

Mason County Fire Protection District #11
Meeting Held at 130 E. Island Lake Rd., Shelton, WA 98584

COMMISSIONER'S BUSINESS MEETING
February 10, 2020

- Meeting called to order by Commissioner Chair Kelly Frazier at 18:00.
- Present was Commissioner Kelly Frazier, Commissioner Dan Ward & Commissioner Dan Hora. Also present was Chief Brandon Searles & Admin. Assist Stephanie Fredrickson.
- **Approval of Minutes:**
 - January 13, 2020 – Regular Business Meeting. Motion by Comm. Ward to approve minutes as presented. Seconded by Comm. Hora. Motion made, seconded and approved 3-0.
- **Secretary's Report:**
 - Public records request has been fulfilled and closed out.
 - Received a letter from our CPA Richard Thornbrue that advised he sold the company to Dan Mortensen of Olympia. Business is now called DNM & Associates.
- **Administrative Assistant Report:**
 - The commissioners have reviewed January Financial report ahead of time for accuracy and have initialed the report signifying their approval.
- **Vouchers**
 - The Commissioner's reviewed and approved January expense vouchers 10552 - 10582 in the amount of \$21,770.40. Motion by Comm. Ward and seconded by Comm. Hora. Voted and approved 3-0.
- **Old Business:**
 - New Command Vehicle:
 - Comm. Ward made a motion to approve the purchase of a new 2020 F150 Pickup through the WA State Dept. Enterprise Services Contract in the amount of \$37,710.19 and total amount of the vehicle to include outfitting to not exceed \$46,000. Seconded by Comm. Frazier. Motion made, seconded and approved 3-0.
- **New Business:**
 - None
- **Chief Report:**
 - Reader-Board Sign Update:
 - Comm. Ward and Chief Searles met with the county about the size restrictions and location of potential new sign. Mason County has granted us a larger size then first quoted. Chief is working with vendors now.
 - Comm. Ward mentioned he is looking into a cover for the sign, built by PUD#3.
 - Tender 11-1 Pump:
 - Received some rough numbers back from two companies.

- True North = \$46,000. Due to how big of a project it would be, not sure if they would even be able to do it.
- Cascade Fire = \$35,000.
- Commissioners decided to not pursue this anymore at this time due to the cost.
- Surplus of Old AED's:
 - With the purchase of our new AED's, the vendor we purchased them through will give us a credit towards the new ones by buying back our old AED's.
 - Comm. Ward made a motion to surplus the five AED's. (See attach list) Seconded by Comm. Hora. Motion made, seconded and approved 3-0.
- 2019 AFG Grant:
 - Grant has just opened. Here is the proposal for the grant-
 - FD#11 – Fire Hose
 - Regional Grant (CMFE, FD#4, FD#18) – Power Load Gurneys
 - Commissioner's agreed and are ok with moving forward with these grants.
- **Staff Report:**
 - None
- **Public Comment:**
 - None
- **Good of the Order:**
 - Chief will be looking into purchasing new sweatshirts for members of the department.
- Meeting was adjourned at 1839 HRS.

Kelley Fraylin Approved

B/L Attested

MASON COUNTY FIRE DISTRICT #11
BOARD OF COMMISSIONERS

REGULAR MEETING AGENDA

Date: February 10, 2020

1. Open of Meeting:
 - a. Roll call to establish a quorum
 2. Approval of previous meetings minutes:
 - a. January 13, 2020 – Regular Business MTG
 3. Secretary's Report:
 - a. Public Records Request Complete and closed
 4. Administrative Assistant Report:
 - a.
 5. Review & Approval of Expense Vouchers:
 - a. January Vouchers: 10552 – 10582 = \$21,770.40
 6. Old Business:
 - a. New Command Vehicle
 7. New Business:
 - a.
 8. Chief's Report:
 9. Staff report:
 10. Public Comments:
 11. Good of the Order:
 12. Adjournment
-

CHIEFS REPORT
Mason County Fire District #11
February 2020

1. Reader Board Sign
2. Pump T11-1
3. Surplus of old AED's
4. AFG Grant
 - Our own (Hose)
 - Regional FD 4, 18, CMFE (Powerload Gurney)

<u>January Call's</u>		<u>BLS Transports</u>	
Fire	20	January -	8
EMS	47	February -	
MVA	3	March -	
Service	6	April -	
C/A	0	May -	
Skydiver	1	June -	
Inter-Facility TX	2	July -	
Illegal Burn	1	August -	
<u>Void Calls</u>	<u>3</u>	September -	
Total:	83	October -	
		November -	
		<u>December -</u>	
			8

2020 Y.T.D. = 83

Mutual-aid Given: 43 (FD#4 - 4; CMFE - 37; FD#16 - 2)

Mutual-aid Received: 7

Richard D. Thornbrue, CPA

Certified Public Accountant

P.O. Box 1156 - 424 North Fourth Street
Shelton, WA 98584

(360) 426-5667 Pacesmile (360) 426-5853

Dear Friends and Clients,

I AM NOT RETIRING! I am pleased to report a new phase of my 40-year Shelton CPA practice. On January 1, 2020, I sold my practice to a highly capable CPA, Dan Mortensen of Olympia. Dan & I will continue to provide uninterrupted tax and accounting services in our Shelton office. Randy Flath and Deborah Sommers will also continue with us at DNM & Associates, P.S., but Christina Castro has decided not to continue with the new firm. We wish her the best and will miss her.

I have known and worked with Dan Mortensen for over five years. In addition to being a gifted CPA and great guy, Dan is also a Certified Fraud Examiner and Chartered Global Management Accountant.

DNM & Associates, P.S. will have offices in Olympia & Shelton. The Shelton office will be the headquarter office. DNM & Associates, P.S. will offer audit and fraud examination services, in addition to accounting, bookkeeping, business consulting, and tax preparation. I am very pleased to be a part of DNM & Associates, P.S.

It is a great privilege to provide your professional accounting services and I look forward to continuing to work with each of you. This step will ensure the continuity of our tax and accounting service. This is an important step forward for all of us at DNM & Associates, P.S. Dan and my primary goal remains providing top professional services for you.

In order to facilitate a smooth transition, your historical records/information are necessary in order to provide current accounting and tax preparation services. Please contact me within 90 days if you object to me sharing your financial records with my new firm DNM & Associates, P.S.

So start collecting and organizing your tax records because April is right around the corner. Please visit our new website dnmassociates.com.

I sincerely appreciate the opportunity you have given me to continue with the best job in the world: Downtown Shelton CPA.


Sincerely,

Rick Thornbrue

AED's to Be Surplus

- LIFEPAK 500 – SN 14012865
- LIFEPAK 500 – SN 32886007
- LIFEPAK 500 – SN 14012866
- LIFEPAK 500 – SN 32886008
- ZOLL AED PLUS – SN X04L047362



Mason #11 - 5 x AED Trade-In

Quote Number: 10060586
Version: 1
Prepared For: MASON COUNTY FIRE DISTRICT
Attn:

Remit to: P.O. Box 93308
Chicago, IL 60673-3308
Rep: Kyle Howell
Email: kyle.howell@stryker.com
Phone Number: (989) 295-7999

Quote Date: 01/14/2020
Expiration Date: 04/13/2020

Delivery Address

End User - Shipping - Billing

Bill To Account

Name:	MASON COUNTY FIRE DISTRICT	Name:	MASON COUNTY FIRE DISTRICT	Name:	MASON COUNTY FIRE DISTRICT
Account #:	1303030	Account #:	1303030	Account #:	1303029
Address:	130 E ISLAND LAKE RD SHELTON Washington 98584-9189	Address:	130 E ISLAND LAKE RD SHELTON Washington 98584-9189	Address:	PO BOX 743 SHELTON Washington 98584-0743

Trade In Credit:

Product	Description	Qty	Credit Ea.	Total Credit
50994-000113	Trade in of Stryker AED device towards the purchase of a Stryker device	4	-\$100.00	-\$400.00
99997-000291	Trade in of non-Stryker device towards the purchase of a Stryker device	1	-\$300.00	-\$300.00

Price Totals:

Grand Total: -\$700.00

Prices: In effect for 60 days.

Terms: Net 30 Days

Ask your Stryker Sales Rep about our flexible financing options.



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AUTHORIZED CUSTOMER SIGNATURE