

Vermillion Township
Regular Meeting Minutes
August 7, 2025

Attendance:

Chairman Jeramy Ladzun
Supervisor Jason Anderson
Supervisor Lyle Fritz
Clerk Cynthia Ladzun
Attorney James J. Mongé III

Chairman Ladzun opened the meeting at 7:00 pm and the Pledge of Allegiance was recited.

The Board reviewed the July 10, 2025 meeting minutes and Anderson motioned to accept them as written. Fritz seconded the motion; all were in favor and the motion carried.

The Board reviewed the July 17, 2025 Special meeting minutes and Anderson motioned to accept them as written. Fritz seconded the motion; all were in favor and the motion carried.

The Board reviewed the July 17, 2025 Public Hearing minutes and Anderson motioned to accept them as written. Fritz seconded the motion; all were in favor and the motion carried.

The Board reviewed the July 17, 2025 Special meeting minutes and Anderson motioned to accept them as written. Fritz seconded the motion; all were in favor and the motion carried.

The Board reviewed the July 22, 2025 Special meeting minutes and Anderson motioned to accept them as written. Fritz seconded the motion; all were in favor and the motion carried.

Clerk Cynthia Ladzun presented two claim lists to the Board. Anderson motioned to approve the two claim lists as presented. Fritz seconded the motion; all were in favor and the motion carried. **Clerk Cynthia Ladzun** explained that in the absence of **Treasurer Janine McNamara**, a combined treasurer's report will be presented to the Board at next month's meeting.

Road and Bridge Update - Ladzun provided the update this month in absence of Otte Excavating. It was noted that various roads in the township have received lifts this year and there are just over six and a half miles left to complete. Ladzun also noted that he will request a quote from Pine Bend Paving for asphalt repairs needed off Donnelly as well as what it would cost to pave 202nd Street in the Empire City area of the township.

Permits:

Southeast MN Wifi - ROW application for work in five locations.

Ladzun discussed the ROW application process with the attorney prior to the meeting and the Board agreed that the clerk will administratively process these applications going forward. Copies of ROW permits can be provided to the Board upon request.

Fritz Minor Subdivision - An application for the minor subdivision was presented to the Board. The Board did not have any concerns at this time and would like it to be sent to the planner for further review.

Old Business:

- Road and Bridge Quote Review - **Clerk Cynthia Ladzun** provided the Board with one quote that was received from Otte Excavating along with last year's quote for comparison. Fritz had concerns about the fuel surcharge listed within the quote. Ladzun stated that the Otte Excavating has not passed down any fuel surcharges to the township even though the opportunity exists. Ladzun motioned to accept Otte Excavating as the township's road and bridge contractor for the 2025-2026 season. Anderson seconded the motion; all were in favor and the motion carried.
- Pine Bend Paving - **Clerk Cynthia Ladzun** explained that a public hearing needs to be scheduled for the mining and rezoning applications that were presented to the Board at last month's meeting. The Board would like to schedule the public hearing on these applications for September 11th with an alternate date of September 10th and the start time of the hearing will be 6:30 pm. The final date will be contingent upon the availability of the use of the USW 662 Union Hall on one of these dates. Pine Bend Paving representative, Matthew Duffy, had concerns regarding a Comprehensive Plan Amendment that would also need to be addressed. **Clerk Cynthia Ladzun** explained that the plan was to tackle all items regarding these applications at one time.

New Business:

- Rosemount Comp Plan Amendment - The Board reviewed, and they have no comment.
- Schedule of Fees - **Clerk Cynthia Ladzun** presented the Board with an updated Schedule of Fees that includes the additional fees that have been added after the Schedule of Fees was initially adopted on June 6, 2024. The Board would like to review this and bring it back up for further discussion at a future meeting.

Other Business:

Resident, Loren Kahl highly recommends that the township buy a property that can eventually house a new town hall/building, and it needs to be big enough that the township can grow into it.

It was noted that resident, Craig Ohern is still working on cleaning up his property.

Resident, Chuck Siebenaler attended the meeting to relay concerns that were discussed during a neighborhood gathering at his home recently. The items discussed were as follows; an email communication "blast" on current happenings in the township, current and upcoming comprehensive plan recommendations, housing densities should remain the same, continue as an ag community except in the case of livestock facilities, and how nitrogen being spread on land is affecting the quality of our drinking water.

Mark Jenkins of the Metropolitan Council attended the meeting to introduce himself as the new Council Member for District 12. He explained that the current housing densities can be different in various areas of Dakota County, however the current densities in the township will remain in place for around ten more years. Data centers were also a hot topic of discussion and it was noted that these

centers need to be located on land near water and electricity which could be harder to find in the township. Annexation was touched on as well as the area around the township appears to be growing at a rapid pace. In closing, Jenkins relayed that the township is going to need to work on their next comprehensive plan in the coming year and many of these topics should be brought back up to the Board at that time for further discussion.

Resident, James Sathra inquired about a potential hog farm that he had heard about through a fellow resident. **Clerk Cynthia Ladzun** explained that Steven Beissel is working with NRCS on a program called EQIP and he had attended last month's meeting to find out what is needed to apply for a conditional use permit for a new hog barn. The clerk met with Beissel a few days after the meeting to let him know the process he would have to go through to apply for a conditional use permit.

Sathra also had concerns regarding the information that is supplied within public notices and public hearings that are being published in the town's newspapers. He believes that the notices do not contain any information that would let the public know what is going to be discussed at a public hearing. He further believes that the public notices looking to fill elected positions do not state those positions in the public notice. **Clerk Cynthia Ladzun** requested Sathra to provide examples of these for township review so the mistakes that are being made can be addressed in future notices.

Sathra also questioned when a subdivision would require a public hearing. **Clerk Cynthia Ladzun** explained that minor subdivisions and minor subdivisions/lot line adjustments do not require public hearings, however a public hearing would be required for a preliminary plat.

Sathra's final concerns why the clerk's phone number is being listed in the notices when the clerk's position is not full-time as well as why the last payment to the clerk was such a large amount. **Clerk Cynthia Ladzun** explained that phone calls are either answered or returned whenever messages are left. And as far as the large payment goes, the interim clerk suggested the Board increase the clerk's hourly pay in 2021, and that pay has remained the same since. **Clerk Cynthia Ladzun** further explained that the amount of time required to perform the duties as the town clerk is increasing every year and the position is evolving into more of a full-time position. It was further noted that detailed timesheets for the clerk are available to anyone that wants to review what the clerk is turning time in for.

Resident, Larry Ring made note that other townships have planning commissions that involve a second clerk. All the work that is being done in our township is currently being completed by one clerk.

Adjourn:

Anderson motioned to adjourn at 8:40 pm. Fritz seconded the motion; all were in favor and the motion carried.

Cynthia Ladzun
Vermillion Township Clerk

Vermillion Township Treasurer Report
7/1/2025 thru 7/31/2025

Checking

Beginning Balance	\$64,178.43
Receipts	\$312,449.52
Disbursements	(\$130,855.48)
Interest	\$673.45
Ending Balance	<u>\$246,445.92</u>

ARPA/Gopher

Beginning Balance	\$144,257.25
Interest	\$128.05
Disbursements (to Money Market)	(\$144,385.30)
Ending Balance	<u>\$0.00</u>

Money Market

Beginning Balance	\$91,726.67
Interest	\$521.56
Receipts (from ARPA/Gopher)	\$144,385.30
Ending Balance	<u>\$236,633.53</u>

CD - 12 Month

Beginning Balance	\$436,843.33
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Additional information can be provided as necessary.

Fund Name: All Funds
Date Range: 07/01/2025 To 07/31/2025

Date	Remitter	Receipt #	Description	Deposit ID	Void	Account Name	F-A-P	Total
07/07/2025	DAKOTA COUNTY AP	167363	First Half 2025 Property Tax Distribution	(07/07/2025) -	N	Current Ad Valorem Taxes	100-31010-	\$ 65,723.50
						Current Ad Valorem Taxes	201-31010-	\$ 170,865.82
						Current Ad Valorem Taxes	225-31010-	\$ 70,668.05
								\$ 307,257.37
07/11/2025	Dakota Electric	167364	ROW	(07/11/2025) -	N	Building Permit with Surcharge	100-34130-	\$ 40.00
								\$ 40.00
07/11/2025	Vermillion Bank	167368*	Interest - ARPA/Gopher	(07/11/2025) -	N	Interest Earning	226-36210-	\$ 128.05
								\$ 128.05
07/11/2025	ARPA/Gopher	TRF07112025	Transfer to Money Market from ARPA/Gopher	(07/11/2025) -	N	Transfer funds from Gopher/ARPA to General	100-39225-	\$ 144,385.30
								\$ 144,385.30
07/18/2025	State of Minnesota	167365	Township Aid	(07/18/2025) -	N	Town Aid	100-33460-	\$ 1,200.50
								\$ 1,200.50
07/29/2025	Beaver Creek Companies	167366	Permits on Inv #VT-25-106 dated 7/25/25	(07/29/2025) -	N	Building Permit with Surcharge	100-34130-	\$ 3,951.65
								\$ 3,951.65
07/31/2025	Vermillion Bank	167367	Interest - Checking	(07/31/2025) -	N	Interest Earning	100-36210-	\$ 673.45
								\$ 673.45
07/31/2025	Vermillion Bank	167369	Interest - Money Market	(07/31/2025) -	N	Interest Earning	100-36210-	\$ 521.56
								\$ 521.56
Total for Selected Receipts								\$ 458,157.88

Fund Name: All Funds

Date Range: 07/01/2025 To 07/31/2025

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
07/10/2025	Payroll Period Ending 06/30/2025	2636	2nd Quarter 2025	N	Treasurer	100-41510-103-	\$ 1,384.54
	Total For Check	2636					\$ 1,384.54
07/10/2025	Payroll Period Ending 06/30/2025	2637	2nd Quarter 2025	N	Council/Town Board	100-41110-103-	\$ 907.43
	Total For Check	2637					\$ 907.43
07/10/2025	Payroll Period Ending 06/30/2025	2638	2nd Quarter 2025	N	Clerk	100-41425-103-	\$ 5,013.27
	Total For Check	2638					\$ 5,013.27
07/10/2025	Payroll Period Ending 07/10/2025	2639	Redo paycheck for Lyle Fritz	N	Council/Town Board	100-41110-103-	\$ 280.65
	Total For Check	2639					\$ 280.65
07/10/2025	Payroll Period Ending 06/30/2025	2640	2nd Quarter 2025	N	Council/Town Board	100-41110-103-	\$ 643.15
	Total For Check	2640					\$ 643.15
07/10/2025	OTTE EXCAVATING INC	2641	Road Maintenance-June 2025	N	Unpaved Streets	201-43122-224-	\$ 17,547.75
	Total For Check	2641					\$ 17,547.75
07/10/2025	CENTER POINT ENERGY	2642	June Gas Bill	N	Center Point Energy Gas Usage	100-42409-383-	\$ 30.24
	Total For Check	2642					\$ 30.24
07/10/2025	ECM PUBLISHERS	2643	Dakota Cnty Trib July Meeting Change Notice	N	Publishing Ads	100-49021-325-	\$ 59.40
	Total For Check	2643					\$ 59.40
07/10/2025	Janine M. McNamara	2644	Q2 Mileage (145.8 miles x \$.70)	N	Treasurer	100-41510-810-	\$ 102.06
	Total For Check	2644					\$ 102.06
07/10/2025	Cynthia Ladzun	2645	Q2 Mileage (99.6 miles x \$.70) plus Reimbursements	N	Clerk	100-41425-810-	\$ 1,330.19
	Total For Check	2645					\$ 1,330.19
07/10/2025	Jeramy Ladzun	2646	Q2 Mileage (158.5 x \$.70)	N	Council/Town Board	100-41110-810-	\$ 110.95
	Total For Check	2646					\$ 110.95
07/10/2025	Jason Anderson	2647	Q2 Mileage (31 miles x \$.70)	N	Council/Town Board	100-41110-810-	\$ 21.70
	Total For Check	2647					\$ 21.70
07/10/2025	Lyle Fritz	2648	Q2 Mileage (37 miles x \$.70)	N	Council/Town Board	100-41110-810-	\$ 25.90

Fund Name: All Funds

Date Range: 07/01/2025 To 07/31/2025

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
	Total For Check	2648					\$ 25.90
07/10/2025	Beaver Creek Companies, Inc.	2649	Permits for June 2025	N	Building Inspections Administration	100-42401-310-	\$ 7,927.71
	Total For Check	2649					\$ 7,927.71
07/10/2025	RWC TECH SOLUTIONS	2650	IT Services for July 2025	N	Data Processing	100-41920-309-	\$ 260.00
	Total For Check	2650					\$ 260.00
07/10/2025	Larry Ring	2651	Apply Dust Control with Envirotech, 13 Hrs + 30 Miles x .79	N	Unpaved Streets	201-43122-224-	\$ 216.00
	Total For Check	2651					\$ 216.00
07/10/2025	Interstate Building Supply	2652	***VOID\$4305.31***Ramp Decking Materials	Y	Township Hall	100-41990-402-	\$ -
	Total For Check	2652					\$ -
07/10/2025	ENVIRO TECH	2653	Dust Control for Roads First Application	N	Unpaved Streets	201-43122-224-	\$ 3,933.85
	Total For Check	2653					\$ 3,933.85
07/10/2025	COLUMN SOFTWARE PBC	2654	6/19, 6/26 & 7/3 Hastings Journal July Meeting Date Change,	N	Publishing Ads	100-49021-325-	\$ 39.88
		2654				100-49021-325-	\$ 63.91
	Total For Check	2654					\$ 103.79
07/10/2025	EARL F ANDERSON	2655	1 Sign	N	Earl F. Anderson VT Sign Replacement	201-42602-224-	\$ 62.15
	Total For Check	2655					\$ 62.15
07/10/2025	MN DEPARTMENT OF LABOR & INDUSTRY	2656	Qrtly Building Permit Surcharge Report March 2025	N	Building Inspections Administration	100-42401-318-	\$ 85.35
	Total For Check	2656					\$ 85.35
07/10/2025	PINE BEND PAVING	2657	Limestone-6/5/25 &Recycled Class 5-6/17/25	N	Unpaved Streets	201-43122-224-	\$ 143.50
		2657				201-43122-224-	\$ 15,385.73
		2657				201-43122-224-	\$ 224.94
	Total For Check	2657					\$ 15,754.17
07/10/2025	MN.ASSOC. OF TOWNSHIPS INS. TRUST	2658	CLC Insurance Premium 7/1/25-6/30/26	N	Vermillion Township Insurance	100-41970-162-	\$ 1,742.00

Fund Name: All Funds

Date Range: 07/01/2025 To 07/31/2025

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
		Total For Check	2658				\$ 1,742.00
07/10/2025	HRFA	2659	1st Payment 2025 Fire Protection	N	HRFA	225-42205-317-	\$ 69,482.20
		Total For Check	2659				\$ 69,482.20
07/10/2025	XCEL ENERGY	2660	Electric Svc-June 2025	N	Excel Energy	100-49033-381-	\$ 9.48
		Total For Check	2660				\$ 9.48
07/10/2025	WSB & ASSOCIATES, INC	2661	Planning Svcs for May 2025	N	Planning and Zoning	100-41910-302-	\$ 37.50
		Total For Check	2661				\$ 37.50
07/10/2025	VERIZON WIRELESS	2662	VT Cell Phone-May 2025	N	Budgeting and Planning	100-41560-321-	\$ 50.18
		Total For Check	2662				\$ 50.18
07/10/2025	CAMPBELL KNUTSON	2663	General Legal Work for May 2025	N	City/Town Attorney	100-41610-304-	\$ 2,340.00
		Total For Check	2663				\$ 2,340.00
07/10/2025	PERA	2664	2nd Quarter 2025 for Cindy, Jeramy, Jason, Janine & Lyle	N	Council/Town Board	100-41110-121-	\$ 1,106.24
		Total For Check	2664				\$ 1,106.24
07/11/2025	ARPA/Gopher	TFR07112025	Transfer from ARPA/Gopher to Money Market	N	Tranfer to Money Market Account	226-49362-720-	\$ 144,385.30
		Total For Check	TFR07112025				\$ 144,385.30
07/17/2025	U S TREASURY	EFT	941 Q2 2025 Tax Return	N	Accounting	100-41530-301-	\$ 257.63
		Total For Check	EFT				\$ 257.63
Total For Selected Checks							\$ 275,210.78