

BYLAWS OF HOQUIAM JUNIOR GRIZZLY WRESTLING CLUB

Article I – Name and Purpose

Section 1. Name: The name of the organization shall be the Hoquiam Junior Grizzly Wrestling Club, hereinafter referred to as the “Club.”

Section 2. Purpose: The purpose of the Club is to provide wrestling opportunities and promote the sport of wrestling to individuals aged 4 to 18, emphasizing sportsmanship, physical fitness, teamwork, and personal development. The Club will organize, fund, and support wrestling events, training, and activities in a safe and supportive environment.

Article II – Membership

Section 1. Eligibility: Membership in the Club shall be open to all individuals who are interested in participating in wrestling and are between the ages of 4 and 18.

Section 2. Membership Dues: The Board of Directors shall establish and approve any necessary membership dues, fees, and fundraising requirements, which shall be communicated to athletes and families in a timely manner.

Sub-section A. Scholarship Program: The Board of Directors of the Club shall have the authority to award scholarships to individuals based on financial need and the discretion of the Board. Scholarships may cover up to 100% of the membership fees for qualified applicants. The Club will offer scholarship applications annually, which will be reviewed on a case-by-case basis. The Board of Directors will evaluate each application in a fair and confidential manner, considering the financial circumstances of the applicant and the overall needs of the program.

Section 3. Rights and Responsibilities: All members shall have the right to participate in Club activities, but are also expected to uphold the values and rules of the Club. Membership may be revoked, or disciplinary actions taken, for conduct deemed detrimental to the mission of the Club.

Section 4. Good Standing Member:

A “Good Standing Member” is any individual who:

- Has met all membership requirements, including payment of dues and fees.
- Has fulfilled all fundraising obligations.
- Has adhered to the Club’s bylaws, Athlete Handbook, and code of conduct.
- Has attended a majority of the regular, quarterly meetings during the current fiscal year.
- Is not under disciplinary action or suspension at the time of determination.

Section 5. Voting Rights:

Each athlete’s household shall be entitled to **one vote** in matters requiring a vote of the membership, regardless of the number of parents or guardians in that household. For purposes of voting:

- “Household” is defined as the primary residence of the athlete as recorded with the Club at the time of registration.
- In cases of shared custody or blended families, the vote shall belong to the legal parent(s) or guardian(s) designated on the athlete’s registration form.
- Additional extended family members, step-parents, or other guardians not listed on the athlete’s registration form shall not be entitled to an additional vote.
- A household’s vote may only be cast by a Good Standing Member from that household.

Article III – Board of Directors

Section 1. Board Composition: The Board of Directors shall consist of the following positions:

- President
- Co-Vice Presidents (2)
- Treasurer
- Director of Communications

The Board may add or remove positions as necessary, subject to approval by the membership.

Section 2. Authority and Responsibility: The Board of Directors shall manage the affairs of the Club, ensure the Club operates according to its mission, and make all decisions related to programs, activities, finances, and general operations. No single officer shall have the authority to bind the Club, commit funds, or make policy decisions without approval by a majority vote of the Board.

Section 3. Term of Office: Board members shall serve a two-year term. Beginning with the next election cycle, terms shall be staggered as follows:

- The President and Treasurer shall be elected in odd-numbered years.
- The Vice Presidents and Director of Communications shall be elected in even-numbered years.
- There is no limit to the number of terms a member may serve; however, no individual may serve more than three consecutive terms in the same officer position without taking a two-year break before being eligible to serve in that position again.
- To be eligible to run for a board position, a member must be active in official club meetings for at least one season.

Section 4. Vacancies: If a position becomes vacant during a term, the Board shall appoint a new member to fill the position on an interim basis until the next annual election.

Section 5. Board Roster: The Club shall maintain a current roster of individuals serving on the Board of Directors. This roster shall be updated as needed and made available to Club members upon request. It shall be maintained separately from the bylaws and does not require formal amendment of these Bylaws when board membership changes.

Section 6. Board Member Conduct and Conflict of Interest: All board members shall adhere to the following expectations:

- Act in the best interest of the Club and its members
- Avoid conflicts of interest, including personal or financial gain
- Recuse themselves from votes or decisions where a conflict exists
- Maintain confidentiality when appropriate
- Promote collaboration and ethical behavior

Section 7. Removal of Board Members: A board member may be removed from their position for misconduct, dereliction of duty, or behavior that violates the Club's mission or code of conduct. Removal requires a unanimous vote of the remaining Board members. The member in question shall not vote in this process and shall be informed of the basis for removal in writing.

Article IV – Officers and Duties

Section 1. President: The President shall preside over all meetings, represent the Club in all official matters, and ensure the implementation of the Club's programs and policies. The President also has the ability to appoint individuals in official capacity where needed.

Section 2. Co-Vice Presidents: The Co-Vice Presidents shall assist the President in all duties and assume the President's responsibilities in their absence. They will work collaboratively to support the Club's programs.

Section 3. Treasurer: The Treasurer shall maintain accurate records of the Club's finances, oversee the collection and disbursement of funds, and provide regular financial reports to the Board.

Section 4. Director of Communications: The Director of Communications shall be responsible for managing all communications within the Club, including newsletters, social media, and community outreach. They will ensure that members and the public are informed about upcoming events and developments. They will also keep minutes for any board meeting.

Article V – Certified Official Requirement

Section 1. League Requirement: In accordance with the Pierce County Junior Wrestling League (PCJWL) bylaws, the Hoquiam Junior Grizzly Wrestling Club shall provide a certified wrestling official each season. This individual must meet the certification standards set by PCJWL or its governing partners and fulfill officiating duties as required by the league.

Section 2. Appointment and Term: The certified official shall be appointed by a majority vote of the Board of Directors and shall serve a one-year term. The official may be reappointed for additional terms upon board approval at the start of each season.

Section 3. Responsibilities and Coordination: The certified official shall represent the Club in league-sanctioned events, including tournaments and dual meets, as needed. The Board of Directors will coordinate with the official to ensure availability and league compliance.

Section 4. Compliance and Repercussions: Failure to fulfill this obligation may result in disciplinary actions as outlined by the PCJWL, including loss of event hosting privileges or postseason eligibility.

Section 5. Ineligibility for Board Membership: To preserve the integrity and impartiality of Club governance, the individual serving as the certified official shall not concurrently hold any position on the Board of Directors. This separation of roles is intended to prevent conflicts of interest and to promote balanced decision-making within the Club.

Article VI – Meetings

Section 1. Regular Meetings: The Board shall meet at least quarterly to conduct Club business. Additional meetings may be called as needed.

Section 2. Annual Meeting: An annual meeting shall be held at the conclusion of the folkstyle wrestling season and prior to the end of the Club's fiscal year to elect new Board members (if applicable), review the Club's activities, and make plans for the upcoming year. The meeting shall be open to all members of the Club. Members may also propose amendments to the bylaws or changes to the Hoquiam Junior Grizzly Athlete Handbook during the annual meeting, which will be reviewed and considered in accordance with the procedures outlined in these Bylaws.

Section 3. Quorum: A quorum for Board meetings shall consist of a majority of Board members. No business may be conducted without a quorum.

Article VII – Committees

Section 1. Establishment of Committees: The President or Board may establish standing or ad-hoc committees as needed for specific tasks or projects, such as fundraising, event planning, or outreach.

Section 2. Committee Leadership: Each committee shall be led by a Chairperson appointed by the President or Board. Committee members may include Board members and other Club members.

Article VIII – Fiscal Management

Section 1. Fiscal Year: The fiscal year of the Club shall begin on April 1 and end on March 31 of each year.

Section 2. Financial Records: The Treasurer shall keep accurate financial records for the Club, and all expenditures must be approved by the Board.

Section 3. Budget: The Board shall prepare an annual budget for the Club that includes all expected revenues and expenses. The budget must be approved by the Board.

Section 4. Fundraising: The Club may engage in fundraising activities, which shall be approved by the Board in advance. Funds raised will be used to support the mission and programs of the Club.

Article IX – Elections

Section 1. Nominations: Nominations for Board positions shall be accepted at least one week prior to the annual meeting. Nominations may be made by any Good Standing Member.

Section 2. Elections: Elections for Board positions shall take place at the annual meeting. Board members shall be elected by a majority vote of the members present. If a position is uncontested, the sole nominee for that position shall be declared elected by acclamation without the need for a formal vote.

Article X – Acknowledgment and Enactment of the Hoquiam Junior Grizzly Athlete Handbook

Section 1. Acknowledgment of the Hoquiam Junior Grizzly Athlete Handbook: The Club acknowledges the Hoquiam Junior Grizzly Athlete Handbook (hereafter referred to as the “Handbook”) as an essential governing document for the athletes participating. This Handbook serves as a guide to the expectations, responsibilities, and conduct required of all athletes, coaches, and affiliated personnel involved in the program.

Section 2. Enactment and Adoption of the Handbook: The provisions of the Handbook shall be considered binding for all members, athletes, coaches, volunteers, and other individuals associated with the Club. The Handbook shall be incorporated as part of the bylaws of the Club, ensuring that all relevant policies are upheld in accordance with the standards set forth therein.

Section 3. Responsibility for Distribution and Compliance: It shall be the responsibility of the Board of Directors to ensure that the Handbook is distributed to all athletes, coaches, and volunteers at the beginning of each season or program cycle. All individuals involved in the Club are required to familiarize themselves with the Handbook and abide by the rules, guidelines, and codes of conduct detailed within.

Section 4. Amendments to the Handbook: Any amendments to the Handbook must be proposed in writing to the Board of Directors at the annual meeting. Upon review, such amendments shall be subject to approval through the standard procedures outlined in the bylaws of the Club, ensuring that all Good Standing Members are given an opportunity for input before any changes are made. In addition, any Good Standing Member may submit a written proposal to the Board at any time during the year. The Board may, at its discretion, review such proposals on a case-by-case basis and determine whether immediate action is warranted or whether the proposal should be deferred to the next annual meeting.

Section 5. Effective Date: This article, along with the enactment of the Hoquiam Junior Grizzly Athlete Handbook, shall take effect immediately upon adoption and approval by the Board of Directors as of August 8th, 2025.

Article XI – Coaches and Coaching Personnel

Section 1. Coach Conduct and Removal: All coaches and individuals serving in a coaching or supervisory capacity shall conduct themselves in a manner consistent with the safety, welfare, and best interests of the Club and its athletes.

The Board of Directors may suspend or remove a coach or other coaching personnel for conduct, whether occurring within or outside of Club activities, that the Board determines is inconsistent with the standards expected of individuals entrusted with the care, supervision, and development of youth athletes. Such conduct may include, but is not limited to, criminal conduct, violence, abuse, harassment, or other behavior that may reasonably call into question an individual's fitness to serve in a coaching capacity.

The Board may take immediate action, including temporary suspension from coaching duties while an investigation is conducted and/or when it determines that such action is necessary to protect the safety or welfare of Club athletes.

Section 2. Conflict of Interest: A coach or coaching personnel member subject to removal shall not participate in or vote on the Board's decision regarding their removal.

Article XII – Amendments

Section 1. Amendment Procedure: Proposals to amend these Bylaws must be submitted in writing to the Board of Directors at least one week prior to the annual meeting. Amendments shall be heard and discussed at the annual meeting. Proposals will then be voted on by board members. All Board members must be present for a vote on amendments, and a majority vote of the full Board is required to adopt an amendment. The quorum requirements outlined elsewhere in these Bylaws shall not apply to amendment votes.

Article XIII – Dissolution

Section 1. Dissolution: In the event that the Club must be dissolved, any remaining assets shall be distributed to a non-profit organization with a similar mission, as determined by the Board. The dissolution process will comply with all applicable state and federal laws.

Adopted on: August 26th, 2025

Amended on: July 6th, 2026

Amended on: August 9th, 2026