

Vermillion Township
Regular Meeting Minutes
March 15, 2022

Attendance:

Supervisor Chairman Larry Ring
Supervisor Bruce Lohmann
Supervisor Audrey Felty
Clerk Cindy Ladzun
Treasurer Nick Rueger
Attorney Leah Koch

Chairman Ring opened the meeting at 7:28 PM and the Pledge of Allegiance was recited. The supervisors reviewed the February 15, 2022 meeting minutes and Felty motioned to accept them as written. Lohmann seconded the motion; all were in favor and the motion carried. The supervisors then reviewed the March 1, 2022 Board of Audit meeting minutes and Lohmann motioned to accept them as written. Felty seconded the motion; all were in favor and the motion carried. Finally, the supervisors reviewed the March 8, 2022 Annual meeting minutes. Motion to approve and accept these meeting minutes will be done at the 2023 Annual Meeting.

Annual Meeting Recap - The hours of the elections will be from 10am - 8pm. The regular township meetings, starting on June 2nd, will be held on the first Thursday of every month at 7pm. Koch suggested that each year after the annual meeting, the board should create an annual resolution that will contain items like the meeting time, date and location. It would also include what newspaper and bank that the township designated for the year. Ring suggested that the meeting date and time change should be announced in the newspaper and Felty agreed. The board requested the Clerk post these changes in the Hastings Journal, the Dakota County Tribune, the township website, and the three posting locations within the township.

Rueger presented the claims to the board. He explained the claims today, and in the future, will be listed on a two-page document that will come from CTAS. If a supervisor would like to look at any or all the claims, they would be made available at the meeting. After the claims have been reviewed, the supervisors will sign the CTAS printout showing their acceptance and for the treasurer to pay. Lohmann motioned to accept the claims as presented. Felty seconded the motion; all were in favor and the motion carried. Rueger presented a verbal summary of the Treasurer's report, highlighting some of the larger claims. Lohmann motioned to accept the treasurer's report as presented. Felty seconded the motion; all were in favor and the motion carried.

Deputy Visit – It was mentioned that there has been an increase of impaired drivers, crashes, and a lot of injury accidents in the area. It was also noted that thefts are still happening, so again, if you see something say something. And finally, if it feels like you are noticing extra patrols in Dakota County, well, that's because you are. These patrols have been put in place for the entire county. Felty mentioned that she had received positive comments about Dakota County Deputies and wanted to relay the message. Lohmann mentioned with the warmer weather he has seen an up-tick in little

motorcycles hitting the gravel roads around 170th. These are small mini-bikes and there are hard to see when coming up to an intersection. It was also noted that these dirt bikes cannot be on the road or in the right-of-way.

Reorganization for 2022:

Treasurer Rueger swears in Cynthia Ladzun as Clerk.

Clerk Ladzun swears in Larry Ring as Supervisor.

Board Structure and Fees are as follows:

Motion by Lohmann to nominate Ring as Chairman. Seconded by Felty. Motion carried.

Motion by Lohmann to nominate Felty as Vice-Chairman. Seconded by Ring. Motion carried.

Motion by Lohmann to nominate Lohmann as Weed Inspector. Seconded by Felty. Motion carried.

Motion by Ring to nominate Lohmann as Fire Representative. Seconded by Felty. Motion carried.

Motion by Lohmann to nominate Felty as Watershed Representative. Seconded by Ring. Motion carried.

Motion by Felty to nominate Wally Stoffel as Fire Permit Representative and Bruce Lohmann as alternate. Seconded by Ring. Motion carried.

Motion by Lohmann to set the compensations the same as last year, which is listed in detail below. Seconded by Felty. Motion carried.

Chairperson compensation at \$125.00 per meeting and \$15.00 per hour for work outside.

Supervisor compensation at \$100.00 per meeting and \$15.00 per hour for work outside.

Treasurer compensation at \$100.00 per meeting and \$15.00 per hour for work outside.

Deputy-Treasurer compensation at \$100.00 per meeting and \$15.00 per hour for work outside.

Clerk compensation at \$150.00 per meeting and \$35.00 per hour for work outside.

Deputy-Clerk compensation at \$150.00 per meeting and \$35.00 per hour for work outside.

Head Election Judge compensation at \$35.00 per hour. Seconded by Lohmann.

Election Judge compensation at \$20.00 per hour.

Moderator compensation at \$20.00 per hour.

Fire Permit Representative compensation at \$10.00 per permit.

Discussion was held regarding changes that should be made for the 2023 Schedule of Fees and Evaluation Table. The supervisors decided to table this discussion until the April meeting and will request the building inspector, Mark Ceminsky to attend.

Old Business:

- Election Judge, Peg Siebenaler, was accidentally omitted from the list of judges presented to the board in February for the March 8, 2022 election. Resident James Sathra wants to know why we don't have more judges from the township. Felty explained that all of the judges, except one, that used to live within the township, but has since moved, were used for the last election. Ladzun indicated that a sign-up sheet for new judges was available during the election, however no one signed up. It was further explained that an election judge must attend training before they would be available to work an election.
- Ring inquired about land owned by Mark Deters being put in a Metropolitan Agricultural Preserve Covenant. Koch advised that if the township does not have any plans for building streets or utilities through his property it would fine if the covenant was executed. Deters would need to complete the form and then return to the board for signature.
- Ring inquired where the township is at with the Dream Team. It was noted that a planning request was submitted however the property owner's signature would also need to be on the request before it would be deemed complete.
- Ring noted that he contacted Dakota County to let them know they were accessing a parcel as a buildable site that resident Darold Siebenaler owns, when in reality it should be zoned agricultural. The county will change it back to agricultural.
- Resident Craig Ohern attended the meeting to discuss the progress happening at his property. He stated that metal is down, tires and cars are gone and removal of a few trees is happening so a building can be removed.

New Business:

- Koch explained that redistricting for the precincts and polling places within the township must be completed every ten years after a census has been completed. Koch created a resolution for this and presented it to the board. Lohmann motioned to adopt the resolution showing that one precinct and one polling place are located within the township. Felty seconded the motion; all were favor and the motion carried.
- Bridge off 180th - It was explained that ordinances would need to be created in order for the township to enforce that; No jumping, swimming or fishing off a bridge is permitted. Koch will look into what options that the township can do on this.
- Planner discussion - Koch suggested that a relationship with a planner be created so the township can call and ask for assistance for a variety of issues that may happen within the township. At this point in time, VRWJPO is updating their model ordinance and is looking for comments from Vermillion Township on the changes they have suggested. A planner would be able to assist the board with this by making recommendations on changes that need to be implemented, if any, into the township's ordinances. The board agreed that the Clerk should reach out to Bolton Menk to find out if they would be able to help the township with this.
- USW Local 662 Scholarship - Discussion was had regarding options that the township would be able to do compensate for our use of the USW Local 662 Building. The township can only pay out money for certain items and the union can only accept money for certain items. Koch and Lohmann will both work on what options would be available for compensation.
- Koch wants to work with the Dakota County on tracking building entitlements within the township. The board agreed that would be acceptable and is needed.

Other Business:

- Rueger suggested that town board members be honored for their years of service by either a plaque or acknowledged in MATIT's quarterly magazine.
- Reminder - Dakota County Township Officers Association Spring Meeting will be held on March 19th in Empire Township at the Public Works Building.
- Resident James Sathra inquired about townships giving away scholarships. Ring suggested this be discussed at the annual meeting.

Adjourn

At 9:56 p.m. Lohmann motioned to adjourn; Felty seconded. All were in favor and motion carried.

Cynthia Ladzun
Vermillion Township Clerk

VERMILLION TOWNSHIP RECEIPTS AND DISBURSEMENTS

TREASURERS REPORT

4/19/2022

VERMILLION BANK ACCOUNT R&B NOW ACCOUNTS (PUBLIC)

PREVIOUS BALANCE ON

3/31/2022

\$ 282,478.82

RECEIPTS (INCOME)

DEPOSIT DATE	NAME	DESCRIPTION/TYPE	CHECK #	CK. DATE	
3/1/2022	DAKOTA COUNTY	21TWNRD ALOT	EFT	2/28/2022	\$ 32,722.10
3/11/2022	BEAVER CREEK	PERMITS			\$ 1,333.45
3/14/2022	BEAVER CREEK	PERMITS	31,193	3/9/2022	\$ 81.00
3/28/2022	US TREASURY	RESTITUTION STOFFEL	4039-34687935	3/21/2022	\$ 63.51
	INTEREST PAID 31 DAYS				\$ 270.17

DISBURSEMENTS (EXPENSES)

DATE	CHECK NUMBER	NAME	DESCRIPTION/TYPE	
3/4/2022	7375	CAMPBELL KNUTSON	VT GENERAL BUSINESS	(\$3,368.35)
3/22/2022	7376	BEAVER CREEK	PERMITS	(\$1,053.51)
3/4/2022	7377	CAMPBELL KNUTSON	VT GENERAL BUSINESS	(\$2,440.50)
3/30/2022	7378	DAKOTA CTY.		(\$689.05)
3/30/2022	7379	DAKOTA CTY.		(\$429.50)
3/22/2022	7380	ECM	ADS AND BALLOTS	(\$45.50)
3/22/2022	7381	KIMMES ENTERPRISES	FEBRUARY WORK	(\$8,650.90)
3/24/2022	7382	VERIZON WIRELESS	VT CELL	(\$50.02)
3/22/2022	7383	XCEL ENERGY	VT UTILITY	(\$15.52)
3/30/2022	7384	CHRISTINA HAAN	ELECTION JUDGE HEAD	(\$750.21)
3/22/2022	7385	DEBRA MARTHALER	ELECTION JUDGE	(\$97.02)
3/22/2022	7386	SAHRENE ROBERTS	ELECTION JUDGE	(\$347.11)
			ENDING BALANCE	\$ 299,011.86

CHECKS NOT CASHED

NAME	INVOICE DATE	ACCT. NUMBER	ITEM	
P. SIEBENALER		CHECK 7387	ELECTION JUDGE	(\$213.51)
JOAN MOES		CHECK 7388	ELECTION JUDGE	(\$294.91)

VERMILLION BANK ACCOUNT GOPHER NOW ACCOUNTS (PUBLIC)

PREVIOUS BALANCE				
	INTEREST PAID		NUMBER OF DAYS 31	\$ 63,710.53
			ENDING BALANCE	\$ 55.74
				\$ 63,766.27
VERMILLION BANK ACCOUNT GENERAL MONEY MARKET INVESTMENT				
PREVIOUS BALANCE				
	INTEREST PAID		NUMBER OF DAYS 31	\$ 83,433.90
			ENDING BALANCE	\$ 72.99
				\$ 83,506.89

CLAIMS (BILLS TO PAY)

NAME	INVOICE DATE	ACCT. NUMBER	ITEM		
BEAVER CREEK	4/4/2022	VT-22-103	PERMITS		(\$902.65)
CAMPBELL KNUXTSON	3/31/2022	3525G	VT GENERAL BUSINESS		(\$2,547.00)
ECM PUBLISHING		494825	ADS AND BALLOTS		(\$181.50)
FLUEGEL LAW	4/7/2022		VT GENERAL BUSINESS		(\$375.00)
KIMMES ENTERPRISES	4/10/2022		MARCH WORK		(\$14,016.30)
PERA			EMPLOYEE RETIREMENT		(\$898.14)
PINE BEND PAVING	4/18/2022	VERTOW	3/4" MINUS		(\$11,601.14)
VERIZON	4/3/2022	980631378-00001	VT CELL		(\$50.01)
XCEL ENERGY	3/22/2022	51-4765961-6	VT UTILITY		(\$15.30)
MICHELLE KUHN			TOWNHALL CLEANING 2020&2021		(\$150.00)
CYNTHIA LAOZUN			PAYROLL		(\$5,466.83)
CYNTHIA LAOZUN			MILEAGE & REIMBURSEMENTS		(\$579.65)
BRUCE LOHMANN			PAYROLL		(\$467.75)
BRUCE LOHMANN			MILEAGE		(\$20.48)
LARRY RING			PAYROLL		(\$1,237.19)
LARRY RING			MILEAGE		(\$174.92)
NICK RUEGER			PAYROLL		(\$1,092.19)
NICK RUEGER			MILEAGE & REIMBURSEMENTS		(\$157.57)
JAMES SATHRA			ANNUAL MEETING MODERATOR		(\$30.00)
DENISE WERNER			ELECTION JUDGE		(\$229.30)
			TOTAL		(\$40,192.92)

YTD

YEAR	CONTRACTOR	AMOUNT
2022	KIMMES ENTERPRISES	\$39,479.10
2022	BEAVER CREEK CO	\$6,934.02
2022	HRFA	
2022	ENVIRO TECH	
2022	PINE BEND PAVING	\$11,601.14
2022	SOIBERG	
2022	CAMPBELL KNUXTSON	\$10,415.68