

# Soft Skills for Systems Engineers

Mastering the Non-Technical Aspects of Successful Systems Development

## Summary

- Three-day course (customizable)
- Introduces the participants to soft skills essential for Systems Engineering success
- Focuses on soft skills that ensure your systems ideas are effectively implemented, communicated, and delivered
- Follows the terminology and conventions of the INCOSE Systems Engineering Handbook, the INCOSE SE Competency Framework, and the Guide to the Systems Engineering Body of Knowledge (SEBoK)
- Practical information and tools are provided
- Includes several in-class exercises to solidify the concepts being presented
- Each student will receive a complete set of lecture notes and an annotated bibliography



## Course Outline & Topics

1. **Introduction to Systems Engineering.** Systems Engineering Key Concepts. Systems Engineering Fundamental Maxims. Review of Important Systems Engineering Hard Skills.
2. **Introduction to Soft Skills.** What are Soft Skills? Why are They Important? Characteristics of Systems Thinkers. Introduction to Systems Engineering Soft Skills.
3. **Soft Skills for Systems Engineering:**
  - Skills for Relationships
    - Communicating (Oral and Written)
    - Team Working and Collaboration
    - Negotiating and Influencing
    - Leading Change
    - Conflict Management
    - Leadership
  - Skills for Technical Accomplishment
    - Creativity and Idea Generation
    - Knowing When to Ask
    - Knowing When to Stop
    - Decision Making Under Uncertainty
    - Flexibility and Adaptability
  - Skills for Yourself
    - Time Management
    - Networking and Social Skills
    - Teaching, Mentoring, and Knowledge Sharing
    - Personal Integrity and Ethics
4. **Summary and Conclusions.** Competency Frameworks. Skills Self-Assessment. Personal Action Plan. Course Wrap-up.

**Typical Course Duration - 3 Days**  
**Typical Schedule 8:30am-4:00pm**

**Earn up to 18 INCOSE PDUs!**

Please contact Sysnovation for availability, customization, and pricing.

## Instructor – David D. Walden, ESEP

- An internationally recognized expert in the field of Systems Engineering
- Over 30 years of industry experience
- Taught over 100 courses to over 1600 students since 2006
- INCOSE Expert Systems Engineering Professional (ESEP)
- Senior Member of the IEEE
- Lead Editor of the INCOSE SE Handbook Fourth Edition
- Education
  - MS in MOT, University of Minnesota
  - MS in EE & CS, Washington University in St. Louis
  - BS in EE, Valparaiso University

