

Vermillion Township
Regular Meeting Minutes
June 6, 2024

Attendance:

Supervisor Chairman Larry Ring
Supervisor Jeramy Ladzun
Supervisor Jason Anderson
Treasurer Nick Rueger
Clerk Cynthia Ladzun
Attorney Leah Koch
Building Inspector Mark Ceminsky

Chairman Ring opened the meeting at 7:00 pm and the Pledge of Allegiance was recited.

The Board reviewed the May 2, 2024 meeting minutes and Ladzun motioned to accept them as written. Anderson seconded the motion; all were in favor and the motion carried.

The Board reviewed the May 28, 2024 Public Hearing meeting minutes and Ladzun motioned to accept them as written. Anderson seconded the motion; all were in favor and the motion carried.

Treasurer Nick Rueger presented the claims to the Board. Ladzun motioned to accept the claims as presented. Anderson seconded the motion; all were in favor and the motion carried. **Treasurer Nick Rueger** presented the disbursement and receipt registers from CTAS and provided a verbal summary of the treasurer's report. Ladzun motioned to accept the treasurer's report as presented. Anderson seconded the motion; all were in favor and the motion carried.

Ring made note that the township is receiving an interest rate of 4.75% for the 6-month CD and 3.64% on all other accounts.

Road and Bridge Update - Otte noted that road grading has been delayed due to a consistent rain pattern. Ring noted that he will be assisting Otte on which roads need additional gravel prior to the new roundabout construction. Ring also noted that the county will be assisting with dust control on the roads near the planned construction.

Deputy Visit - Not a lot happening in the township, however if you see something say something.

Open Public Hearing

Clerk Cynthia Ladzun read the public notice.

Chris Berglund, Principal Siting and Land Rights Agent for Xcel Energy explained the internal expansion that will be taking place at the Hampton Substation and why an extension to the current fence and grading would be needed.

Items of discussion during the hearing:

*Trees growing wild near the expansion

Close Public Hearing

The Board would like Koch to draft an approval for the next meeting.

Permits:

- 18575 Donnelly Avenue - Ceminsky explained that significant work was done at this property and no permits were pulled which resulted in a Stop Work Order. The Board would like the owner to reach out to the township to clarify his future plans for this this property.

Old Business:

- JPA with Dakota County for Doffing Avenue - Ladzun motioned to accept the JPA with the minor edits that Koch had made. Anderson seconded the motion; all were in favor and the motion carried. Ladzun motioned to give Ring authority to approve up to \$20,000 for change orders on this project without having to call a special meeting. Anderson seconded the motion; all were in favor and the motion carried.
- 19731 Coates Blvd - The Board will schedule an onsite visit with the building inspector and land-owner.
- Road & Bridge Contract - **Clerk Cynthia Ladzun** presented the Board with samples of last year's quotes and requested any changes be brought up at next month's meeting.
- Ordinance No. 24-002 to include the fee schedule as an appendix to the Zoning Ordinance was presented to the Board. Ladzun motioned to adopt the ordinance. Anderson seconded the motion; all were in favor and the motion carried.

New Business:

- USW 662 Union Hall Consumption & Display Application - Ladzun motioned to approve the renewal application. Anderson seconded the motion; all were in favor and the motion carried.
- Head Judge Resignation Letter - **Clerk Cynthia Ladzun** provided the resignation letter from Chris Haan to the Board and stated she will work on a getting a replacement in place for this position.
- Website Updates - The Board would like the annual resolution to be added to the website.
- Prosecution discussion - Koch explained that her office has capabilities to provide prosecution for the township if needed.

Other Business:

Resident, John McNamara has questions regarding a structure he would like to build that would include living quarters. Ladzun will investigate this and reach out to the resident with his findings.

Residents, Wayne & Cynthia Jesberger and Betty Sickler attended the meeting to inquire about a garage that is falling apart at 20130 Donnelly Avenue. **Clerk Cynthia Ladzun** will reach out to see if the property owner can attend next month's meeting.

A large pothole off of Donnelly Avenue was reported.

Rueger mentioned that the first installment for HRFA is next month.

Clerk Cynthia Ladzun made note of the Public Hearing for ISD 200 and the Work Session for Land Disturbing activities that are coming up.

Adjourn:

Ladzun motioned to adjourn at 8:45 pm. Anderson seconded the motion; all were in favor and the motion carried.

Cynthia Ladzun
Vermillion Township Clerk

Vermillion Township Treasurer Report:

5/1/2024 thru 5/31/2024

Checking

Beginning Balance	\$213,183.38
Interest	\$638.68
Receipts	\$10,458.94
Disbursements	(\$12,153.66)
Ending Balance	\$212,127.34

ARPA/Gopher

Beginning Balance	\$138,697.26
Interest	\$428.79
Ending Balance	\$139,126.05

Money Market

Beginning Balance	\$88,261.81
Interest	\$272.86
Ending Balance	\$88,534.67

CD - 6 Month

Beginning Balance	\$408,256.69
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Additional information can be provided, as necessary.

Vermillion Township

Receipts Register

6/2/2024

Fund Name: All Funds

Date Range: 05/01/2024 To 05/31/2024

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
05/03/2024	XCEL ENERGY	167243	MONEY FOR PUBLIC HEARING	(05/03/2024) -	N	BUILDING PERMIT WITH SURCHARGE	100-34130-	\$ 600.00
								<u>\$ 600.00</u>
05/03/2024	HASTINGS PUBLIC SCHOOL	167244	MONEY FOR PUBLIC HEARING	(05/03/2024) -	N	BUILDING PERMIT WITH SURCHARGE	100-34130-	\$ 600.00
								<u>\$ 600.00</u>
05/16/2024	WOLLMERING FAMILY	167245	ORDINANCE BOOK	(05/16/2024) -	N	Sale of Maps and Publications	100-34105-	\$ 30.00
								<u>\$ 30.00</u>
05/24/2024	U S TREASURY	167246	STOFFEL RESTITUTION	(05/24/2024) -	N	US TREASURY VS MARYANN HELEN STOFFEL	100-35105-	\$ 699.94
								<u>\$ 699.94</u>
05/31/2024	BEAVER CREEK	167247	PERMIT-HAMMES (PLUMBING)	(05/31/2024) -	N	BUILDING PERMIT WITH SURCHARGE	100-34130-	\$ 86.00
								<u>\$ 86.00</u>
05/31/2024	BEAVER CREEK	167248	PERMIT- ANDERSON (WINDOWS)	(05/31/2024) -	N	BUILDING PERMIT WITH SURCHARGE	100-34130-	\$ 280.53
								<u>\$ 280.53</u>
05/31/2024	BEAVER CREEK	167249	PERMIT- R. BEISSEL (RE-ROOF)	(05/31/2024) -	N	BUILDING PERMIT WITH SURCHARGE	100-34130-	\$ 96.00
								<u>\$ 96.00</u>
05/31/2024	BEAVER CREEK	167250	PERMIT- M. BAUER (NEW HOME)	(05/31/2024) -	N	BUILDING PERMIT WITH SURCHARGE	100-34130-	\$ 7,715.47
								<u>\$ 7,715.47</u>
05/31/2024	BEAVER CREEK	167251	PERMIT- JESBERGER (SEPTIC)	(05/31/2024) -	N	BUILDING PERMIT WITH SURCHARGE	100-34130-	\$ 351.00
								<u>\$ 351.00</u>
05/31/2024	VERMILLION BANK	167252	INTEREST CHECKING	(05/31/2024) -	N	Interest Earning	100-36210-	\$ 638.68
								<u>\$ 638.68</u>

Fund Name: All Funds

Date Range: 05/01/2024 To 05/31/2024

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
05/31/2024	VERMILLION BANK	167253	INTEREST ARPA/GOPHER	(05/31/2024) -	N	Interest Earning	226-36210-	\$ 638.68
								\$ 428.79
								\$ 428.79
05/31/2024	VERMILLION BANK	167254	INTEREST M/M	(05/31/2024) -	N	Interest Earning	100-36210-	\$ 272.86
								\$ 272.86
								\$ 272.86
Total for Selected Receipts								\$ 11,799.27

Vermillion Township

Disbursements Register

6/2/2024

Fund Name: All Funds

Date Range: 05/01/2024 To 05/31/2024

Date	Vendor	Check #	Description	Void	Account Name	F-A-O-P	Total
05/02/2024	Beaver Creek Companies, Inc.	2373	PERMITS- ANDERSON, MURRAY, OSTERTAG, QUIGLEY, BAUER, WERNER TRUST	N	Building Inspections Administration	100-42401-310-	\$ 1,727.07
		Total For Check					\$ 1,727.07
05/02/2024	CAMPBELL KNUTSON	2374	GENERAL LEAGAL WORK MARCH 2024	N	City/Town Attorney	100-41610-304-	\$ 891.00
		Total For Check					\$ 891.00
05/02/2024	CENTER POINT ENERGY	2375	GAS BILL ACCT.#11815484-8	N	GAS USAGE CENTER POINT ENERGY	100-42409-383-	\$ 27.00
		Total For Check					\$ 27.00
05/02/2024	ECM PUBLISHERS	2376	ADS #994065 SPRING ROAD TOUR	N	PUBLISHING ADS	100-49021-325-	\$ 24.00
		Total For Check					\$ 24.00
05/02/2024	EARL F ANDERSON	2377	VARIOUS SIGNS AND HARDWARE	N	EARL F. ANDERSON VT SIGN REPLACEMENT	100-42602-224-	\$ 525.23
		Total For Check					\$ 525.23
05/02/2024	THE JOURNAL	2378	ADS - ORDER NUMBER 36937 SPRING ROAD TOUR	N	PUBLISHING ADS	100-49021-325-	\$ 30.96
		Total For Check					\$ 30.96
05/02/2024	LEWIS, KISCH & ASSOCIATES	2379	PREPARE VT FIRST QUARTER PAYROLL TAX RETURN 2024	N	Accounting	100-41530-301-	\$ 250.00
		Total For Check					\$ 250.00
05/02/2024	M-R SIGN CO, INC.	2380	VARIOUS SIGNS FOR THE TOWNSHIP. I/N 223781	N	M R SIGN CO., INC.	100-42603-226-	\$ 252.27
		Total For Check					\$ 252.27
05/02/2024	OTTE EXCAVATING INC	2381	VT ROAD MAINT. FOR APRIL 2024	N	Unpaved Streets	100-43122-224-	\$ 5,604.74
		Total For Check					\$ 5,604.74
05/02/2024	RWC TECH SOLUTIONS	2382	TOWNSHIP IT SERVICES I/N 24123786	N	Data Processing	100-41920-309-	\$ 260.00

Fund Name: All Funds

Date Range: 05/01/2024 To 05/31/2024

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>EA-O-P</u>	<u>Total</u>
05/02/2024	USW LOCAL 662	2383	ANNUAL FEE FOR VT MEETINGS 2024	N	Council/Town Board	100-41110-412-	\$ 1,000.00
		Total For Check					\$ 1,000.00
05/02/2024	VERIZON WIRELESS	2384	TOWNSHIP CELL I/N 9960620077	N	Budgeting and Planning	100-41560-321-	\$ 50.03
		Total For Check					\$ 50.03
05/02/2024	XCEL ENERGY	2385	ELECT. SERVICE I/N 874334709	N	EXCEL ENERGY	100-49033-381-	\$ 12.34
		Total For Check					\$ 12.34
05/02/2024	DAVID REUTER	2386	NEW WOOD STEPS AT VT TOWNHALL	N	Sidewalks and Crosswalks	100-43124-223-	\$ 995.00
		Total For Check					\$ 995.00
05/31/2024	MM	IAD64	Deposit Into MM	N	Purchase of Investments	100-49350-800-	\$ 272.86
		Total For Check					\$ 272.86
05/31/2024	CHECKING ARPA/GOPHER	IAD65	Deposit Into CHECKING ARPA/GOPHER	N	Purchase of Investments	226-49350-800-	\$ 428.79
		Total For Check					\$ 428.79
		Total For Selected Checks					\$ 428.79
							\$ 12,351.29