

Vermillion Township  
Regular Meeting Minutes  
March 15, 2022

Attendance:

Supervisor Chairman Larry Ring  
Supervisor Bruce Lohmann  
Supervisor Audrey Felty  
Clerk Cindy Ladzun  
Treasurer Nick Rueger  
Attorney Leah Koch

Chairman Ring opened the meeting at 7:28 PM and the Pledge of Allegiance was recited. The supervisors reviewed the February 15, 2022 meeting minutes and Felty motioned to accept them as written. Lohmann seconded the motion; all were in favor and the motion carried. The supervisors then reviewed the March 1, 2022 Board of Audit meeting minutes and Lohmann motioned to accept them as written. Felty seconded the motion; all were in favor and the motion carried. Finally, the supervisors reviewed the March 8, 2022 Annual meeting minutes. Motion to approve and accept these meeting minutes will be done at the 2023 Annual Meeting.

Annual Meeting Recap - The hours of the elections will be from 10am - 8pm. The regular township meetings, starting on June 2nd, will be held on the first Thursday of every month at 7pm. Koch suggested that each year after the annual meeting, the board should create an annual resolution that will contain items like the meeting time, date and location. It would also include what newspaper and bank that the township designated for the year. Ring suggested that the meeting date and time change should be announced in the newspaper and Felty agreed. The board requested the Clerk post these changes in the Hastings Journal, the Dakota County Tribune, the township website, and the three posting locations within the township.

Rueger presented the claims to the board. He explained the claims today, and in the future, will be listed on a two-page document that will come from CTAS. If a supervisor would like to look at any or all the claims, they would be made available at the meeting. After the claims have been reviewed, the supervisors will sign the CTAS printout showing their acceptance and for the treasurer to pay. Lohmann motioned to accept the claims as presented. Felty seconded the motion; all were in favor and the motion carried. Rueger presented a verbal summary of the Treasurer's report, highlighting some of the larger claims. Lohmann motioned to accept the treasurer's report as presented. Felty seconded the motion; all were in favor and the motion carried.

Deputy Visit – It was mentioned that there has been an increase of impaired drivers, crashes, and a lot of injury accidents in the area. It was also noted that thefts are still happening, so again, if you see something say something. And finally, if it feels like you are noticing extra patrols in Dakota County, well, that's because you are. These patrols have been put in place for the entire county. Felty mentioned that she had received positive comments about Dakota County Deputies and wanted to relay the message. Lohmann mentioned with the warmer weather he has seen an up-tick in little

motorcycles hitting the gravel roads around 170<sup>th</sup>. These are small mini-bikes and there are hard to see when coming up to an intersection. It was also noted that these dirt bikes cannot be on the road or in the right-of-way.

**Reorganization for 2022:**

Treasurer Rueger swears in Cynthia Ladzun as Clerk.

Clerk Ladzun swears in Larry Ring as Supervisor.

**Board Structure and Fees are as follows:**

Motion by Lohmann to nominate Ring as Chairman. Seconded by Felty. Motion carried.

Motion by Lohmann to nominate Felty as Vice-Chairman. Seconded by Ring. Motion carried.

Motion by Lohmann to nominate Lohmann as Weed Inspector. Seconded by Felty. Motion carried.

Motion by Ring to nominate Lohmann as Fire Representative. Seconded by Felty. Motion carried.

Motion by Lohmann to nominate Felty as Watershed Representative. Seconded by Ring. Motion carried.

Motion by Felty to nominate Wally Stoffel as Fire Permit Representative and Bruce Lohmann as alternate. Seconded by Ring. Motion carried.

Motion by Lohmann to set the compensations the same as last year, which is listed in detail below. Seconded by Felty. Motion carried.

Chairperson compensation at \$125.00 per meeting and \$15.00 per hour for work outside.

Supervisor compensation at \$100.00 per meeting and \$15.00 per hour for work outside.

Treasurer compensation at \$100.00 per meeting and \$15.00 per hour for work outside.

Deputy-Treasurer compensation at \$100.00 per meeting and \$15.00 per hour for work outside.

Clerk compensation at \$150.00 per meeting and \$35.00 per hour for work outside.

Deputy-Clerk compensation at \$150.00 per meeting and \$35.00 per hour for work outside.

Head Election Judge compensation at \$35.00 per hour. Seconded by Lohmann.

Election Judge compensation at \$20.00 per hour.

Moderator compensation at \$20.00 per hour.

Fire Permit Representative compensation at \$10.00 per permit.

Discussion was held regarding changes that should be made for the 2023 Schedule of Fees and Evaluation Table. The supervisors decided to table this discussion until the April meeting and will request the building inspector, Mark Ceminsky to attend.

Old Business:

- Election Judge, Peg Siebenaler, was accidentally omitted from the list of judges presented to the board in February for the March 8, 2022 election. Resident James Sathra wants to know why we don't have more judges from the township. Felty explained that all of the judges, except one, that used to live within the township, but has since moved, were used for the last election. Ladzun indicated that a sign-up sheet for new judges was available during the election, however no one signed up. It was further explained that an election judge must attend training before they would be available to work an election.
- Ring inquired about land owned by Mark Deters being put in a Metropolitan Agricultural Preserve Covenant. Koch advised that if the township does not have any plans for building streets or utilities through his property it would fine if the covenant was executed. Deters would need to complete the form and then return to the board for signature.
- Ring inquired where the township is at with the Dream Team. It was noted that a planning request was submitted however the property owner's signature would also need to be on the request before it would be deemed complete.
- Ring noted that he contacted Dakota County to let them know they were accessing a parcel as a buildable site that resident Darold Siebenaler owns, when in reality it should be zoned agricultural. The county will change it back to agricultural.
- Resident Craig Ohern attended the meeting to discuss the progress happening at his property. He stated that metal is down, tires and cars are gone and removal of a few trees is happening so a building can be removed.

#### New Business:

- Koch explained that redistricting for the precincts and polling places within the township must be completed every ten years after a census has been completed. Koch created a resolution for this and presented it to the board. Lohmann motioned to adopt the resolution showing that one precinct and one polling place are located within the township. Felty seconded the motion; all were favor and the motion carried.
- Bridge off 180<sup>th</sup> - It was explained that ordinances would need to be created in order for the township to enforce that; No jumping, swimming or fishing off a bridge is permitted. Koch will look into what options that the township can do on this.
- Planner discussion - Koch suggested that a relationship with a planner be created so the township can call and ask for assistance for a variety of issues that may happen within the township. At this point in time, VRWJPO is updating their model ordinance and is looking for comments from Vermillion Township on the changes they have suggested. A planner would be able to assist the board with this by making recommendations on changes that need to be implemented, if any, into the township's ordinances. The board agreed that the Clerk should reach out to Bolton Menk to find out if they would be able to help the township with this.
- USW Local 662 Scholarship - Discussion was had regarding options that the township would be able to do compensate for our use of the USW Local 662 Building. The township can only pay out money for certain items and the union can only accept money for certain items. Koch and Lohmann will both work on what options would be available for compensation.
- Koch wants to work with the Dakota County on tracking building entitlements within the township. The board agreed that would be acceptable and is needed.

#### Other Business:

- Rueger suggested that town board members be honored for their years of service by either a plaque or acknowledged in MATIT's quarterly magazine.
- Reminder - Dakota County Township Officers Association Spring Meeting will be held on March 19<sup>th</sup> in Empire Township at the Public Works Building.
- Resident James Sathra inquired about townships giving away scholarships. Ring suggested this be discussed at the annual meeting.

Adjourn

At 9:56 p.m. Lohmann motioned to adjourn; Felty seconded. All were in favor and motion carried.

Cynthia Ladzun  
Vermillion Township Clerk

VERMILLION TOWNSHIP RECEIPTS AND DISBURSEMENTS

TREASURERS REPORT

3/15/2022

VERMILLION BANK ACCOUNT R&B NOW ACCOUNTS (PUBLIC)

PREVIOUS BALANCE ON

2/28/2022

\$ 295,865.58

RECEIPTS (INCOME)

DEPOSIT DATE	NAME	DESCRIPTION/TYPE	CHECK #	CHK. DATE	
2/14/2022	BEAVER CREEK	TAYLOR PERMIT	2063		\$ 2,470.44
	BEAVER CREEK	HEIDENREICH	6642		\$ 1,702.39
	BEAVER CREEK	Da Xiong	30,994		\$ 81.00
2/16/2022	BEAVER CREEK	MURPHY PERMIT	31063		\$ 81.00
	MARK DETERS	ORDINANCE BOOK	CASH		\$ 30.00
	INTEREST PAID 28 DAYS				\$ 232.27

DISBURSEMENTS (EXPENSES)

DATE	CHECK NUMBER	NAME	DESCRIPTION/TYPE	
2/9/2022	7365	BEAVER CREEK	PERMITS	(\$4,513.17)
2/2/2022	7366	FLUEGEL LAW	GENERAL BUSINESS	(\$264.00)
2/1/2022	7367	GRAPHIC DESIGN	VT BALLOTS	(\$108.00)
1/20/2022	7364	IRS	VT EMPLOYERS ANNUAL FED. TAX RETURN	(\$824.11)
2/5/2022	7368	KINMIES ENTERPRISES	JANUARY WORK	(\$8,718.10)
1/21/2022	7369	LEWIS KISCH	YEAR END TAX PREPERATION	(\$450.00)
11/4/2021	7370	MAATTI	VT LIABILITY COVERAGE	(\$1,676.00)
1/27/2022	7371	MN BENEFIT ASSOCIATION	GROUP TERM LIFE INS. VT	(\$805.00)
1/25/2022	7372	PEINE	SERVICE TOWNHALL FURNACE	(\$165.00)
2/3/2022	7373	VERIZON	VT CELL	(\$50.02)
1/20/2022	7374	XCEL	VT UTILITY	(\$15.07)
2/25/2022	7344	DARREL GILMER	MPCA ANNUAL REPORT	(\$200.00)
2/25/2022	7361	AUDREY FELTY	PAYROLL	(\$187.10)
2/25/2022	7362	AUDREY FELTY	PAYROLL	(\$8.29)
			ENDING BALANCE	\$ 282,478.82

CHECKS NOT CASHED

NAME	INVOICE DATE	ACCT. NUMBER	ITEM	
CAMPBELL KNUTSON	1/31/2022	35256	VT GENERAL BUSINESS	(\$3,368.35)

VERMILLION BANK ACCOUNT GOPHER NOW ACCOUNTS (PUBLIC)

PREVIOUS BALANCE	INCOME	INTEREST PAID	NUMBER OF DAYS 28	ENDING BALANCE
				\$ 63,660.23
				\$ 50.30
				\$ 63,710.53
<u>VERMILLION BANK ACCOUNT GENERAL MONEY MARKET INVESTMENT</u>				
PREVIOUS BALANCE	INCOME	INTEREST PAID	NUMBER OF DAYS 28	ENDING BALANCE
				\$ 83,368.03
				\$ 65.87
				\$ 83,433.90

**CLAIMS (BILLS TO PAY)**

YEAR	CONTRACTOR	AMOUNT	NAME	INVOICE DATE	ACCT. NUMBER	ITEM		
2022	KIMMIES ENTERPRISES	\$25,462.80	BEAVER CREEK	3/4/2022	VT-22-103	PERMITS		(\$1,053.51)
2022	BEAVER CREEK CO	\$6,031.37	CAMPBELL KNUTSON	2/28/2022	3525G	GENERAL LEGAL		(\$2,440.50)
2022	HRFA		DAKOTA CTY.	2/14/2022	P0008964	2022 VOTING EQUIP. LICENSE FEE		(\$689.05)
2022	ENVIROTECH		DAKOTA CTY.	2/16/2022	P0008964	JAN. SALT AND SAND		(\$429.50)
2022	PINE BEND PAVING		ECM	2/28/2022	494825	ADS		(\$45.50)
2022	SOLBERG AG.		KIMMIES ENTERPRISES	3/5/2022		FEBRUARY WORK		(\$8,650.90)
			VERIZON WIRELESS	3/3/2022	980631378-00001	TOWNSHIP CELL		(\$50.02)
			XCEL ENERGY	2/18/2022	51-4765961-6	TOWNSHIP UTILITY		(\$15.52)
			CHRISTINA HAAN	3/8/2022		ELECTION JUDGE (HEAD)		(\$750.21)
			DEBRA MARTHALER	3/8/2022		ELECTION JUDGE		(\$97.02)
			SAHRENE ROBERTS	3/8/2022		ELECTION JUDGE		(\$347.11)
			P SIEBENALER	3/8/2022		ELECTION JUDGE		(\$213.51)
			JOAN MOES	3/8/2022		ELECTION JUDGE		(\$294.91)
						TOTAL		(\$15,077.26)

YTD