

Vermillion Township
Regular Meeting Minutes
October 2, 2025

Attendance:

Chairman Jeramy Ladzun
Supervisor Lyle Fritz
Clerk Cynthia Ladzun
Treasurer Janine McNamara
Attorney James J. Mongé III

Chairman Ladzun opened the meeting at 7:00 pm and the Pledge of Allegiance was recited.

The Board reviewed the September 4, 2025 meeting minutes and Ladzun motioned to accept them as written. Fritz seconded the motion; all were in favor and the motion carried.

The Board reviewed the September 18, 2025 Public Hearing meeting minutes and Ladzun motioned to accept them as written. Fritz seconded the motion; all were in favor and the motion carried.

The Board reviewed the September 24, 2025 Public Hearing meeting minutes and Ladzun motioned to accept them as written. Fritz seconded the motion; all were in favor and the motion carried.

Treasurer Janine McNamara presented the claims to the Board. Ladzun motioned to accept the claims as presented. Fritz seconded the motion; all were in favor and the motion carried. **Treasurer Janine McNamara** presented the disbursement and receipt registers from CTAS and provided a verbal summary of the treasurer's report, and it was noted that a restitution payment was received. Ladzun motioned to accept the treasurer's reports as presented. Fritz seconded the motion; all were in favor and the motion carried.

Road and Bridge Update - Ladzun provided the update this month in absence of Otte Excavating. It was noted that potholes and washouts have been an issue with the recent rain fall.

Permits/Planning Considerations:

Future Resident/Cannabis Cultivator Craig Carty attended the meeting to discuss his business plans. It was noted the location of the property he is looking at is in Castle Rock Township.

Agricultural Shed - Ladzun motioned to approve the permit application from Jacob Coonrod as presented. Fritz seconded the motion; all were in favor and the motion carried.

Hmong American Farmers Association (20385 Coates Blvd) - An application for this property to construct a year-round cold storage and processing facility was received. The Board would like it to be sent to the planner for further review.

Dakota Aggregates (3724 190th St E) - An application was received for a mineral extraction permit. The Board would like it to be sent to the planner for further review.

Old Business:

- Pine Bend Paving - **Clerk Cynthia Ladzun** provided the Board with comments received after the public hearing as well as letter from Sunde Engineering that addressed comments that were received at the public hearing. The Board is short a Board member tonight and will not have a quorum to discuss this topic. A special meeting to review the documents that were received will take place prior to the next regular meeting.
- Fritz Minor Subdivision - The Board is short a Board member tonight and will not have a quorum to discuss this topic.
- Meeting Date Change Discussion - The Board is short a Board member tonight and would like to discuss this topic when all the supervisors are present.
- Cannabis Ordinance - The hours of operation in Ordinance 25-004 for Sunday business must be consistent with state statute. An amended ordinance will be presented at a future meeting.

New Business:

- Community Development Agency - **Clerk Cynthia Ladzun** explained that the Board had applied for grant money to complete a buildable rights inventory map. The Request for Proposal (RFP) that is in front of the Board will be sent out once the grant money is available. The Board has no changes to the RFP that was presented at this time.
- Timecard Discussion - **Treasurer Janine McNamara** provided a timecard template that all Board members should be using going forward. It was also noted that timecards should be detailed on what is being completed for the hours that are turned in.
- Money Market Account - **Treasurer Janine McNamara** explained that our second half tax money will not hit the Checking Account until the end of November and we will need to transfer money from the Money Market Account to the Checking Account to pay bills for October and November. This is due to the large amount that was spent on gravel for the roads this year and the Doffing invoice that finally came in. It's being proposed to transfer \$97k out of the Money Market Account into the Checking Account at this time and determine later if township needs two accounts at the bank or just one. The proposed transfer was approved by the Board.

Other Business:

Resident, Nick Rueger inquired why the Board is making payments for the Doffing project in lieu of paying it in full out of the ARPA/Gopher Account. It was explained that the ARPA/Gopher Account was closed for security reasons, and the money was transferred to the Money Market Account. It was further explained that the county is allowing the township to make payments without interest if it is paid in full by the end of the year. Once the township receives the second half tax money in November, the Doffing project will be paid in full to the county in the December claims.

Resident, Craig Ohern stated that he is looking to have a sale in the next week that will get some items off the property.

Resident, Theresa Werner inquired what is the minimum acreage for an agricultural shed. Ladzun explained that the short answer is ten acres, and it needs to be actively being used for farming.

Adjourn:

Ladzun motioned to adjourn at 8:04 pm. Fritz seconded the motion; all were in favor and the motion carried.

Cynthia Ladzun
Vermillion Township Clerk

9/1/2025 thru 9/30/2025

Checking

Beginning Balance	\$177,362.37
Receipts	\$3,699.76
Transfer from Money Market	\$140,000.00
Disbursements	(\$176,180.80)
Interest	\$467.70
Ending Balance	<u>\$145,349.03</u>

Note: Receipts include \$699.94 in Stoffel restitution

Money Market

Beginning Balance	\$237,284.69
Transfer out to Checking	(\$140,000.00)
Interest	\$346.06
Ending Balance	<u>\$97,630.75</u>

CD - 12 Month

Beginning Balance	<u>\$436,843.33</u>
Total Funds	<u>\$679,823.11</u>

Additional information can be provided as necessary.

Fund Name: All Funds
Date Range: 09/01/2025 To 09/30/2025

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
09/04/2025	US Treasury	140220	Stoffel Restitution	(09/04/2025) -	N	US Treasury vs Maryann Helen Stoffel	100-35105-	\$ 699.94
								<u>\$ 699.94</u>
09/08/2025	Permits	140221	O'Daniel, Girgen, Beissel	(09/08/2025) -	N	Building Permit with Surcharge	100-34130-	\$ 1,480.00
								<u>\$ 1,480.00</u>
09/26/2025	Beaver Creek Companies	140222	Permits on Inv #VT-25-108 dated 9/25/25	(09/26/2025) -	N	Building Permit with Surcharge	100-34130-	\$ 1,519.82
								<u>\$ 1,519.82</u>
09/30/2025	Vermillion Bank	140223	Interest - Checking	(09/30/2025) -	N	Interest Earning	100-36210-	\$ 467.70
								<u>\$ 467.70</u>
09/30/2025	Vermillion Bank	140224	Interest - Money Market	(09/30/2025) -	N	Interest Earning	100-36210-	\$ 346.06
								<u>\$ 346.06</u>
09/30/2025	General Fund	TRF093025	Transfer to Road & Bridge Fund from General Fund	(09/30/2025) -	N	Transfer From General Fund	201-39201-	\$ 100,000.00
								<u>\$ 100,000.00</u>
Total for Selected Receipts								<u><u>\$ 104,513.52</u></u>

Fund Name: All Funds

Date Range: 09/01/2025 To 09/30/2025

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
09/04/2025	OTTE EXCAVATING INC	2680	Road Maintenance-August 2025	N	Unpaved Streets	201-43122-224-	\$ 33,737.51
	Total For Check	2680					\$ 33,737.51
09/04/2025	ANDERSON ROCK AND LIME, INC.	2681	Haul rock for 165th, 170th, Donnelly, Hogan, 210th, 200th, Fischer, 180th	N	Unpaved Streets	201-43122-311-	\$ 13,750.06
		2681				201-43122-311-	\$ 5,794.45
		2681				201-43122-311-	\$ 27,665.90
	Total For Check	2681					\$ 47,210.41
09/04/2025	PINE BEND PAVING	2682	3/4" Limestone 8/21, 8/25, 8/26, 8/27, 8/29	N	Unpaved Streets	201-43122-224-	\$ 14,044.17
		2682				201-43122-224-	\$ 53,658.83
		2682				201-43122-224-	\$ 13,946.79
		2682				201-43122-224-	\$(550.98)
		2682				201-43122-224-	\$ 4,950.00
	Total For Check	2682					\$ 86,048.81
09/04/2025	COLUMN SOFTWARE PBC	2683	Ord 25-003 and Pub Notice Hearing 9/18/25	N	Publishing Ads	100-49021-325-	\$ 35.92
		2683				100-49021-325-	\$ 35.92
	Total For Check	2683					\$ 71.84
09/04/2025	ENVIRO TECH	2684	Dust Control for Roads Second Application	N	Unpaved Streets	201-43122-224-	\$ 2,040.15
	Total For Check	2684					\$ 2,040.15
09/04/2025	ECM PUBLISHERS	2685	Dakota Cnty Trib 8/15/25 Ord No. 25-003	N	Publishing Ads	100-49021-325-	\$ 39.60
	Total For Check	2685					\$ 39.60
09/04/2025	XCEL ENERGY	2686	Electric Svc-August 2025	N	Excel Energy	100-49033-381-	\$ 12.82
	Total For Check	2686					\$ 12.82
09/04/2025	WSB & ASSOCIATES, INC	2687	Planning Svcs for July 2025	N	Planning and Zoning	100-41910-302-	\$ 979.25
		2687				100-41910-302-	\$ 106.00
	Total For Check	2687					\$ 1,085.25
09/04/2025	VERIZON WIRELESS	2688	VT Cell Phone July 2025	N	Budgeting and Planning	100-41560-321-	\$ 50.09

Fund Name: All Funds
Date Range: 09/01/2025 To 09/30/2025

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
Total For Check		2688					\$ 50.09
09/04/2025	RWC TECH SOLUTIONS	2689	Monthly Managed Services	N	Data Processing	100-41920-309-	\$ 260.00
Total For Check		2689					\$ 260.00
09/04/2025	CENTER POINT ENERGY	2690	August Gas Bill	N	Center Point Energy Gas Usage	100-42409-383-	\$ 30.17
Total For Check		2690					\$ 30.17
09/04/2025	CAMPBELL KNUTSON	2691	General Legal Work for July 2025	N	City/Town Attorney	100-41610-304-	\$ 913.59
Total For Check		2691					\$ 913.59
09/04/2025	Beaver Creek Companies, Inc.	2692	Permits for August 2025	N	Building Inspections Administration	100-42401-310-	\$ 1,460.58
Total For Check		2692					\$ 1,460.58
09/30/2025	Road & Bridge Fund	TFR093025	Transfer from Genral Fund to Road & Bridge Fund	N	Transfer to Road & Bridge Fund	100-49363-720-	\$ 100,000.00
Total For Check		TFR093025					\$ 100,000.00
Total For Selected Checks							\$ 272,960.82