

Overlook Condominium  
Club House Reservation Form

Owner's Name: \_\_\_\_\_ Unit # \_\_\_\_\_

Date Requested: \_\_\_\_\_

Hours Requested: \_\_\_\_\_

**(Clubhouse must be vacated by 12:00 midnight)**

What the occasion for the party? \_\_\_\_\_

Number of Guests: \_\_\_\_\_ Number of cars: \_\_\_\_\_

Please note the following:

The maximum occupancy permitted is 45 persons. Please have your guests park in our two lots on A1A. If these are full, have them use the guest spots in P-1 only.

Our clubhouse may be used for social occasions ONLY. Not for club meetings, lectures, political, religious, commercial, or any other types of gatherings to which the general public is admitted, and which is not of a purely social nature.

**Please be advised that a deposit of \$300.00 is required, which may be made payable to Overlook Condominium Association, Inc.** and is to be attached to this form and mailed or dropped at the office. Smoking is not permitted in the building. No decorations are allowed to be attached to any of the walls, ceiling or furniture.

The deposit is to cover the cost of cleaning in the event the clubhouse is not cleaned by 10:30am of the day following your function. You will be responsible for cleaning, including the plastic bagging of all garbage. All garbage is to be bagged and placed in the outside containers on the clubhouse deck. Any excess garbage must be placed in P-2 dumpster. You will also be responsible for cleaning the BBQ grills after use.

The Association will charge, at its own discretion, for any excessive cleaning necessary, or for damage done by you or your guests. Initial \_\_\_\_\_  
Please report any damage you may find prior to your function, so you will not be held liable. Your deposit will be returned as soon as the clubhouse is inspected.

I have read the above rules and will abide by them.

Signed Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Approved By: \_\_\_\_\_