

Vermillion Township
Regular Meeting Minutes
April 9, 2026

Attendance:

Chairman Jeramy Ladzun
Supervisor Jason Anderson
Supervisor Lyle Fritz
Clerk Cynthia Ladzun
Treasurer Janine McNamara
Attorney James J. Mongé III

Board members: Jeramy Ladzun and Cynthia Ladzun took their Oath of Office prior to the meeting.

Chairman Ladzun opened the meeting at 7:00 pm and the Pledge of Allegiance was recited.

The Board reviewed the March 5, 2026 meeting minutes and Ladzun motioned to accept them as written. Fritz seconded the motion; all were in favor and the motion carried.

The Board reviewed the March 11, 2026 Board of Canvass meeting minutes and Ladzun motioned to accept them as written. Fritz seconded the motion; all were in favor and the motion carried.

Treasurer Janine McNamara presented the claims to the Board. Anderson motioned to accept the claims as presented. Fritz seconded the motion; all were in favor and the motion carried. **Treasurer Janine McNamara** presented the disbursement and receipt registers from CTAS and provided a verbal summary of the treasurer's report, and it was noted that a restitution payment was received. Ladzun motioned to accept the treasurer's report as presented. Fritz seconded the motion; all were in favor and the motion carried.

Road and Bridge Update - Ladzun explained that the agreement with the township's current road and bridge contractor, Otte Excavating, was not working out, and stated that communication was the biggest issue. A quote from Countryside Excavating was presented to the Board for review. Ladzun motioned to terminate the agreement with Otte Excavating and process a new agreement with Countryside Excavating on the date of termination. Anderson seconded the motion; all were in favor and the motion carried.

Permits:

Gergen - **Clerk Cynthia Ladzun** explained that the Gergen property located to the east of Fischer Avenue at the halfway point between 160th and 170th requires a legal description change from the old way (metes and bounds) to the new way (lot) and this process is completed by Registered Land Survey No. 67 that is presented to the Board. The property itself will not be change in size and there will be no subdividing of the property. Ladzun motioned to approve Registered Land Survey No. 67 as presented. Anderson seconded the motion; all were in favor and the motion carried.

Her - A property owner is looking to apply for a conditional use permit to run a commercial horse

stable on their property and provided an informational packet to the Board for review. After a brief review, the Board determined that additional information is needed and the owner will work with **Clerk Cynthia Ladzun** and Anderson on what that information would entail.

Her - An application for a conditional use permit for a rebuild of three greenhouses on the property was presented to the Board. The Board would like the application to be sent to the planner for further review.

Groth Subdivision - An application for a subdivision was presented to the Board. The Board has no concerns at this time and requested it be sent to the planner for further processing.

Rechtzigel Subdivision - An application for a subdivision was presented to the Board. The Board has no concerns at this time and requested it be sent to the planner for further processing.

Old Business:

- Empire Rentals - A certified letter was sent requesting escrow to be paid to cover the costs the township is acquiring due to the failing septic system, however the letter came back as undeliverable. The township's Building Inspector, Mark Ceminsky hand delivered the letter, and the township has yet to receive a response on when the escrow will be received. It was noted that the required daily pumping that Empire Rentals had previously agreed to was not being completed and as of recently they have secured a different vendor to complete that required pumping. Mongé will put together a letter to send to Empire Rentals to recap the issues with the property thus far and what still needs to be completed to bring the system back into compliance.
- The Spring Road Tour Meeting will take place on April 18, 2026 at 8:00 am.
- Anderson will reach out to the Building Inspector to see if he would be available for an onsite visit to the Ohern property to see what progress has been made with the cleanup.

New Business:

- The Board is entertaining the idea of finding a centrally located property within the township that will eventually house the town hall. The clerk will put together a description of what the Board is looking for and post it on the town's website.
- A Dakota County Memorandum was presented to the Board which included opportunities for rural solid waste abatement funding as well as collection events for agricultural film plastic.
- Resolution No. 26-05 approving an exemption from the weight restrictions for school buses on 180th Street for ISD 200 was presented to the Board for approval. Ladzun motioned to approve the resolution as presented. Fritz seconded the motion; all were in favor and the motion carried.
- Crop planting in the right-of-way is not allowed per State Statute 160.2715. Ladzun stated that the township could be held liable if an accident happened due to crops growing in the line of sight on a township road. It was also mentioned that the town's ditches are slowly disappearing as they are being tilled up into farmland. It was further noted that the town's right-of-way is 33 feet from the center of the road.
- **Treasurer Janine McNamara** is proposing to close the Money Market Account as the township has been using the CTAS program to separate the township's levy money into separate funds for tracking purposes. Resident, Judy Sloan inquired if having multiple accounts at some point in time was considered good accounting practice, however no one had an answer on when the account had

initially been opened and for what reason. Resident, Deb Carlson stated that the Money Market Account should make more interest as the balance in that account increases. **Treasurer Janine McNamara** will confirm that the Money Market Account is not earning more interest than the Checking Account, and if so, the Board approves the Money Market Account to be closed.

- Flint Hills Community Advisory Committee has an opening for a representative from Vermillion Township and applications and interviews will be received and held in April and May.
- Meetings Attended by Board Members
 - Anderson attended the Vermillion River Watershed Technical Advisory Committee Meeting. It was very informative, however most of the topics being discussed were at a higher level of government than what the township may need to be involved with at this time.

Reorganization of the Township for 2026:

Monthly Meeting, Official Newspaper, and Public Posting Locations are as follows:

Motion by Anderson to have the monthly meetings held at the USW 662 Union Hall on the first Thursday of the month at 7:00 pm. Seconded by Fritz. Motion carried.

Motion by Ladzun to use Hastings Journal as the official newspaper for public notices. Seconded by Fritz. Motion carried.

Motion by Ladzun to post public notices at the Town Hall and Website as well. Seconded by Fritz. Motion carried.

Board Structure is as follows:

Motion by Anderson to nominate Ladzun as Chairman. Seconded by Fritz. Motion carried.

Motion by Ladzun to nominate Anderson as Vice-Chairman. Seconded by Fritz. Motion carried.

Motion by Anderson to nominate Ladzun as Road & Bridge Representative. Seconded by Fritz. Motion carried.

Motion by Anderson to nominate Fritz as Weed Inspector. Seconded by Ladzun. Motion carried.

Motion by Ladzun to nominate Fritz as Fire Representative. Seconded by Anderson. Motion carried.

Motion by Ladzun to nominate Anderson as Watershed Representative. Seconded by Fritz. Motion carried.

Motion by Ladzun to nominate Bruce Lohmann as Fire Permit Representative. Seconded by Fritz. Motion carried.

Motion by Ladzun to nominate Anderson as Fire Permit Representative (Alternate). Seconded by Fritz. Motion carried.

Board Compensation is as follows:

Motion by Anderson to set Chairperson compensation at \$125.00 per meeting and \$15.00 per hour for work outside. Seconded by Ladzun. Motion carried.

Motion by Anderson to set Supervisor compensation at \$100.00 per meeting and \$15.00 per hour for work outside. Seconded by Fritz. Motion carried.

Motion by Anderson to set Treasurer compensation at \$115.00 per meeting and \$35.00 per hour for work outside. Seconded by Fritz. Motion carried.

Motion by Ladzun to set Deputy-Treasurer compensation at \$100.00 per meeting and \$15.00 per hour for work outside. Seconded by Anderson. Motion carried.

Motion by Fritz to set Clerk compensation at \$150.00 per meeting and \$35.00 per hour for work

outside. Seconded by Ladzun. Motion carried.

Motion by Ladzun to set Deputy-Clerk compensation at \$150.00 per meeting and \$35.00 per hour for work outside. Seconded by Ladzun. Motion carried.

Motion by Anderson to set Head Election Judge compensation at \$35.00 per hour. Seconded by Ladzun. Motion carried.

Motion by Anderson to set Election Judges compensation at \$20.00 per hour. Seconded by Fritz. Motion carried.

Motion by Ladzun to set Moderator compensation at \$20.00 per hour. Seconded by Anderson. Motion carried.

Motion by Anderson to set Fire Warden compensation at \$10.00 per permit. Seconded by Ladzun. Motion carried.

Motion by Ladzun to set the Gopher Bounty at \$3.00 per front feet. Seconded by Fritz. Motion carried.

Other Business:

Resident, Jeremy Saueressig attended the meeting to discuss his hemp processing facility that has been under the authority of the Department of Agricultural until recently when he was notified by the MN Office of Cannabis Management that his online sales of hemp products will now need a retail license. Ladzun will reach out to the planner for more clarification and get back with him.

Resident, Kim Abel inquired about the Dakota Aggregates/Sobiech gravel pit off 190th Street. **Clerk Cynthia Ladzun** stated that the Environmental Assessment Worksheet is near completion and a meeting to discuss that should be coming up soon.

Resident, Deb Carlson inquired if the Groth Subdivision could be put as a priority for the planner due to insurance issues and timelines. Ladzun said we can request, but we don't know his work schedule.

Adjourn:

Ladzun motioned to adjourn at 8:45 pm. Fritz seconded the motion; all were in favor and the motion carried.

Cynthia Ladzun
Vermillion Township Clerk

3/1/2026 thru 3/31/2026

Checking

Beginning Balance	\$151,431.84
Receipts	\$1,151.94
Disbursements	(\$23,358.89)
Interest	\$372.35
Ending Balance	<u>\$129,597.24</u>

Note: Receipts include \$699.94 in Stoffel restitution.

Money Market

Beginning Balance	\$656.66
Interest	\$1.81
Ending Balance	<u>\$658.47</u>

CD - 12 Month

Beginning Balance	<u>\$436,843.33</u>
Total Funds	<u>\$567,099.04</u>

Additional information can be provided as necessary.

Fund Name: All Funds

Date Range: 03/01/2026 To 03/31/2026

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
03/02/2026	US Treasury	140218-1	Stoffel Restitution	(03/02/2026) -	N	US Treasury vs Maryann Helen Stoffel	100-35105-	\$ 699.94
								\$ 699.94
03/02/2026	Beaver Creek Companies	140219-1	Permits on Inv #VT-26-102 dated 2/27/26	(03/02/2026) -	N	Building Permit with Surcharge	100-34130-	\$ 311.00
								\$ 311.00
03/10/2026	Rick Gerster	140220-1	Permit Application	(03/10/2026) -	N	Building Permit with Surcharge	100-34130-	\$ 141.00
								\$ 141.00
03/31/2026	Vermillion State Bank	140249	Interest - Checking	(03/31/2026) -	N	Interest Earning	100-36210-	\$ 372.35
								\$ 372.35
03/31/2026	Vermillion State Bank	140250	Interest - Money Market	(03/31/2026) -	N	Interest Earning	100-36210-	\$ 1.81
								\$ 1.81
Total for Selected Receipts								\$ 1,526.10

Fund Name: All Funds

Date Range: 03/01/2026 To 03/31/2026

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
03/05/2026	CENTER POINT ENERGY	2813	1/22/26-2/20/26 Gas Bill	N	Center Point Energy Gas Usage	100-42409-383-	\$ 34.49
	Total For Check	2813					\$ 34.49
03/05/2026	OTTE EXCAVATING INC	2814	Road Maintenance-February 2026	N	Paved Streets	201-43121-232-	\$ 1,120.00
	Total For Check	2814					\$ 1,120.00
03/05/2026	VERIZON WIRELESS	2815	VT Cell Phone January 2026	N	Budgeting and Planning	100-41560-321-	\$ 50.07
	Total For Check	2815					\$ 50.07
03/05/2026	DAKOTA CTY FINANCIAL SERVICES	2816	Salt for January	N	Salt & Sand for Township	201-49003-224-	\$ 563.86
	Total For Check	2816					\$ 563.86
03/05/2026	CAMPBELL KNUTSON	2817	General Legal Work for January 2026	N	City/Town Attorney	100-41610-304-	\$ 1,994.00
	Total For Check	2817					\$ 1,994.00
03/05/2026	Beaver Creek Companies, Inc.	2818	Permits for February 2026	N	Building Inspections Administration	100-42401-310-	\$ 3,528.73
	Total For Check	2818					\$ 3,528.73
03/05/2026	DAKOTA COUNTY P T & R	2819	Recording Ord 3708157, 3708158, 3709525	N	Planning and Zoning	100-41910-314-	\$ 184.00
	Total For Check	2819					\$ 184.00
03/05/2026	COLUMN SOFTWARE PBC	2820	BOA Mtg, EAW, Election	N	Publishing Ads	100-49021-325-	\$ 22.90
		2820				100-49021-325-	\$ 61.66
		2820				100-49021-325-	\$ 111.43
	Total For Check	2820					\$ 195.99
03/05/2026	RWC TECH SOLUTIONS	2821	February Managed Services Agreement	N	Data Processing	100-41920-309-	\$ 260.00
	Total For Check	2821					\$ 260.00
03/05/2026	WSB & ASSOCIATES, INC	2822	Planning Svcs from 1/1/26-1/31/26 dated 2/24/26	N	Planning and Zoning	100-41910-302-	\$ 2,551.25
	Total For Check	2822					\$ 2,551.25
03/05/2026	XCEL ENERGY	2823	Electric Svc-February 2025	N	Excel Energy	100-49033-381-	\$ 12.40
	Total For Check	2823					\$ 12.40

Fund Name: All Funds

Date Range: 03/01/2026 To 03/31/2026

<u>Date</u>	<u>Vendor</u>	<u>Check #</u>	<u>Description</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-O-P</u>	<u>Total</u>
03/05/2026	ECM PUBLISHERS	2824	Feb 17 BOA Meeting, Aggregates Sibiech Pit	N	Publishing Ads	100-49021-325-	\$ 29.70
		2824				100-49021-325-	\$ 59.40
		Total For Check	2824				\$ 89.10
03/05/2026	MN Benefit Associaton	2825	Group Life Insurance	N	Vermillion Township Insurance	100-41970-365-	\$ 805.00
		Total For Check	2825				\$ 805.00
03/05/2026	LEWIS, KISCH & ASSOCIATES	2826	Q4 2025 & Annual 2025 payroll tax returns & W-2s	N	Accounting	100-41530-301-	\$ 700.00
		Total For Check	2826				\$ 700.00
Total For Selected Checks							\$ 12,088.89