

Vermillion Township  
Regular Meeting Minutes  
November 6, 2025

Attendance:

Chairman Jeramy Ladzun  
Supervisor Jason Anderson  
Supervisor Lyle Fritz  
**Clerk Cynthia Ladzun**  
**Treasurer Janine McNamara**  
Attorney James J. Mongé III

Chairman Ladzun opened the meeting at 7:00 pm and the Pledge of Allegiance was recited.

The Board reviewed the October 2, 2025 meeting minutes and Anderson motioned to accept them as written. Fritz seconded the motion; all were in favor and the motion carried.

The Board reviewed the October 23, 2025 Special meeting minutes and Anderson motioned to accept them as written. Ladzun seconded the motion; all were in favor and the motion carried.

**Treasurer Janine McNamara** presented the claims to the Board. Anderson motioned to accept the claims as presented. Fritz seconded the motion; all were in favor and the motion carried. **Treasurer Janine McNamara** presented the disbursement and receipt registers from CTAS and provided a verbal summary of the treasurer's report, and it was noted that a restitution payment was received. It was also noted that the receipts include a \$97k transfer from the Money Market Account to the Checking Account. Anderson motioned to accept the treasurer's reports as presented. Fritz seconded the motion; all were in favor and the motion carried.

Road and Bridge Update - Ladzun provided the update this month in absence of Otte Excavating. It was noted that blading was completed between the rain and repairs were completed off 205<sup>th</sup> due to mud being dragged across a few miles of township roads. The culvert off Hogan that originally was going to be cleaned out, now needs to be replaced as the bottom has rotted out.

Deputy Visit - An uptick in school bus arm violations have been seen across the county are being prosecuted. Ladzun made note that the intersection of 180<sup>th</sup> & Hogan has seen repeated damage after the blade has gone through and would like the assistance of the sheriff department to track who might be tearing up the road.

Old Business:

- Pine Bend Paving - Ladzun noted that a petition was recently presented to the township requesting an Environmental Assessment Worksheet (EAW) be completed as well as the notice of legal representation of a resident near the proposed mine. This is all being reviewed by the township's legal counsel, so the Board has no comment at this time.

- Fritz Minor Subdivision - The resolution was not ready, so this will be brought back to the Board at next month's meeting.

#### New Business:

- Mileage Certification - **Clerk Cynthia Ladzun** explained that each year the township must certify with the county the amount of mileage of roads within the township that were maintained and are open to the traveling public. Going forward, the Board has requested that the clerk process this certification with the county.
- Dakota County Capital Improvement Plan (CIP) - A draft version of the 2026-2030 CIP shows preliminary engineering will be completed for CSAH 66 to CSAH 46. Anderson motioned to have the clerk send a letter of support. Fritz seconded the motion; all were in favor and the motion carried.
- Meeting Date Change Discussion - The USW 662 Union Hall is not available for the township to use during the second week of any given month, so **Treasurer Janine McNamara** explained that when the first Thursday of the month falls on the first of the month a bank statement will not be available that month and instead will be available to the Board at the next month's meeting.
- January and February Meeting Change - The first Thursday of January falls on New Year's Day and business cannot be conducted on this holiday. It was also noted that multiple Board members will be absent during the February meeting so both the January and February monthly meetings need to be rescheduled. These meetings will likely take place at the Town Hall in Vermillion due to the USW 662 Union Hall being unavailable for township use during the second week of any given month. Ladzun motioned to reschedule the January 1<sup>st</sup> meeting to the 8<sup>th</sup> and the February 5<sup>th</sup> meeting to the 12<sup>th</sup>. Anderson seconded the motion; all were in favor and the motion carried.
- Building Inspector Notice of Increased Fees - **Clerk Cynthia Ladzun** provided the Board with the Fee Schedule that Mark Ceminsky with Beaver Creek Companies had sent to the township today. The township fee schedule must be completed through an ordinance change which would require a public hearing. Ladzun will reach out to Inspectron to see what services they may be able to provide and will have that information available at next month's meeting.

#### Other Business:

The public hearings for HAFA and Beissel are scheduled for November 19, 2025 starting at 6:00 pm.

Anderson noted that he has received multiple phone calls requesting fire permits, however he does not know how to issue a permit, so he is not able to help at this time.

Residents; James Sathra, Carol Anderson, Kris Ries, and Brian Kummer all attended the meeting to state concerns and comments pertaining to the proposed mine expansion at Pine Bend Paving.

#### Adjourn:

Anderson motioned to adjourn at 8:45 pm. Fritz seconded the motion; all were in favor and the motion carried.

Cynthia Ladzun  
Vermillion Township Clerk

10/1/2025 thru 10/31/2025

Checking

Beginning Balance	\$145,349.03
Receipts	\$14,310.50
Transfer from Money Market	\$97,000.00
Disbursements	(\$157,078.04)
Interest	\$405.02
Ending Balance	<u>\$99,986.51</u>

*Note: Receipts include \$699.94 in Stoffel restitution*

Money Market

Beginning Balance	\$97,630.75
Transfer out to Checking	(\$97,000.00)
Interest	\$18.96
Ending Balance	<u>\$649.71</u>

CD - 12 Month

Beginning Balance	<u>\$436,843.33</u>
Total Funds	<u>\$537,479.55</u>

*Additional information can be provided as necessary.*

Fund Name: All Funds  
Date Range: 10/01/2025 To 10/31/2025

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
10/03/2025	US Treasury	167383	Stoffel Restitution	(10/03/2025) -	N	US Treasury vs Maryann Helen Stoffel	100-35105-	\$ 699.94
								<u>\$ 699.94</u>
10/03/2025	Dakota Aggregates	167384	Mineral Extraction Application	(10/03/2025) -	N	Building Permit with Surcharge	100-34130-	\$ 6,600.00
								<u>\$ 6,600.00</u>
10/03/2025	Jacob Coonrod	167385	Permit	(10/03/2025) -	N	Building Permit with Surcharge	100-34130-	\$ 140.00
								<u>\$ 140.00</u>
10/31/2025	Vermillion State Bank	167386	Interest - Checking	(10/31/2025) -	N	Interest Earning	100-36210-	\$ 405.02
								<u>\$ 405.02</u>
10/31/2025	Vermillion State Bank	167387	Interest - Money Market	(10/31/2025) -	N	Interest Earning	100-36210-	\$ 18.96
								<u>\$ 18.96</u>
10/31/2025	State of MN	167388	Market Value Credit	(10/31/2025) -	N	Agricultural Market Value Credit	100-33426-	\$ 6,270.56
								<u>\$ 6,270.56</u>
Total for Selected Receipts								<u><u>\$ 14,134.48</u></u>

Fund Name: All Funds

Date Range: 10/01/2025 To 10/31/2025

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
10/02/2025	Payroll Period Ending 09/30/2025	2693	Q3 Payroll	N	Treasurer	100-41510-103-	\$ 1,024.37
	<b>Total For Check</b>	<b>2693</b>					<b>\$ 1,024.37</b>
10/02/2025	Payroll Period Ending 09/30/2025	2694	Q3 Payroll	N	Council/Town Board	100-41110-103-	\$ 1,108.57
	<b>Total For Check</b>	<b>2694</b>					<b>\$ 1,108.57</b>
10/02/2025	Payroll Period Ending 09/30/2025	2695	Q3 Payroll	N	Clerk	100-41425-103-	\$ 6,016.61
	<b>Total For Check</b>	<b>2695</b>					<b>\$ 6,016.61</b>
10/02/2025	Payroll Period Ending 09/30/2025	2696	Q3 Payroll	N	Council/Town Board	100-41110-103-	\$ 748.40
	<b>Total For Check</b>	<b>2696</b>					<b>\$ 748.40</b>
10/02/2025	Payroll Period Ending 09/30/2025	2697	Q3 Payroll	N	Council/Town Board	100-41110-103-	\$ 949.53
	<b>Total For Check</b>	<b>2697</b>					<b>\$ 949.53</b>
10/02/2025	CENTER POINT ENERGY	2698	September Gas Bill	N	Center Point Energy Gas Usage	100-42409-383-	\$ 29.72
	<b>Total For Check</b>	<b>2698</b>					<b>\$ 29.72</b>
10/02/2025	DAKOTA CTY FINANCIAL SERVICES	2699	County Project CP 98--49 Doffing Ave Overlay JPA DCA21618, 1/3 Payment	N	Paved Streets	201-43121-224-	\$ 43,000.00
	<b>Total For Check</b>	<b>2699</b>					<b>\$ 43,000.00</b>
10/02/2025	PERA	2700	3rd Quarter 2025 for Cindy, Jeremy, Jason, Janine & Lyle	N	Council/Town Board	100-41110-121-	\$ 1,324.58
	<b>Total For Check</b>	<b>2700</b>					<b>\$ 1,324.58</b>
10/02/2025	MN DEPARTMENT OF LABOR & INDUSTRY	2701	Qrtly Building Permit Surcharge Report June 2025	N	Building Inspections Administration	100-42401-318-	\$ 678.65
	<b>Total For Check</b>	<b>2701</b>					<b>\$ 678.65</b>
10/02/2025	ANDERSON ROCK AND LIME, INC.	2702	Haul Class 5, 9/2 and 9/3	N	Unpaved Streets	201-43122-311-	\$ 7,436.45
	<b>Total For Check</b>	<b>2702</b>					<b>\$ 7,436.45</b>
10/02/2025	WSB & ASSOCIATES, INC	2703	Planning Svcs for August 2025	N	Planning and Zoning	100-41910-302-	\$ 1,974.25
	<b>Total For Check</b>	<b>2703</b>					<b>\$ 1,974.25</b>
10/02/2025	OTTE EXCAVATING INC	2704	Road Maintenance-September 2025	N	Unpaved Streets	201-43122-224-	\$ 8,638.83

Fund Name: All Funds  
Date Range: 10/01/2025 To 10/31/2025

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
Total For Check		2704					\$ 8,638.83
10/02/2025	RWC TECH SOLUTIONS	2705	Monthly Managed Services	N	Data Processing	100-41920-309-	\$ 260.00
Total For Check		2705					\$ 260.00
10/02/2025	VERIZON WIRELESS	2706	VT Cell Phone August 2025	N	Budgeting and Planning	100-41560-321-	\$ 50.26
Total For Check		2706					\$ 50.26
10/02/2025	ECM PUBLISHERS	2707	Dakota Cnty Trib 9/18 PH Cannabis Ord & 9/24 PH Comp/Map Amendment	N	Publishing Ads	100-49021-325-	\$ 39.60
		2707				100-49021-325-	\$ 49.50
Total For Check		2707					\$ 89.10
10/02/2025	CAMPBELL KNUTSON	2708	General Legal Work for August 2025	N	City/Town Attorney	100-41610-304-	\$ 576.00
Total For Check		2708					\$ 576.00
10/02/2025	DAKOTA COUNTY P T & R	2709	Document 3687935-Ordinance	N	Planning and Zoning	100-41910-314-	\$ 46.00
Total For Check		2709					\$ 46.00
10/02/2025	COLUMN SOFTWARE PBC	2710	9/11/25: Other Public & Legal Notices	N	Publishing Ads	100-49021-325-	\$ 43.84
Total For Check		2710					\$ 43.84
10/02/2025	XCEL ENERGY	2711	Electric Svc-September 2025	N	Excel Energy	100-49033-381-	\$ 11.94
Total For Check		2711					\$ 11.94
10/02/2025	PINE BEND PAVING	2712	3/4" Limestone 9/2 and 9/3	N	Unpaved Streets	201-43122-224-	\$ 18,023.93
Total For Check		2712					\$ 18,023.93
10/02/2025	ENVIRO TECH	2713	Dust Control for Roads Second Application	N	Unpaved Streets	201-43122-224-	\$ 6,520.65
		2713				201-43122-224-	\$ 6,523.55
		2713				201-43122-224-	\$ 6,117.55
		2713				201-43122-224-	\$ 6,143.65
		2713				201-43122-224-	\$ 6,133.50
		2713				201-43122-224-	\$ 6,149.45
		2713				201-43122-224-	\$ 6,158.15
		2713				201-43122-224-	\$ 6,230.65
		2713				201-43122-224-	\$ 5,827.55
		2713				201-43122-224-	\$ 5,533.20
		2713				201-43122-224-	\$ 1,170.15

**Fund Name:** All Funds

**Date Range:** 10/01/2025 To 10/31/2025

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
<b>Total For Check</b>		<b>2713</b>					<b>\$ 62,508.05</b>
10/02/2025	Larry Ring	2714	Apply Dust Control with Envirotech, 16.5 Hrs x \$15 + 70 Miles x .70	N	Unpaved Streets	201-43122-224-	\$ 296.50
<b>Total For Check</b>		<b>2714</b>					<b>\$ 296.50</b>
10/02/2025	Beaver Creek Companies, Inc.	2715	Permits for September 2025	N	Building Inspections Administration	100-42401-310-	\$ 1,491.89
<b>Total For Check</b>		<b>2715</b>					<b>\$ 1,491.89</b>
10/02/2025	Janine M. McNamara	2716	Q3 Mileage (141.3 miles x \$.70) and reimbursement for 2 bookds of staps and binder clips	N	Treasurer	100-41510-810-	\$ 132.17
<b>Total For Check</b>		<b>2716</b>					<b>\$ 132.17</b>
10/02/2025	Jeramy Ladzun	2717	Q3 Mileage (99 x \$.70)	N	Council/Town Board	100-41110-810-	\$ 69.30
<b>Total For Check</b>		<b>2717</b>					<b>\$ 69.30</b>
10/02/2025	Cynthia Ladzun	2718	Q3 Mileage (239 miles x \$.70) plus Reimbursements	N	Clerk	100-41425-810-	\$ 167.30
<b>Total For Check</b>		<b>2718</b>					<b>\$ 167.30</b>
10/02/2025	Lyle Fritz	2719	Q3 Mileage (55 miles x \$.70)	N	Council/Town Board	100-41110-810-	\$ 38.50
<b>Total For Check</b>		<b>2719</b>					<b>\$ 38.50</b>
10/02/2025	Jason Anderson	2720	Q3 Mileage (119 miles x \$.70)	N	Council/Town Board	100-41110-810-	\$ 83.30
<b>Total For Check</b>		<b>2720</b>					<b>\$ 83.30</b>
<b>Total For Selected Checks</b>							<b>\$ 156,818.04</b>