

**Vermillion Township
Regular Meeting Minutes
January 8, 2026**

Attendance:

Chairman Jeramy Ladzun
Supervisor Jason Anderson
Supervisor Lyle Fritz
Clerk Cynthia Ladzun
Treasurer Janine McNamara
Attorney James J. Mongé III

Chairman Ladzun opened the meeting at 7:00 pm and the Pledge of Allegiance was recited.

The Board reviewed the December 4, 2025 meeting minutes and Ladzun motioned to accept them as written. Fritz seconded the motion; all were in favor and the motion carried.

The Board reviewed the January 5, 2026 Fee Schedule & Application Review Public Hearing meeting minutes and Anderson motioned to accept them as written. Fritz seconded the motion; all were in favor and the motion carried.

Treasurer Janine McNamara presented the claims to the Board. Ladzun motioned to accept the claims as presented. Anderson seconded the motion; all were in favor and the motion carried.

Treasurer Janine McNamara presented the disbursement and receipt registers from CTAS and provided a verbal summary of the treasurer's report, and it was noted that two restitution payments were received. Ladzun motioned to accept the treasurer's reports as presented. Fritz seconded the motion; all were in favor and the motion carried.

Road and Bridge Update - The recent rain and ice was an issue, and the low supply of available rock chips didn't help the situation.

Permits/Planning Considerations:

Groth Subdivision - An application for a subdivision was presented to the Board. The Board had no concerns at this time and requested it be sent to the planner for further processing.

Old Business:

- HAFA - Resolution 26-01 was presented to the Board for approval. Ladzun motioned to adopt the resolution as presented. Anderson seconded the motion; all were in favor and the motion carried.
- Beissel - Resolution 26-03 was presented to the Board for approval. Ladzun motioned to adopt the resolution as presented. Anderson seconded the motion; all were in favor and the motion carried
- Fee Schedule - Ordinance 26-001 was presented to the Board for approval. Ladzun motioned to adopt the ordinance as presented. Fritz seconded the motion; all were in favor and the motion carried.

New Business:

- Community Development Agency / Community Development Block Grant - **Clerk Cynthia Ladzun** explained that the township is required to create a Comprehensive Plan every ten years and when the 2040 plan was created the township had participated with fifteen other townships and small cities as part of a collaborative plan. The township could apply for grant funding to assist in the creation of its own stand-alone 2050 Comprehensive Plan. Resolution 26-02 that would approve the application for Fiscal Year 2026 Dakota County Block Grant Funding was presented to the Board. Ladzun motioned to adopt the resolution as presented. Anderson seconded the motion; all were in favor and the motion carried.
- Board of Audit Meeting - The Board scheduled this meeting for February 17, 2026 at 6:00 pm and it will be held at the Vermillion Town Hall.
- Dakota County Memorandum - Anderson requested that the Dakota County Soil & Water Tree Sale be posted as a link on the township's website.
- Meetings Attended by Board Members
 - MN Association of Townships (MAT) Annual Conference - Attended by both the chairman and the clerk. The conference consisted of the MAT annual financial report roundtable discussions, educational sessions, mock township meetings, vendors, legislative updates, meet and greet with other township representatives as well as MAT staff as well as live speakers; Julie Blaha, State Auditor and Steve Simon, Secretary of State.

Other Business:

Resident, Carol Anderson inquired about the plans for the blasting and groundwater monitoring at the Pine Bend Paving Pit. Ladzun will reach out to Pine Bend Paving.

Resident, Kris Ries inquired about an ag shed permit as well as adding an additional driveway to get to the shed. Ladzun will check on the minimum distance between two driveways on the same side of the road.

Adjourn:

Ladzun motioned to adjourn at 8:20 pm. Anderson seconded the motion; all were in favor and the motion carried.

Cynthia Ladzun
Vermillion Township Clerk

12/1/2025 thru 12/31/2025

Checking

Beginning Balance	\$12,796.03
Receipts	\$238,135.53
Disbursements	(\$110,167.38)
Interest	\$483.57
Ending Balance	\$141,247.75

Note: Receipts include \$1,399.88 in Stoffel restitution

Money Market

Beginning Balance	\$651.44
Interest	\$1.79
Ending Balance	\$653.23

CD - 12 Month

Beginning Balance	\$436,843.33
Total Funds	\$578,744.31

Additional information can be provided as necessary.

Fund Name: All Funds

Date Range: 12/01/2025 To 12/31/2025

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
12/01/2025	CenterPoint Energy	140226	Permit	(12/01/2025) -	N	Building Permit with Surcharge	100-34130-	\$ 20.00
								\$ 20.00
12/01/2025	Dakota Electric	140227	ROW	(12/01/2025) -	N	Building Permit with Surcharge	100-34130-	\$ 20.00
								\$ 20.00
12/01/2025	Beaver Creek Companies	140228	Permits on Inv #VT-25-110 dated 11/26/25	(12/01/2025) -	N	Building Permit with Surcharge	100-34130-	\$ 7,622.41
								\$ 7,622.41
12/01/2025	US Treasury	140229	Stoffel Restitution	(12/01/2025) -	N	US Treasury vs Maryann Helen Stoffel	100-35105-	\$ 699.94
								\$ 699.94
12/03/2025	DAKOTA COUNTY AP	140230	Second Half 2025 Property Tax Distribution	(12/03/2025) -	N	Current Ad Valorem Taxes	201-31010-	\$ 220,722.57
								\$ 220,722.57
12/26/2025	State of Minnesota	140231	Township Aid & Market Value Credit	(12/26/2025) -	N	Agricultural Market Value Credit	100-33426-	\$ 6,270.56
						Town Aid	100-33460-	\$ 1,200.50
								\$ 7,471.06
12/30/2025	Dakota Electric	140232	ROW	(12/30/2025) -	N	Building Permit with Surcharge	100-34130-	\$ 20.00
								\$ 20.00
12/30/2025	US Treasury	140233	Stoffel Restitution	(12/30/2025) -	N	US Treasury vs Maryann Helen Stoffel	100-35105-	\$ 699.94
								\$ 699.94
12/30/2025	Beaver Creek Companies	140234	Permits on Inv #VT-25-111 dated 12/26/25	(12/30/2025) -	N	Building Permit with Surcharge	100-34130-	\$ 859.61
								\$ 859.61
12/31/2025	Vermillion State Bank	140235	Interest - Checking	(12/31/2025) -	N	Interest Earning	100-36210-	\$ 483.57

Fund Name: All Funds

Date Range: 12/01/2025 To 12/31/2025

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
12/31/2025	Vermillion State Bank	140236	Interest - Money Market	(12/31/2025) -	N	Interest Earning	100-36210-	\$ 483.57
Total for Selected Receipts								\$ 1.79
								\$ 238,620.89

Fund Name: All Funds

Date Range: 12/01/2025 To 12/31/2025

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
12/04/2025	DAKOTA CTY FINANCIAL SERVICES	2739	County Project CP 98--49 Doffing Ave Overlay JPA DCA21618, 1/3 Payment	N	Paved Streets	201-43121-224-	\$ 85,994.23
		Total For Check	2739				\$ 85,994.23
12/04/2025	MN ASSOCIATION OF TOWNSHIPS	2740	Dues for 2026	N	Dakota Cty Association of Township Dues	100-49005-433-	\$ 824.08
		Total For Check	2740				\$ 824.08
12/04/2025	MN.ASSOC. OF TOWNSHIPS INS. TRUST	2741	Worker's Compensation Policy 6257 - 1/1/26-12/31/26	N	Vermillion Township Insurance	100-41970-151-	\$ 453.00
		Total For Check	2741				\$ 453.00
12/04/2025	MN ASSOCIATION OF TOWNSHIPS	2742	Annual 2-day Conference for Jason, Jeramy & Cindy	N	Conferences	100-49042-440-	\$ 690.00
		Total For Check	2742				\$ 690.00
12/04/2025	DAKOTA COUNTY P T & R	2743	Document Ordinance 3694376	N	Planning and Zoning	100-41910-314-	\$ 46.00
		Total For Check	2743				\$ 46.00
12/04/2025	CENTER POINT ENERGY	2744	October Gas Bill	N	Center Point Energy Gas Usage	100-42409-383-	\$ 29.36
		Total For Check	2744				\$ 29.36
12/04/2025	OTTE EXCAVATING INC	2745	Road Maintenance-November 2025	N	Paved Streets	201-43121-232-	\$ 1,260.00
		2745			Unpaved Streets	201-43122-230-	\$ 2,030.00
		2745				201-43122-231-	\$ 1,595.00
		Total For Check	2745				\$ 4,885.00
12/04/2025	VICTOR LUNDEEN COMPANY	2746	Reorder window envelopes	N	Accounting	100-41530-203-	\$ 75.78
		Total For Check	2746				\$ 75.78
12/04/2025	DENNIS ROTHER	2747	Town Hall Grass Cutting for 2025. Cut 7 times 6 @ 40.00 per time	N	Township Hall	100-41990-405-	\$ 280.00
		Total For Check	2747				\$ 280.00

Fund Name: All Funds

Date Range: 12/01/2025 To 12/31/2025

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
12/04/2025	ECM PUBLISHERS	2748	Dakota Cnty Trib for Nov 13 PH CUP & Variance and Nov 19 PH 20385 Coates Blvd CUP	N	Publishing Ads	100-49021-325-	\$ 108.90
		Total For Check	2748				\$ 108.90
12/04/2025	XCEL ENERGY	2749	Electric Svc-November 2025	N	Excel Energy	100-49033-381-	\$ 11.94
		Total For Check	2749				\$ 11.94
12/04/2025	WSB & ASSOCIATES, INC	2750	Planning Svcs from 10/1/25-10/31/25 dated 11/25/25	N	Planning and Zoning	100-41910-302-	\$ 6,218.25
		Total For Check	2750				\$ 6,218.25
12/04/2025	VERIZON WIRELESS	2751	VT Cell Phone October 2025 and new phone for Cindy	N	Budgeting and Planning	100-41560-321-	\$ 200.38
		Total For Check	2751				\$ 200.38
12/04/2025	RWC TECH SOLUTIONS	2752	November Managed Services Agreement	N	Data Processing	100-41920-309-	\$ 260.00
		Total For Check	2752				\$ 260.00
12/04/2025	CAMPBELL KNUTSON	2753	General Legal Work for October 2025	N	City/Town Attorney	100-41610-304-	\$ 3,104.26
		Total For Check	2753				\$ 3,104.26
12/04/2025	Beaver Creek Companies, Inc.	2754	Permits for November 2025	N	Building Inspections Administration	100-42401-310-	\$ 6,172.22
		Total For Check	2754				\$ 6,172.22
Total For Selected Checks							
\$ 109,353.40							