effectively to residents, co-workers and supervisors.

MATHEMATICAL SKILLS

Ability to add, subtract, multiply and divide in all units of measure, using whole numbers, common fractions and decimals.

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REASONING ABILITY

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving a few concrete variables in standardized situations.

CERTIFICATES, LICENSES, REGISTRATIONS

Must possess a valid California Driver License and be insurable Golden Empire Affordable Housing, Inc., automobile insurance carrier or be able to meet these requirements within one year of hire.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is continuously required to stand and walk. The employee is occasionally required to move from place to place within the site and to move to and from the various sites within the agency. The employee must occasionally lift and/or move up to 50 pounds. The employee must be able to safely use all commercial kitchen equipment, including dish washers, knives, slicers, stove, steam tables, etc.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is occasionally exposed to outside weather conditions and hot, cold or moist temperatures found in a commercial kitchen. The noise level in the work environment is the normal noise level found in a commercial kitchen.