

**SIDE LETTER OF AGREEMENT (SLA)
BETWEEN
SAN JUAN UNIFIED SCHOOL DISTRICT (District)
and the
SAN JUAN PROFESSIONAL EDUCATORS COALITION (SJPEC)
*Re: Human Resources Coordinator of Summer Programs***

Background:

The District and SJPEC agree there is a need in the system to provide additional leadership and professional growth opportunities for SJPEC members who have an interest in District leadership, coaching and mentoring. In recent years, the volume and variety of summer programs in San Juan Unified has continued to increase. Due to this, a need has surfaced to establish a central point of oversight and coordination of all Human Resources components of summer program staffing.

Statement of Intent:

The District and SJPEC mutually agree that summer programs are an essential function of providing educational opportunities for our students. Creating clear oversight and coordination of all summer program staffing ensures high quality staff are hired to meet the needs of students. By creating a short-term, stipend-based position to meet this need, the District can offer a new leadership opportunity for interested SJPEC members while maintaining existing Human Resources capacity and focus on districtwide recruitment and retention efforts for the upcoming school year.

Agreement:

The parties agree that the District will annually hire one SJPEC member to serve as Human Resources Coordinator of Summer Programs.

Roles and Responsibilities: The SJPEC member selected for this position will:

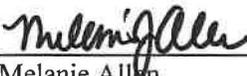
- Serve in this role from February through August during the school year for which they are selected
- Collaborate with the Chief of Human Resources and directors in the Human Resources Department, as well as other District management directly responsible for summer school programs
- Oversee all Human Resources functions of hiring and placing certificated and classified staff for summer programs throughout the District
- Maintain and update the Human Resources Summer School vacancies directory online

Compensation: stipend of \$15,000 per year.

Selection Process: The Human Resources Department shall post the vacancy no later than Feb. 5 of each year and announce the opportunity to SJPEC members. Interested SJPEC members shall submit an application online by the posted deadline. The Chief of Human Resources will review applications and make a selection.

This Side Letter of Agreement is non-precedential and will remain in effect until the parties reach Collective Bargaining Agreement language that supersedes this SLA. If the parties cannot reach agreement on whether to adopt the language in this SLA, or newly negotiated language, during an upcoming bargaining cycle, this SLA expires **June 30, 2027**. This Side Letter may be revised and/or extended by mutual agreement between the District and Coalition.


_____ 01.30.2026
Date
Daniel Thigpen
Chief of Human Resources
San Juan Unified School District


_____ 1/30/26
Date
Melanie Allen
President
San Juan Professional Educators Coalition